

Citizen Participation, Communications, Announcements, and Information. None.
Consent Calendar

Transfers. None

Review of Payments. The review for December 2019, February, March and April 2020 was completed.

Updates, Discussion and Possible Action

Airport Minimum Standards. Mr. Cullen went over the list of changes that were recommended by the Ad Hoc Committee that has been working on the Rules and Regulations and Minimum Standards for the last year. Included in the Agenda Packet was a list of recommended changes to the Minimum Standards (copy attached.) Mr. Cullen went over each change and asked if there were any questions or discussions. Discussion took place on the following topics:

Section 4.6.a(11) – Discussion on why Bills of lading were originally required and why they can be eliminated now, took place. Originally they were intended to provide a verification of monthly reports provided by fueling operators. The elimination of the bill of ladings was recommended because they are not an effective tool for that verification. Discussion on how to verify the monthly reports took place and it was suggested that wording be added that states that the airport would reconcile yearly, gallons delivered to aircraft based on the meter readings taken during quarterly inspections done by airport maintenance.

Page 2, Definition 6 - Aircraft – A typographical error was noted. The word trust should have been the word thrust.

Page 5, Definition 34 – Flight Training – Mrs. Reese requested that the definition be changed to include ground training or to create a separate definition for ground training.

Mr. Barton asked if a person could request a variance from the minimum standards and Mr. Cullen stated that they could. Mr. Cullen said he would look into making the requested changes and put this back on the Agenda for June.

Storm Water Runoff. Mr. Cullen stated that after our last meeting in February he had contacted the City of Janesville regarding the airport's storm water runoff bill. He spoke with Dave Godek. The City imposed a 32% increase in storm water fees, but they also implemented an increase in the credits. While they included the rate increase on our last bill, they failed to include the credit increase. They have issued a credit for that error. While this makes the increase not quite as bad as we had thought, it is still significant. Mr. Cullen also said that he had spoken with Brent Sutherland from Facilities Management who provided him a list of other county facilities and what they pay for storm water fees. While there are several other facilities who have substantial bills, the airport's is

the highest bill. Discussion on what is included in the calculation of impervious surfaces took place. For the airport it is all paved areas, including runways and taxiways, and buildings. Mr. Cullen stated that he has spoken with other airport's regarding their storm water charges and most pay for the same surfaces we do. Eau Claire filed an appeal and they are only paying for buildings and parking lots.

Supervisor Fox thinks that we should file an appeal and Supervisor Richard asked if we could get a copy of Eau Claire's. Mr. Cullen felt that the Eau Claire airport would be willing to share that information. Mr. Barton feels that we will have to get Corporation Counsel Richard Greenlee involved and asked that the review documentation be forwarded to board members as soon as it is received. This will be back on the June Agenda.

FAA Request for Conference Room on June 22, 2020. Mr. Cullen explained that Jurg Grossenbacher from the FAA had requested the use our conference room to hold an FAA safety seminar at no charge. In the past the Board has allowed this because is use of the room is aviation related and it is not for profit. Mr. Cullen stated that this request was the reason behind the next Agenda Item. NO ACTION.

Conference Room Use. Mr. Cullen explained that we frequently receive requests from non-profit groups asking us to use the conference room and waive our fees. At present the procedure is to bring every request to the Board for their approval. Mr. Cullen is asking the Board to give him the authority to waive certain requests without putting each request on the Agenda for approval. Past practice of the Board has been to waive only fees that promote aviation and are non-profit. Mr. Cullen would like the board to give him the authority to approve only those requests, all others would still come before the board for approval. Discussion on how many requests to waive fees are received, the revenue generated by the conference room and the reasons for private rentals took place. The conference room fees have become a small revenue source for the airport. Supervisor Richard made a motion to give airport administration the authority to approve waiving fees for non-profit users whose meeting purpose is the promotion of aviation and report to the Board such requests. Supervisor Homan seconded the motion. MOTION CARRIED.

Collateral Assignment of Lease for Helicopter Specialties. Mr. Cullen explained that Helicopter Specialties has done a refinance of their building and this is a form required by the bank. Since their lease does not allow them to place a lien on their building without permission this is a formality. Mr. Barton and Supervisor Fox moved to approve the request. MOTION CARRIED.

First Addendum to Lease with William and Shelly Truax. Mr. Cullen explained that Mr. & Mrs. Truax are building a hangar on the airport but after their Lease had been approved, they requested a different location for their building. Mr. Cullen stated that this change is only for the location of the building but all other terms remain the same. The new location is in a more desirable location. Mr. Barton and Mrs. Reese moved the Addendum. MOTION CARRIED.

Agreement between Southern Wisconsin Regional Airport, Ataraxis Holdings, LLC and Fox, LLC. Mr. Cullen explained that the parties to this agreement are both building hangars on the north side of the airport and needed access to their buildings. They entered into an agreement jointly pay for a gate and gate operating system to provide access to their leased area and then turn ownership of the gate and gate operating system over to the County. This gate meets the standards required for the airport and the operating system is the same system that the airport installed last year when we upgraded four of our gate systems. Mr. Cullen this type of agreement has been done in the past for new tenants in undeveloped areas. Supervisor Fox and Mr. Johnson moved the Agreement. MOTION CARRIED.

Airport Director's Updates. Mr. Cullen informed the board that Warbird Weekend 2020 has been cancelled due to COVID-19. Safecon which was held here last May was originally supposed to be held in Oshkosh, but Oshkosh cancelled on them, so for about 24 hours, it looked like Safecon might come back here, but in the end, a lot of schools pulled out and they ended up cancelling the event.

The airport industry was awarded 10 billion dollars from the CARES act and the Southern Wisconsin Regional Airport's portion will amount to about \$157,000. We are pretty fortunate to be awarded that much as a general aviation airport. We can use the money to cover expenses due to COVID or in case we lose other funding due to budget cuts.

Mr. Barton asked if we had to furlough any employees, and Mr. Cullen replied no, and he wanted to thank Rock County for doing everything they could to keep their employees working.

Mr. Cullen announced that Bessie's would be re-opening on May 27th and that while we were closed, he was able to get work done on the roof to repair a leak over the restaurant, and fix the peeling wall in the main lobby.

Mrs. Reese asked if there had been any movement on getting rid of the derelict aircraft. Mr. Cullen responded that he has been in touch with the owners of two out of the three and both claim to be working on it. Mr. Barton and Mr. Cope felt that it may be time to get the Corporation Counsel involved.

Committee Requests and Motions. None

Next Meeting Date. The next meeting of the Airport Board will be Monday, June 15, 2020, at 8:00 a.m.

Adjournment. Supervisor Richard and Mr. Cope moved to adjourn at 8:59 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Secretary II