

Rock County, Wisconsin



Airport Board Meeting - Minutes  
Monday, July 20, 2020 at 8:00 a.m.  
Southern Wisconsin Regional Airport Terminal Conference Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Supervisors Fox, Homan and Richard, Mr. Larry Barton, Mr. Dick Cope, Mr. Greg Johnson, Mr. Joe Quint, and Mrs. Katie Reese.

Members Absent. Mr. Eric Baker.

Staff Members: Greg Cullen            Airport Director  
                         Cynthia Hevel           Airport Secretary II

Others Present:            David Haas            Meisner Aircraft

Others Present Via Teleconference: Bonnie Cooksey            Janesville Jet Center  
   Rick Leyes                   Hangar Tenant  
   Everett Reese                Elevation Air

Adoption of Agenda. Mr. Cullen stated that items 6a, 6b, and 6c could be combined for discussion and approval. Mr. Barton and Supervisor Homan moved the Agenda as Amended. MOTION CARRIED.

Approval of Minutes of May 18, 2020. Mr. Cope and Supervisor Richard moved the minutes as written. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. Supervisor Richard stated that he had logged in to the Airport's pre-budget meeting last week. He thought it was well done and thorough and he appreciated it.

**Consent Calendar**

Transfers. None

Review of Payments. The review for June 2020 was completed.

## **Updates, Discussion and Possible Action**

Leasehold Mortgage for Helicopter Specialties, Junior Leasehold Mortgage for Helicopter Specialties, and Leasehold Mortgage Helicopter Specialties. Mr. Cullen explained that this was the final paperwork needed for Helicopter Specialties mortgage with Blackhawk Bank. Mr. Quint and Mr. Johnson moved to approve the documents. MOTION CARRIED.

Semi – Annual Report – Attendance at Conventions/Conference that Exceed \$1,000 per Employee per Event. Mr. Cullen explained that he is required to report twice yearly attendance at any training that exceeds \$1,000 per employee per event. Two employees attended required ARFF training in early June. Both employees passed the training.

Erect – A – Tube. Mr. Cullen reported that in late May, just before Memorial Day he received a phone call from the president of Erect – A – Tube. Erect – A – Tube has been renting the vacant land identified for t-hangar development since 2008. Due to the COVID-19 pandemic they would like to cancel their Lease with the airport, but they would like to pay a small fee to retain the right of first refusal. Should another developer become interested in that land Erect – A – Tube would be given the right to re-lease the land. Mr. Cullen also explained that Erect – A – Tube has basically been on a month to month lease for years so ending the Lease is acceptable, but they needed to give written notice and they did not for three months and as of right now, they still haven't.

Discussion on what Erect – A – Tube owes took place and Mr. Barton stated that he doesn't have a strong position on what they owe, but that he is not in favor of granting the right of first refusal. Mr. Johnson agreed with Mr. Barton.

Airport Director's Updates. Mr. Cullen notified the Board that the UW Hospital in Madison is undergoing some roof renovations, and as a result their Med-Evac unit is operating from HSI for the month of July. This is a temporary arrangement right now, but if things go well, they may be looking to make it more permanent. If that happens, we will work with HSI on amending their lease for the change of use.

Mr. Cullen stated that after our last meeting he consulted with Corporation Counsel regarding our Minimum Standards, and Rules and Regulations. Those documents were approved at the June 15<sup>th</sup> Airport Board meeting, and Corporation Counsel Rich Greenlee did not feel it was necessary to have the full county board's approval to implement the updated documents. Those documents are now posted on the Airport's website and are in effect.

Mr. Cullen wanted to give an update on the derelict aircraft that are on the field. There was a potential buyer for the Cardinal but that deal fell through recently. There is a potential buyer for the Lear jet. He is in contact with the owner of the Aztec monthly but it is still on the field.

Mr. Cope asked if the airport TAF was in place and if the gates that were damaged by lightning have been repaired. Mr. Cullen responded that the TAF is in place and the gates have been repaired.

Resolution City of Janesville Storm Water Ordinance Exemption. Mr. Cope and Supervisor Homan moved the Resolution. Mr. Cullen stated that at the last meeting a motion was made and carried that the Airport create a Resolution requesting that the City of Janesville amend their ordinances to exempt the airport from paying storm water fees on public use areas. The Resolution before the Board does just that.

In 2016 MSA professional Services was contracted to do a study in order to accurately respond to the City's proposed changes to the water utility program. This study indicated that no airport runoff is sent to the City's storm water infrastructure and that the airport is entitled to maximum credit of 80%. While the airport is receiving the maximum credit of 80%, we are still paying substantial increases every year since 2017 and the estimated amount we will pay in 2020 is over \$96,000. What Mr. Cullen is proposing is that the City of Janesville amend their ordinance to exempt runways, taxiways, and public use ramp areas. While the airport would still be paying some storm water fees, the savings realized from this change could be up to 80% of what we are currently paying.

Discussion on the City's reaction and how many people would present this to the City took place. Several Airport Board members offered to attend if needed. Discussion on amending the Resolution to more vehemently identify the Airport Board's strong support of the Resolution took place and the board requested that the Resolution be amended by inserting the following language at line 23.

**WHEREAS**, after thorough analysis and discussion the Airport Board strongly supports the City of Janesville making an amendment to their ordinances exempting the public use areas of the Southern Wisconsin Regional Airport from storm water fees.

Mr. Barton made a motion to approve the Resolution as Amended and Supervisor Homan seconded it. MOTION CARRIED.

Committee Requests and Motions. Mr. Cullen asked if future meetings could go back to being in person as long as social distancing requirements were met. Supervisor Fox stated that the County Board was returning to in person meetings in September.

Next Meeting Date. The next meeting of the Airport Board will be Monday, August 17, 2020, at 8:00 a.m.

Adjournment. Supervisors Richard and Homan moved to adjourn at 8:37 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Secretary II