

Public Works Committee Minutes
Tuesday, April 26, 2011 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Diestler, Fox, and Yankee

Committee Members Absent.

Staff Members: Ron Burdick Airport Director
 Deb Lawton Secretary II
 Joleen Stinson Parks Community Coordinator

Others Present: Bonnie Cooksey JJC
 David Homan Hangar #39
 Tom Morgan Wisconsin Aviation Academy
 Phil Owens Rock County Board Supervisor/Airport Tenant

Approval of Agenda. Supervisors Arnold and Fox moved the agenda. MOTION CARRIED.

Approval of Minutes of March 29, 2011. Supervisors Bussie and Arnold moved the minutes. MOTION CARRIED.

Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments. None.

Citizen Participation, Communications and Announcements. None.

AIRPORT BUSINESS

Approve Fourth Addendum to Lease Agreement with HSI Aviation Holdings, LLC. Supervisors Fox and Arnold moved the addendum. Mr. Burdick explained this addendum adds *flight training* language under permitted uses. This has gone through contract review and Ron recommends approval. MOTION CARRIED.

Approve Sub-Lease Between HSI Aviation Holdings, LLC and M&M Aeronautical Services, LLC. Supervisors Fox and Diestler moved the sublease contingent upon adding under item 3. Rent. Base rent for the initial one (1) year period shall be the sum of *\$1 dollar and other goods and valuable consideration* per year, payable in equal monthly installments of \$ per month... MOTION CARRIED.

Approve Sub-Lease Between HSI Aviation Holdings, LLC and Wisconsin Aviation Academy and AirFEST. Supervisors Bussie and Diestler moved the sub-lease contingent upon adding under item 3. Rent. Base rent for the initial one (1) year period shall be the sum of *\$1 dollar and other goods and valuable consideration* per year, payable in equal monthly installments of \$ per month... MOTION CARRIED.

Terminal Building Update. Mr. Burdick met with Mead and Hunt and the Bureau of Aeronautics on April 18. He distributed timeline information to the Committee. Bids will be due the first part of July and the project will begin in August. Supervisor Owens asked who is going to oversee the day-to-day construction. Mr. Burdick stated the project engineer will be from Mead and Hunt. Discussion took place on frequency of the project engineer's visits. Further discussion on the terminal building project took place.

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Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

PARKS BUSINESS

Approve Resolution Authorizing Application with the Wisconsin Department of Natural Resources for County Fish and Game Project Grant Funds. Joleen explained there are extra grant funds available and this resolution authorizes applying for them. Supervisors Arnold and Bussie moved the resolution. MOTION CARRIED.

HIGHWAY BUSINESS

Approve WisDOT 2011 Discretionary Traffic Maintenance Agreements. Supervisors Fox and Bussie moved the agreements for \$25,200. MOTION CARRIED.

EXECUTIVE SESSION PER SECTION 19.85(1)(e) CONSIDER POSSIBLE NEGOTIATION FOR THE PURCHASE OF PUBLIC PROPERTY.

Supervisors Arnold and Fox moved to go into executive session. A roll call vote was recorded:

Supervisor Fox	- yes
Supervisor Arnold	- yes
Supervisor Bussie	- yes
Supervisor Diestler	- yes
Chair Yankee	- yes

MOTION CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION.

Supervisors Arnold and Fox moved to return to open session.

Next Meeting Date. Tuesday, May 24.

Adjournment. Supervisors Arnold and Diestler moved adjournment at 9:35 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II