

Public Works Committee Minutes
Tuesday, January 25, 2011 -- 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Diestler, Fox and Yankee

Committee Members Absent. Supervisor Bussie

Staff Members: Ron Burdick Airport Director
 Deb Lawton Secretary II

Others Present: Alex Smith Airport Tenant
 Bonnie Cooksey JJC
 Jim Freeman Helicopter Specialties, Inc.
 Dick Wixom Airport Tenant
 Joe Quint Blackhawk Aircraft Maintenance
 David Homan Hangar #39
 Robert Roessel RT Aviation

Approval of Agenda. Supervisors Arnold and Diestler moved the agenda. **MOTION CARRIED.**

Approval of Minutes of December 13, 2010. Supervisors Diestler and Arnold moved the minutes. **MOTION CARRIED.**

Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments.

2011 Vouchers/Encumbrances:

Wisconsin Department of Transportation	\$20,000
Tricor Insurance	\$17,200

Supervisors Arnold and Fox moved the above listed voucher and encumbrance. Discussion on terminal building redesign took place. **MOTION CARRIED.**

Citizen Participation, Communications and Announcements. None.

AIRPORT BUSINESS

Airport House Lease Renewal. Supervisors Diestler and Arnold moved the lease charging \$720 per month for the year 2011. Mr. Burdick confirmed the rent was increased 1.2% based on the Urban Rate of Inflation. **MOTION CARRIED.**

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Review Draft of New Minimum Standards. Ron went over the comments he received from the Bureau of Aeronautics. Comments received from tenants were also discussed. Supervisor Fox recommended forming a subcommittee to incorporate some the comments submitted by tenants in the minimum standards. Ron will set up a subcommittee to work on this. Supervisor Fox and others in attendance volunteered to serve on the subcommittee. Mr. Burdick will discuss his recommendations for the subcommittee with Chair Yankee.

Review Draft of New Rules and Regulations Ron went over the Rules and Regulations and the comments made by the Bureau of Aeronautics.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Next Meeting Date. The next meeting date will be Tuesday, February 22 at 8:30 a.m.

Adjournment. Supervisors Arnold and Fox moved adjournment at 9:30 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II