

Public Works Committee Minutes
Tuesday, June 26, 2012 – 8:00 a.m.
4004 S. Oakhill Ave.
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Brown, Bussie, Fox and Yankee

Committee Members Absent. None

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Cynthia Hevel	Account Clerk II
	Lori Williams	Parks Director

Others Present: None

Approval of Agenda. Supervisors Arnold and Fox moved the Agenda moving up Parks Business to Agenda Item 4a, just before Citizen Participation. MOTION CARRIED.

Approval of Minutes. Supervisors Bussie and Arnold moved the minutes. MOTION CARRIED.

Vouchers/ Bills/Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. None

PARKS BUSINESS

Approve Change Order for Northwood's Trail at Beckman Mill Park. Supervisors Arnold and Brown moved the item. Lori stated that last week during construction, the contractor working on the Northwood's Trail realized that the original measurements were off by 666 feet. The change order corrects the mistake by adding the additional 666 ft. at the same bid price per foot. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Dave Brown stated that there were a couple of items he wanted to be sure were on the July 12th Public Works Committee meeting. He would like to give an update on the County Highway M construction project. He has been out to the project and taken some pictures that he would like to present to the committee. Discussion about the concerns of citizen Margaret Pulera regarding the Highway M project took place.

A resolution regarding the road may be presented to the County Board Chair for referral to the proper committee.

Lori Williams departed.

Dave Brown stated that he would also like to have the Inman Parkway alternatives on the July 12th committee meeting. Discussion regarding the three alternatives for the Inman Parkway project took place. Ben Coopman stated that a decision was made that all three alternatives needed to be analyzed, but it is the county staff's opinion that the 3rd alternative, using the current alignment, does not meet the purpose of the project. Ben stated that the Committee would have the information at the July 12th meeting to make a decision so that a resolution can be presented to the County Board in August. Supervisor Bussie asked if the City of Beloit could pull out of the project if they don't like the alternative chosen. Mr. Coopman replied that they could, they need to be on board as well.

AIRPORT BUSINESS

Approve Memorandum of Agreement between Aeronautical Information Management of the Federal Aviation Administration and the Southern Wisconsin Regional Airport. Supervisors Fox and Bussie moved the Agreement. Ron Burdick explained that this will start the process for moving the airport's NOTAM system into the digital age. The system will provide for more timely information to pilots. Ron gave a brief explanation of how the system works now and how it will work after implementation of the new system. Mr. Burdick recommends approval. MOTION CARRIED.

Approve Letter of Agreement between Aeronautical Information Management of the Federal Aviation Administration and the Southern Wisconsin Regional Airport. Supervisors Fox and Bussie moved the Agreement. Ron Burdick explained that this is supporting documentation for the Digital NOTAM system. MOTION CARRIED

Airport Accounts Receivable. The report was distributed. Ron stated that he had sent a copy of a Certified Letter that was sent to Matt Kealy to each of the Committee members. Ron said that he has not received back the proof of delivery, but Mr. Kealy made a payment that has paid his outstanding rent and storage fees. He does still owe for his electrical utility and wastewater/water utility bill. Ron said that he is waiting for the Corporation Counsel's office to call him back regarding options for Mr. Kealy. Mr. Kealy's lease is up at the end of the January 2013 and one option may be to go to a month-to-month lease. Discussion on why Mr. Kealy is late took place. Mr. Burdick stated that since he has not heard back from Mr. Long in Corporation Counsel's office, he is not recommending any

action at this time. Supervisor Bussie asked if anyone can come in at the end of the lease period. Mr. Burdick replied that Mr. Kealy has the option to request an additional five-year term, but it is up to the Committee whether or not to approve it. Supervisor Brown asked if anyone else was interested in coming in here. Mr. Burdick stated that the County would do an RFP and that the best time to do it is after the construction when the facility is all new. Supervisor Arnold stated that there were other people interested when Mr. Kealy was chosen. Supervisor Bussie stated that the draw is the restaurant on the field, not necessarily who runs it. Mr. Burdick agreed. Mr. Coopman suggested that Mr. Kealy be given a year lease and then do the RFP after the terminal construction is completed. NO ACTION.

Update on Terminal Project. Ron showed pictures of the terminal upgrade project and discussed the exterior stone choice. In order to ensure the stone continuity throughout the project, all of the stone will need to be pre-purchased now. If the state does not have enough money available for this, they may ask the county to pay up front for the stone and then reimburse the county as funds become available. Some hurdles that had be gone over were a conditional use permit from the City of Janesville, which has been obtained, the state plans were approved last week but we are currently waiting on the City of Janesville to issue the building permit. The project is running one to two weeks behind but the contractor, Gilbank Construction, thinks they can catch up. The footing should be in by Friday, and the building in about two or three weeks.

Ben Coopman departed.

Discussion on stone and grout color took place. Mr. Burdick stated that by November 12, 2012, there should be three walls and a gravel floor.

Next Meeting Date. Tuesday, July 24, 2012 at 8:00 a.m. at the Airport Management and Maintenance (AMMO) Building located on Oakhill Avenue.

Adjournment. Supervisors Brown and Arnold moved adjournment at 9:10 a.m. MOTION CARRIED.

Respectfully submitted,

Cynthia J. Hevel
Account Clerk II