



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, MAY 05, 2021
6:00 P.M.
CALL: 1-312-626-6799
MEETING ID: 466 495 1759

AGENDA

NOTE: THIS IS A TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/4664951759>

Meeting ID: 466 495 1759

One tap mobile

+13126266799,,4664951759# US (Chicago)

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Dial by your location

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Meeting ID: 466 495 1759

Find your local number: <https://us02web.zoom.us/u/kh3yaCr9C>

Join by Skype for Business

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Board Members who are unable to attend the meeting, **please** contact Lou Peer (295-5210) or Melissa DeWitt (295-7417). Thank you.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, MAY 05, 2021
6:00 P.M.

JOIN FROM A TELEPHONE:

- ON YOUR PHONE, DIAL THE PHONE NUMBER PROVIDED ABOVE
- ENTER THE MEETING ID NUMBER WHEN PROMPTED, USING YOUR DIAL-PAD.
- PLEASE NOTE THAT LONG-DISTANCE CHARGES MAY APPLY. THIS IS NOT A TOLL-FREE NUMBER.
- BOARD MEMBERS: PLEASE IDENTIFY YOURSELF BY NAME
- PLEASE MUTE YOUR PHONE WHEN YOU ARE NOT SPEAKING TO MINIMIZE BACKGROUND NOISES
- WE ARE NEW AT HOLDING MEETINGS THIS WAY, SO PLEASE BE PATIENT

INSTRUCTIONS FOR THE HEARING IMPAIRED -

HTTPS ://SUPPORT.ZOOM.US/HE/ EN-US/ ARTICLES/2072 7973 6-GETTING-STARTED-WITH-CLOSED-CAPTIONING

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – (4/7/2021)
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Public Health Department Report
 - a. COVID Response Update
 - b. RCPHD Program Spotlight
 - c. Public Health Spotlight
 - d. Budget
 - e. Workforce
 - B. Resolution: Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2021 Rock County Public Health Department Budget
 - C. Resolution: Accepting Additional Public Health Consolidated Grant Funds and Amending the 2021 Rock County Public Health Department Budget (ELC Funding)
 - D. Resolution: Resolution: Accepting Additional Public Health Consolidated Grant Funds and Amending the 2021 Rock County Public Health Department Budget (HIV Funding)
6. Communications and Announcements
7. Adjournment

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MINUTES OF BOARD OF HEALTH MEETING

April 07, 2021

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Rynes, Dr. Meyers, Eric Gresens, Debra Kolste, Supervisor Williams, Supervisor Wilde and Dr. Somaraju.

Board of Health Members Absent: Dr. Winter.

Staff Members Present: Katrina Harwood – Health Officer/Director; Michelle Bailey – Assistant Director; Rick Wietersen – Environmental Health Director; Nick Zupan – Epidemiologist; Melissa DeWitt – Public Health Support Specialist; and Holly Bowers – Public Health Support Specialist.

Others Present: Wes Davis – County Board of Supervisors.

Adopt Agenda

Debra Kolste made a motion to adopt the agenda. Eric Gresens seconded the motion. MOTION APPROVED.

Approval of Minutes – 3/3/2021

Dr. Meyers made a motion to approve the minutes of the 3/3/2021 Board of Health meetings. Supervisor Wilde seconded the motion. MOTION APPROVED.

Citizen Participation

New Business

Administrative Division

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Review of Payments

The Board reviewed the Health Department's March payments in the amount of \$3,790.76.

Health Department Report

COVID Response Update

Katrina Harwood shared a slideshow of the representation of the work that the Health Department is involved in for the county-wide COVID-19 response. For testing, the Health Department is continuing to provide staff support and communication for the Wisconsin National Guard (WING) staffed testing site at Blackhawk Technical College. Statewide, there has been less testing occurring at WING sites and the state Health Department is looking at the future of community-based testing sites throughout the state. Rock County will have WING support until at least May 27th. One of the main components to the response is to complete case investigations and contact tracing for people who have positive test results. Another large component of the response is vaccinations. Vaccine eligibility is open to all Wisconsin residents over the age of 16, beginning on April 2nd. Alison Chouinard from the Rock County Public Health Department is serving as the Vaccine Coordinator and is leading the Vaccine Advisory Committee. There is also a vaccine transportation subcommittee. The Environmental Health Division continues to provide support to businesses on the mask order and the phased reopening guidance.

The following pieces below go along with the different categories of the COVID-19 response.

Communications: Coordinated by Jessica Turner from the Rock County Public Health Department. Board members and community members are encouraged to watch the weekly media briefing, which can be viewed on the Rock County Public Health Department's Facebook page every Thursday at 11 a.m.

Public Health Orders and Guidance: The current mask mandate is enforced by Rock County and is ongoing through May 5th. The phase reopening guidance will be updated after that date.

Surveillance: Nick Zupan provided the Board members with the current COVID-19 data.

Debra Kolste asked about the comparison between the number of positive cases last year at this time vs. the number of positive cases this year at the same time. Nick Zupan responded accordingly.

Supervisor Davis asked about the effects of mask wearing against the flu numbers this year. Nick Zupan responded accordingly.

RCPHD Program Spotlight **2019 Annual Report**

- Licensed facilities
 - Rock County permits over 1,000 facilities (restaurants, pools, lodging, campgrounds, etc.)
 - Overall goal is to reduce illness and injuries
 - In 2019, Rock County received a grant to perform a foodborne illness risk assessment
- Childhood Lead Poisoning
 - In Rock County, more than half of the homes were built before 1960, many of which still contain lead
 - Many children do get referred for blood tests
 - If care is needed, coordination is done by a Public Health Nurse and an Environmental Health employee
 - Healthy Homes Lead Risk Assessment is done
 - Rock County Public Health Department partners with the City of Janesville on many home rehab projects and programs
 - Occasionally, lead abatement orders are sent, if necessary
 - Several different funding sources are available to help pay for repairs
- Immunizations (non-COVID)
 - Michelle Bailey presented on various immunization program objectives



MINUTES OF BOARD OF HEALTH MEETING

April 07, 2021

- Objective 1: Increase % of 2-year-olds who are up to date with all immunizations by 24 months of age to 68%
- Objective 2: 100% of schools (73) total will submit immunization report by 40th day of school
- Objective 3: By December 31, 2019, school waiver rates will decrease to 6%
- Objective 4: By December 31, 2019, all Rock County licensed daycares will report immunization data to State DHS and LDH based on reporting requirements

Public Health Spotlight

10 Essential Public Health Services

1. Assess and monitor population health
2. Investigate, diagnose, and address health hazards and root causes
3. Communicate effectively to inform and educate
4. Strengthen, support, and mobilize communities and partnerships
5. Create, champion, and implement policies, plans, and laws.
6. Utilize legal and regulatory actions
7. Enable equitable access
8. Build a diverse and skilled workforce
9. Improve and innovate through evaluation, research, and quality improvement
10. Build and maintain a strong organizational infrastructure for public health
 - The core of public health is Equity
 - Released in September 2020
 - National framework for health departments
 - Alignment with other public health frameworks
 - Public Health 3.0 Model
 - Public Health Accreditation Standards and Measures

Budget

Katrina Harwood reported on the current year to date expenses

- Budget: \$3,351,599.00
- Actual: \$813,201.83 (24.2%)
- Encumbrance: \$1,077.00
- Balance: \$2,537,320.17

Workforce

Katrina Harwood reported on new staff members

- Erin Yenser, VISTA member serving a year long commitment with the Rock County Public Health Department
- Holly Bowers, Public Health Support Specialist
- Michael Niles, Health Educator
- Taja Hereford, LTE Health Educator

Current Position Vacancies

- FT Environmental Health Specialist
- PT Environmental Health Specialist

Future Position Vacancies

- Public Health Supervisor
- Medical Advisor

Communications and Announcements

Nothing to report.

Adjournment

Supervisor Wilde made a motion to adjourn the meeting. Supervisor Williams seconded the motion. MOTION APPROVED. Meeting adjourned at 7:03 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
31-3000-0000-61100	Regular Wages					
		P2101202	04/22/2021	WISCONSIN ASSN OF FREE AND CHA	VISTA CHARGE REFUNDABLE AT END	4,863.94
31-3000-0000-62119	Other Services					
		P2101095	04/01/2021	COLE-PALMER	FREIGHT	351.30
		P2101097	04/01/2021	COLE-PALMER	FREIGHT	503.59
31-3000-0000-63100	Office&Misc Exp					
		P2100285	04/15/2021	US BANK	OFFICE SUPPLIES	38.64
31-3000-0000-63101	Postage					
		P2100281	04/15/2021	UNITED PARCEL SERVICE	EH SHIPPING	31.37
31-3000-0000-63200	Pubs/Subs/Dues					
		P2100285	04/15/2021	US BANK	NACCCO & APHA DUES	1,219.99
31-3000-0000-64000	Medical Supplies					
		P2100285	04/15/2021	US BANK	VACCINE FRIDGE CALIBRATION	541.75
31-3000-0000-64010	Lab Supplies					
		P2100226	04/15/2021	CULLIGAN WATER CONDITIONING IN	DEIONIZER RENTAL 4/1/21-4/30/2	35.00
		P2100285	04/15/2021	US BANK	LAB SUPPLIES	255.60
		P2101096	04/01/2021	DEPARTMENT OF HEALTH SERVICES	RADIOACTIVE MATERIALS LICENSE	200.00
31-3000-0000-64200	Training					
		P2100285	04/15/2021	US BANK	TRAINING EXPENSE	706.05
31-3000-0000-65103	Public Liability					
		P2101182	04/22/2021	WISCONSIN HEALTH CARE LIABILT	HOSPITAL GENERAL LIABILITY,	1,077.00
Public Health Department PROG TOTAL						9,824.23

BH - 5/5/2021

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$9,824.23**

Date: _____ Dept Head _____
Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Matthew Wesson
DRAFTED BY

Board of Health
SUBMITTED BY

March 17, 2021
DATE DRAFTED

Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2021 Rock County Public Health Department Budget

1 **WHEREAS**, there are approximately 48 million cases of foodborne illness annually in the United States
2 affecting 1 in 6 Americans each year, and the Rock County Public Health Department is responsible for
3 inspecting all food establishments within Rock County; and,
4

5 **WHEREAS**, Rock County Public Health Department was awarded a training grant from the United
6 States Food and Drug Administration (FDA) to send staff to training to assist in meeting the
7 requirements of the FDA Voluntary National Retail Food Regulatory Program Standards; and,
8

9 **WHEREAS**, this is an amendment of \$3,000, beginning January 1, 2021 and ending December 31,
10 2021; and,
11

12 **WHEREAS**, this grant amendment will provide training to Rock County Public Health Department staff
13 with the purpose of reducing foodborne illnesses in Rock County.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
16 assembled this _____ day of _____, 2021 does hereby authorize the Rock County Public
17 Health Department to accept this this grant in the amount of \$3,000, and amend the 2021 Rock County
18 Public Health Department Budget as follows:
19

<u>Account/Description</u>	<u>Budget 01/01/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
31-3114-0000-42100 Federal Aid	-0-	\$3,000	\$3,000
<u>Use of Funds</u>			
31-3114-0000-64200 Training Expense	-0-	\$3,000	\$3,000

Accepting United States Food and Drug Administration (FDA) Training Grant and
Amending the 2021 Rock County Public Health Department Budget
Page 2

Respectfully submitted,

BOARD OF HEALTH

Louis Peer, Chair

Dr. Connie Winter, DDS, Vice Chair

Supervisor Doug Wilde

Supervisor Shirley Williams

Eric Gresens, R.PH

Dr. Kaitlyn Meyers, DVM, MPH

Supervisor Danette Rynes

Dr. Vijaya Somaraju, MD, MPH, FACP

Debra Kolste

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Bridget Laurent

Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

FISCAL NOTE

This resolution accepts \$3,000 in federal training funds for the Health Department. No County funds are required.

/s/Sherry Oja

Sherry Oja
Finance Director

Executive Summary

While the American food supply is among the safest in the world, the Centers for Disease Control and Prevention (CDC) estimates that there are about 48 million cases of foodborne illness annually - the equivalent of sickening 1 in 6 Americans each year. And each year these illnesses result in an estimated 128,000 hospitalizations and 3,000 deaths. The Rock County Public Health Department (RCPHD) regulates and inspects approximately 900 food establishments annually in order to reduce the potential for foodborne illnesses in our community. FDA Voluntary National Retail Food Regulatory Program Standards have been developed to help ensure that local regulatory food programs conduct inspection and investigation activities in a uniform and comprehensive manner. RCPHD will be utilizing this FDA training grant to attend approved regional and national trainings relevant to food safety and the Standards. These trainings will allow staff to obtain knowledge and skills that will assist in meeting the Standards, as well as providing partner food establishment owners and operators with the latest information on food safety practices.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Katrina Harwood
DRAFTED BY

Board of Health
SUBMITTED BY

April 26, 2021
DATE DRAFTED

Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget

1 **WHEREAS**, residents of Rock County have continued to experience negative health impacts of the
2 COVID-19 pandemic; and,

3
4 **WHEREAS**, COVID-19 response activities such as case investigation, contact tracing, outbreak
5 investigation, testing, and vaccinations have continued to require additional workforce capacity; and,
6

7 **WHEREAS**, Rock County Public Health Department has been awarded a grant from the Wisconsin
8 Department of Health Services Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
9 program to enhance capacity; and,
10

11 **WHEREAS**, the Rock County Public Health Department will utilize the additional funding to enhance
12 ability to respond to the COVID-19 pandemic, which involves identifying people who have COVID-19;
13 conducting case investigations, contact tracing, and outbreak investigations; maintaining morbidity and
14 mortality surveillance; coordinating and providing counter measures (including vaccinations); and
15 working with healthcare systems to manage and monitor system capacity; and,
16

17 **WHEREAS**, the funding is for the time period of October 1, 2020 to December 31, 2022.
18

19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
20 assembled this _____ day of _____, 2021 does hereby authorize the Rock County Public
21 Health Department to accept this additional funding in the amount of \$1,865,200 and amend the 2021
22 Rock County Public Health Department Budget as follows:
23

<u>Account/Description</u>	<u>Budget 2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
Federal Aid			
31-3206-0000-42100	\$0	\$1,865,200	\$1,865,200
<u>Use of Funds</u>			
Administration Expense			
31-3206-0000-63110	\$0	\$1,865,200	\$1,865,200

Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock
County Public Health Department Budget
Page 2

Respectfully submitted,

Board of Health

Supervisor Louis Peer, Chair

Supervisor Doug Wilde

Dr. Connie Winter, DDS, Vice Chair

Supervisor Danette Rynes

Dr. Kaitlyn Meyers, DVM, MPH

Debra Kolste

Dr. Vijaya Somaraju, MD, MPH, FACP

Supervisor Shirley Williams

Eric Gresens, R.PH

Finance Committee Endorsement

Reviewed and approved on a vote of _____

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Mary Mawhinney, Chair Date

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$1,865,200 in federal funds to support the County's COVID response. No county matching funds are required.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

The State of Wisconsin is providing additional funding to enhance local COVID-19 response activities. This funding will be used for increasing workforce capacity, and address the COVID-19 pandemic through vaccination, testing, laboratory capacity, infection control, and contact tracing.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Katrina Harwood
DRAFTED BY

Board of Health
SUBMITTED BY

April 26, 2021
DATE DRAFTED

**Accepting Additional Public Health Consolidated Contract Grant Funds and
Amending the 2021 Rock County Public Health Department Budget**

1 **WHEREAS**, HIV partner services provides a person living with HIV and their sexual and needle-
2 sharing partners an opportunity to meet with trained staff to discuss HIV risk reduction, notification of
3 partners, and referral needs; and,
4

5 **WHEREAS**, Rock County Public Health Department has been awarded a grant from the Wisconsin
6 Department of Health Services to deliver HIV partner services; and,
7

8 **WHEREAS**, this grant amendment will allow for Rock County Public Health Department to be
9 reimbursed for expenses associated with providing HIV partner services in Rock, Green, Lafayette, and
10 Walworth Counties; and,
11

12 **WHEREAS**, the funding is for the time period of October 1, 2020 to December 31, 2022.
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2021 does hereby authorize the Rock County Public
16 Health Department to accept this additional funding in the amount of \$9,000 and amend the 2021 Rock
17 County Public Health Department Budget as follows:
18

<u>Account/Description</u>	<u>Budget 2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
Federal Aid			
31-3022-0000-42100	\$4,000	\$9,000	\$13,000
<u>Use of Funds</u>			
Administration Expense			
31-3022-0000-63110	\$4,000	\$9,000	\$13,000

29
30

Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget
Page 2

Respectfully submitted,

Board of Health

Supervisor Louis Peer, Chair

Supervisor Doug Wilde

Dr. Connie Winter, DDS, Vice Chair

Supervisor Danette Rynes

Dr. Kaitlyn Meyers, DVM, MPH

Debra Kolste

Dr. Vijaya Somaraju, MD, MPH, FACP

Supervisor Shirley Williams

Eric Gresens, R.PH

Finance Committee Endorsement

Reviewed and approved on a vote of _____

LEGAL NOTE:

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s/Richard Greenlee

Richard Greenlee
Corporation Counsel

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$9,000 in additional federal aid for HIV partner services.

/s/Sherry Oja

Sherry Oja
Finance Director

Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget

Executive Summary

The State of Wisconsin is providing additional funding for HIV partner services. Partner services aim to reduce the risk of transmission of HIV and work to connect people with HIV to appropriate services. Rock County Public Health Department provides HIV partner services in Rock, Green, Lafayette, and Walworth Counties.