



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, DECEMBER 02, 2020

6:00 P.M.

CALL: 1-312-626-6799

MEETING ID: 466 495 1759

AGENDA

NOTE: THIS IS A TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/4664951759>

Meeting ID: 466 495 1759

One tap mobile

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Join by Skype for Business

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Board Members who are unable to attend the meeting, **please** contact Lou Peer (295-5210) or Melissa DeWitt (295-7417). Thank you.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, DECEMBER 02, 2020
6:00 P.M.

JOIN FROM A TELEPHONE:

- ON YOUR PHONE, DIAL THE PHONE NUMBER PROVIDED ABOVE
- ENTER THE MEETING ID NUMBER WHEN PROMPTED, USING YOUR DIAL-PAD.
- PLEASE NOTE THAT LONG-DISTANCE CHARGES MAY APPLY. THIS IS NOT A TOLL-FREE NUMBER.
- BOARD MEMBERS: PLEASE IDENTIFY YOURSELF BY NAME
- PLEASE MUTE YOUR PHONE WHEN YOU ARE NOT SPEAKING TO MINIMIZE BACKGROUND NOISES
- WE ARE NEW AT HOLDING MEETINGS THIS WAY, SO PLEASE BE PATIENT

INSTRUCTIONS FOR THE HEARING IMPAIRED -

[HTTPS ://SUPPORT.ZOOM.US/EN-US/ ARTICLES/2072 7973 6-GETTING-STARTED-WITH-CLOSED-CAPTIONING](https://support.zoom.us/en/articles/20727973-6-getting-started-with-closed-captioning)

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – (10/14/2020)
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Health Department Report
 - a. In the News
 - b. Surveillance
 - c. Community Events/Outreach
 - d. Budget
 - e. Personnel
 - B. Resolution: Approving the Purchase of Champ EHR Software
6. Communications and Announcements
7. Adjournment

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MINUTES OF BOARD OF HEALTH MEETING

October 14, 2020

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Rynes, Supervisor Wilde, Dr. Meyers, Dr. Winter, Mr. Gresens, Dr. Somaraju, Ms. Kolste and Supervisor Williams.

Board of Health Members Absent: None at this time.

Staff Members Present: Noel Sandoval – Director; Michelle Bailey – Assistant Director; Rick Wietersen – Environmental Health Supervisor; Matt Wesson – Environmental Health Supervisor; Kelsey Cordova – Community Health Education Coordinator; Alison Chouinard – Health Educator; Nick Zupan – Epidemiologist; Lori Soderberg – Public Health Supervisor; Jessica Turner – Communications Specialist; and Melissa DeWitt – Public Health Support Specialist.

Others Present: Mary Beaver – Board of Supervisors

Adopt Agenda

Dr. Winter made a motion to adopt the agenda. Supervisor Rynes seconded the motion. MOTION APPROVED.

Approval of Minutes – 10/7/2020

Dr. Meyers made a motion to approve the minutes of the 10/7/2020 Board of Health meetings. Eric Gresens seconded the motion. MOTION APPROVED.

Roll Call

Chair Peer asked for the roll call. At roll call Chair Peer, Supervisor Rynes, Dr. Winter, Mr. Gresens, Ms. Kolste, Dr. Somaraju, Dr. Meyers, Supervisor Wilde and Supervisor Williams were present. 9 PRESENT. 0 ABSENT.

Citizen Participation

New Business

Administrative Division

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000

Review of Payments

Health Department Report

In the News

Ms. Sandoval reported that the judge ruled in favor of continuing Governor Evers mask mandate. She also reported that the public gathering mandate has been enjoined and that the field capacity hospital at Wisconsin State Fair Park has been activated with no patients currently.

Mr. Zupan provided the Board members with the current COVID-19 data.

Mr. Gresens asked about the data relating to nursing home and assisted living outbreaks. Mr. Zupan responded accordingly and will check into further information that he would be able to gather.

Ms. Kolste asked about the testing at Dawson Field in regards to how it is going. Mr. Zupan responded with numbers and other information accordingly.

Dr. Meyers asked about the data on Rock County residents hospitalized in other counties. Mr. Zupan will look into it and report back.

Supervisor Rynes asked about what action the Health Department can take on “superspreader” events from happening. Ms. Sandoval replied accordingly. Supervisor Wilde, Dr. Winter and Supervisor Williams also responded.

Mr. Wesson reported on a higher number of reportable high lead levels in local children. This is more than likely due to children spending more time at home. Ms. Kolste asked about potential funding issues with getting lead issues fixed.

Ms. Bailey gave updates on the Dawson Field COVID testing site. After two days, 1,000 people have been tested. Ms. Bailey also reported that the test site at Blackhawk Technical College has been approved and will be open on Wednesdays and Thursdays starting October 21st through December 10th (except Veteran’s Day and Thanksgiving).

Ms. Soderberg reported on the impact of the state Department of Health entering crisis mode. Ms. Bailey highlighted points about the overflow hospital in Milwaukee. They currently have not admitted any patients and will take patients between the ages of 18-70, not in critical condition. Ms. Bailey reported that Phase 1 of the COVID-19 vaccine is expected to roll out to certain groups in different phases. Ms. Chouinard reported that the Centers for Disease Control and Prevention is working with national chain pharmacies to administer the COVID-19 vaccine to long term care facilities and skilled nursing facilities in Phase 1. She also reported that pharmacies would not be vaccinating the general public in Phase 1, but more than likely in Phase 2.

Mr. Wietersen reported that most schools who have been virtual are back to face-to-face learning. He also reported on a lot of facility complaints and that they are handled on a case-by-case basis.



MINUTES OF BOARD OF HEALTH MEETING

October 14, 2020

Surveillance

Nothing to report.

Community Events/Outreach

Budget

Ms. Sandoval reported on a few highlights in the proposed 2021 budget. She also reported that the Health Department has decided to keep the environmental fees the same as last year, in light of COVID-19. She also reported that revenues have changed slightly due to not administering as many flu and pneumonia vaccines.

Ms. Sandoval reported the increase in expenses for the new budget for cell phones as every employee now has a smart phone to aid in working remotely.

Ms. Sandoval commented on the decrease in grants, but stated that new grants are always available.

Several members of the board applauded the budget and filling personnel and other gaps over the years.

Personnel

Ms. Cordova reported there are 4 interviews scheduled for the Public Health Nurse position. The Community Health Education Coordinator opening will be closing soon. The 2 Limited Term Employment Public Health Support Staff and the Administrative Services Supervisor positions will be starting soon.

Committee Approvals

Communications and Announcements

Adjournment

Supervisor Wilde made a motion to adjourn the meeting. Supervisor Williams seconded the motion. MOTION APPROVED. Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF NOVEMBER 2020**

11/25/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
31-3000-0000-62119	Other Services					
		P2000161	11/25/2020	JANESVILLE ANIMAL MEDICAL CENT	2020 SAMPLES	130.00
		P2001075	11/05/2020	HEALTHCARE WASTE MANAGEMENT IN	MEDICAL WASTE DISPOSAL	54.90
31-3000-0000-62176	Laboratory					
		P2000166	11/25/2020	WISCONSIN STATE LABORATORY OF	ENVIRONMENTAL BINDER FEE	495.00
31-3000-0000-63101	Postage					
		P2000165	11/25/2020	UNITED PARCEL SERVICE	SHIPPING 9/29-10/2	50.32
31-3000-0000-64000	Medical Supplies					
		P2000160	11/25/2020	MEDLINE INDUSTRIES INC	DIGITAL THERMOMETERS	207.28
31-3000-0000-64010	Lab Supplies					
		P2000056	11/25/2020	CULLIGAN WATER CONDITIONING IN	DEIONIZER RENTAL 11/1 -11/30	175.00
Public Health Department PROG TOTAL						1,112.50

I have reviewed the preceding payments in the total amount of **\$1,112.50**

Date: _____ Dept Head _____
Committee Chair _____

RESOLUTION: _____



AGENDA NO.: _____

Information Technology
INITIATED BY

Marie-Noel Sandoval, Health Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

11/3/2020
DATE DRAFTED

Approving the Purchase of Champ EHR Software

1 **WHEREAS**, record keeping in public health has always been a challenge as many processes remain antiquated
2 and disjointed; and,
3
4 **WHEREAS**, this challenge has become even more profound with the response to and resulting operational
5 changes of the current COVID-19 pandemic; and,
6
7 **WHEREAS**, more accurate reporting and analysis will allow us to accurately bill various funding sources for our
8 work as well as make adjustments to programs and more efficiently deliver quality services; and,
9
10 **WHEREAS**, the Champ EHR software is cloud-based and makes all relevant public health information accessible
11 from a single source; and,
12
13 **WHEREAS**, the Champ EHR Software system can be configured to meet our specific requirements; and,
14
15 **WHEREAS**, this platform includes point of care charting and would reduce charting hours for public health staff,
16 improve accuracy in documentation, and provide greater protection of client data; and,
17
18 **WHEREAS**, the use of this software promotes efficiency through avoided duplicated efforts, which leads to
19 delivering better services to Rock County; and,
20
21 **WHEREAS**, Champ EHR software will make it easier for us to generate reports that measure the impact of our
22 activities on community health, including all the community health initiatives that need to be accomplished to
23 achieve the goals of PH 3.0 modernization; and,
24
25 **WHEREAS**, the Rock County Public Health Department has recurring grant funds that will be utilized for this
26 purpose.
27
28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
29 _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to
30 enter into a purchase agreement not to exceed \$36,609 for the purchase of Champ EHR software.
31

BOARD OF HEALTH

Respectfully Submitted,

FINANCE COMMITTEE

/s/ Mary Mawhinney
Mary Mawhinney, Chair

/s/ Wes Davis
Wes Davis, Vice Chair

/s/ Stephanie Aegerter
Stephanie Aegerter

/s/ Brent Fox
Brent Fox

/s/ Kara Purviance
Kara Purviance

Lou Peer, Chair

Connie Winter, DDS, Vice Chair

Doug Wilde

Shirley Williams

Danette Rynes

Dr. Kaitlyn Meyers, DVM, MPH

Dr. Vijaya Somaraju, MD, MPH, FACP

Debra Kolste

Eric Gresens, R.Ph

FISCAL NOTE:

The purchase will be funded by grant revenue.
Additional County funds are not required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporate Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

Record keeping in public health has always been a challenge. This challenge has become even more profound with the COVID-19 pandemic situation. Public Health staff has been very busy trying to provide vital services to the community, while making the funding stretch as far as they can, and justify their programs and FTEs. Over the past several years we have been evaluating various electronic record keeping platforms and have found a platform that is meant specifically for public health.

Champ EHR Software is cloud-based and makes all relevant public health information accessible from a single source work more efficiently, and avoid duplicated efforts, to deliver better services. This platform includes point of care charting would reduce charting hours for public health staff, improve accuracy in documentation, and provide greater protection of client data. The system can be configured to meet Rock County's specific requirements. Champ Software will make it easier for us to generate reports that measure the impact of our activities on community health, including all the community health initiatives that need to be accomplished to achieve the goals of PH 3.0.

More accurate reporting and analysis will allow us to accurately bill various funding sources for our work as well as make adjustments to programs and more efficiently deliver quality services. Champ Software can be integrated with outside systems to connect our public health agency to a statewide system or third-party billing system. CHAMPS has begun the process to build an integration to the Wisconsin electronic Disease Surveillance System (WEDSS). They also built several features to handle COVID during the first few weeks of the pandemic.

The integration with Availity Clearinghouse and Teletask auto-messaging system for automated reminders will help us make our client's lives easier and our jobs more efficient. This has become a critical component with the COVID-19 work we are tasked with, but also has application for our other work on a daily basis. Critical information on immunizations and other programs can be shared electronically, ensuring more accuracy and efficiency.

We are in dire need of a good system to track COVID-19 and other public health work efficiently and would like to obtain this system for public health as soon as possible. We have recurring grant funds that could be utilized for this purpose.

We intend to utilize \$ 36,609 funds from the PHEP grant 31-3026-0000 to fund the set up and training along with an annual subscription cost of for the first year. Recurring annual subscription costs of \$25,209 will be funded out of recurring PHEP grant funds.



Public Health including Immunization Registry Integration

Plans	Bronze	Silver	Gold
Time tracking	✓	✓	✓
Narrative charting	✓	✓	✓
Billing	✓	✓	✓
Scheduling	✓	✓	✓
Reporting	✓	✓	✓
Immunizations	✓	✓	✓
Integrated claim submissions	✓	✓	✓
Eligibility verification	✓	✓	✓
Omaha System charting		✓	✓
Clinical outcomes		✓	✓
Clinical data aggregation		✓	✓
Secure messaging		✓	✓
Continuity of care documents		✓	✓
HIE		✓	✓
Dashboards			✓
Text & messaging reminders			✓
Custom report building (8 hrs)			✓
Task force membership			✓
Metric-tracking report suite			✓

Playbook prepared for:

Name Marie-Noel Sandoval
 Agency Rock County Health Department

Created 6/22/2020
 Expires 12/31/2020

Contact David Smith
 Phone 507-399-0423
 Email david.smith@champssoftware.com
 Website www.champssoftware.com

Check box to add Home Care features (OASIS, 485, Orders, Episodic Billing)

24 Number of Named User Licenses

	Bronze	Silver	Gold
	includes 2 licenses	includes 4 licenses	includes 6 licenses
Implementation and Training 1-Time	\$ 6,800	\$ 8,500	\$ 11,400
Discount on Implementation and Training			
Total Implementation & Training*	\$ 6,800	\$ 8,500	\$ 11,400
Annual Subscription**			
	\$ 9,026	\$ 21,011	\$ 25,209
Discount on First Year Subscription			
Total First Year Subscription:	\$ 9,026	\$ 21,011	\$ 25,209
Number of Time Tracking (only) Licenses	\$ -	\$ -	\$ -
Local Sales Tax Rate, if applicable			
Total Quotation**	\$ 15,826	\$ 29,511	\$ 36,609

*Ongoing annual subscription includes phone and e-mail consultation on draftware updates to correct problems and maintain current features including revisions to comply with change in state or state and federal requirements. Subscription pricing may increase when significant updates or shipper features are added. Annual cost of living increases are also included. If subject to sales tax, please verify your local rate. If exempt from sales tax, please include your tax exempt number with the purchase order. This document is intended to help estimate costs. Please refer to the subscription agreement for full terms and pricing.

**Data migration or customization is not included in this estimate. If data migration or customization is requested it will be considered by our development team and if feasible the costs and the specifics will be detailed under a separate written agreement.

Documenting Public Health Encounters for a Third of a Century!