



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, MARCH 01, 2017 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – 2/1/17
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Oral Typhoid Vaccine Fee Change
 - (4) Health Department Report
 - a. In the News
 - b. Surveillance
 - c. Community Events/Outreach
 - d. Budget
 - e. Personnel
 - f. Division name change
 - (5) Resolution – Accepting United States Food and Drug Administration (FDA) Standards Self-Assessment Grant and Amending the 2017 Rock County Public Health Department Budget
 - (6) Resolution – Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2017 Rock County Public Health Department Budget
 - (7) Resolution – Accepting MCW Change Incubator Funding Grant Amendment to the Consolidated Contracts and Amending the 2017 Rock County Public Health Department Budget
 - B. Environmental Health Presentation
 - (1) Environmental Health Licensed Facilities
 - C. Family & Community Health Presentation
 - (1) Breastfeeding Initiative
6. Communications and Announcements
7. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5440) or Ms. Kraft at (608) 751-6249. Thank you.

Rock County Health Department

List of Bills for the 3/1/17 Board of Health Meeting

Account Number	Vendor Name	Item(s) Description	\$ Amount
Main Budget			
62119	Janesville Animal Medical Center	Bat Testing	25.00
	LB Medwaste Services, Inc	Bio-Waste Pick-up	54.90
	Office Pro	Copy Paper for the South Office	59.80
62176	Pam O'Leary	Refund for a Nitrate Test	24.00
63101	UPS	Week of January 14	24.78
	UPS	Week of January 21	33.33
	UPS	Week of January 28	40.91
	UPS	Week of February 4	16.18
	Wisconsin Association of Lactation		20.00
63200	Consultants	Membership for Deb Erickson	
64000	Control Company	Calibration for 4 Thermometers	140.00
	Sanofi Pasteur Inc.	15 Doses of Yellow Fever Vaccine	2,047.02
	Sanofi Pasteur Inc.	Credit for Fluzone Participation	(352.99)
	PaxVax	25 Doses of Oral Typhoid Vaccine	1,622.00
	Janesville Hometown Pharmacy	Adult Epi-Pen 2 Pack	590.95
	GlaxoSmithKline	20 doses Hep A, 10 doses Hep B, 10 doses Twinrix	1,742.40
	Medline	Exam Gloves	117.92
	School Health	2 Otoscope/Ophthalmoscopes	552.38
	McKesson	Tissues, Sani cloth wipes, Scale Towels	195.38
	McKesson	Face Masks	40.06
	McKesson	Surg/Resp Facial Masks	237.55
	McKesson	N95 Facial Masks	237.55
64010	Culligan Water Conditioning	Feb D.I. Rental	35.00
	North Central Laboratories	Pipets for the Lab	117.82
	Nelson Jameson	Swab Samplers	103.48
	Associated Bag	Zipper bags for water samples	283.75
64200	Alanna Gumise	Reimbursement for CPR Certification	50.00
64604	POC Network Technologies	Transact Fees	4.50
64904	Jax Custom Printing Inc.	Postage for Outer Envelope - HEAR surveys	352.56
	Jax Custom Printing Inc.	HEAR survey mailing charges	483.12
	Jax Custom Printing Inc.	Postage for Return Envelopes - HEAR surveys	946.11

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

March 1, 2017
DATE DRAFTED

Accepting United States Food and Drug Administration (FDA) Standards Self-Assessment Grant and Amending the 2017 Rock County Public Health Department Budget

1 **WHEREAS**, there are approximately 48 million cases of food-borne illness annually in the United States
2 affecting 1 in 6 Americans each year, and the Rock County Public Health Department is responsible for
3 inspecting all food establishments; and,
4

5 **WHEREAS**, Rock County Public Health Department was awarded a standards self-assessment grant
6 from the United States Food and Drug Administration (FDA) to evaluate our food safety program against
7 the 9 Voluntary Federal Retail Food Program Standards established by the FDA; and,
8

9 **WHEREAS**, this is a twelve month amendment of \$2,500, beginning January 11, 2017 and ending
10 December 31, 2017; and,
11

12 **WHEREAS**, this grant will provide an evaluation of the Rock County Public Health Department food
13 safety program with the purpose of reducing food-borne illnesses in Rock County.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2017 does hereby authorize the Rock County Health
17 Department to accept this grant in the amount of \$2,500, and amend the 2017 Rock County Public
18 Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3040-0000-42100			
Federal Aid	-0-	\$2,500	\$2,500
<u>Use of Funds</u>			
31-3040-0000-63110			
Administrative Expense	-0-	\$2,500	\$2,500

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Linda Garrett

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

**Accepting United States Food and Drug Administration (FDA) Standards Self-Assessment Grant
and Amending the 2017 Rock County Public Health Department Budget**

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

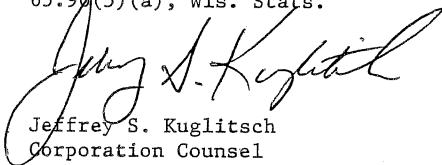
This resolution authorizes the acceptance and expenditure of \$2,500 in Federal Aid for the evaluation of the Health Departments food safety program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

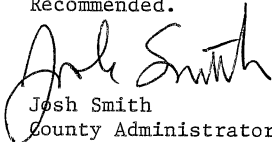
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Summary

While the American food supply is among the safest in the world, the Federal government estimates that there are about **48 million cases of foodborne illness annually**—the equivalent of sickening 1 in 6 Americans each year. And each year these illnesses result in an estimated 128,000 hospitalizations and 3,000 deaths. The Rock County Public Health Department regulates and inspects approximately 850 food establishments annually in order to reduce the potential for food-borne illnesses in our community. Nine Federal Voluntary Retail Food Program standards have been developed to ensure that food establishments are properly inspected and inspections meet goals and objectives of the nine federal standards. Rock County will be utilizing this grant to self-evaluate our food safety program against the Federal program standards which will assist our Department in improving our services and reduce food-borne illnesses in Rock County.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

March 1, 2017
DATE DRAFTED

Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2017 Rock County Public Health Department Budget

1 **WHEREAS**, there are approximately 48 million cases of food-borne illness annual in the United States
2 affecting 1 in 6 Americans each year, and the Rock County Public Health Department is responsible for
3 inspecting all food establishments; and,
4

5 **WHEREAS**, Rock County Public Health Department was awarded a training grant from the United
6 States Food and Drug Administration (FDA) to send staff to training to assist in meeting the requirements
7 of the Federal Voluntary Food Standardization Program; and,
8

9 **WHEREAS**, this is a twelve month amendment of \$3,000, beginning January 11, 2017 and ending
10 December 31, 2017; and,
11

12 **WHEREAS**, this grant amendment will provide training to Rock County Public Health Department staff
13 with the purpose of reducing food-borne illnesses in Rock County.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2017 does hereby authorize the Rock County Health
17 Department to accept this grant in the amount of \$3,000, and amend the 2017 Rock County Public
18 Health Department Budget as follows:

19	Budget	Increase	Amended
20	<u>1/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
21 <u>Account/Description</u>			
22 <u>Source of Funds</u>			
23 31-3041-0000-42100			
24 Federal Aid	-0-	\$3,000	\$3,000
25 <u>Use of Funds</u>			
26 31-3041-0000-63100			
Administrative Expense	-0-	\$3,000	\$3,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Linda Garrett

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

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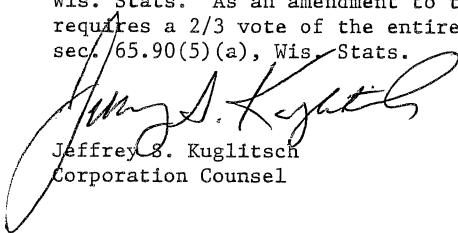
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$3,000 in Federal Aid for food safety training. No County matching funds are required.


Sherry Oja
Finance Director

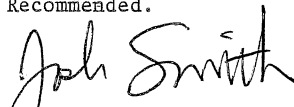
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Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Summary

While the American food supply is among the safest in the world, the Federal government estimates that there are about 48 million cases of foodborne illness annually—the equivalent of sickening 1 in 6 Americans each year. And each year these illnesses result in an estimated 128,000 hospitalizations and 3,000 deaths. The Rock County Public Health Department regulates and inspects approximately 850 food establishments annually in order to reduce the potential for food-borne illnesses in our community. Federal Voluntary Retail Food Program standards have been developed to ensure that facilities are properly inspected and inspections meet goals and objectives of the nine federal standards. Rock County will be utilizing this training grant to provide local, regional, and national food safety training opportunities to our staff to assist in meeting the voluntary federal standards established by the FDA and to provide food establishment owners, operators, and workers with the latest information on food safety practices.

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

March 1, 2017
DATE DRAFTED

Accepting MCW Change Incubator Funding Grant Amendment to the Consolidated Contracts and Amending the 2017 Rock County Public Health Department Budget

1 **WHEREAS**, by providing the basis for discussion and action, the Community Health Assessment (CHA)
 2 is the foundation for improving and promoting the health of community members. Through active
 3 community engagement, factors that affect the health of a population are identified and availability of
 4 resources is determined within the community to adequately address these factors. The HEAR
 5 Community Engagement Project is a results-driven effort to actively embrace diverse community
 6 engagement in Rock County, which will led by the Health Equity Alliance of Rock County (HEAR); and,
 7

8 **WHEREAS**, Rock County Health Department was awarded a consolidated contract grant amendment
 9 from the Medical College of Wisconsin (MCW) for The HEAR Community Engagement Project; and,
 10

11 **WHEREAS**, this is a seven month consolidated grant amendment of \$10,000, beginning March 1, 2017
 12 and ending September 30, 2017; and,
 13

14 **WHEREAS**, this consolidated grant amendment will provide diverse community engagement through
 15 the HEAR Community Engagement Project, to improve the health of communities most affected by
 16 inequities. Through this active community engagement the community voice will be reflected in the
 17 2017-2020 Rock County Community Health Assessment (CHA) and Community Health Improvement
 18 Plan (CHIP), ensuring population-wide interventions are developed to address disparities among
 19 subpopulations in Rock County.
 20

21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 22 this _____ day of _____, 2017 does hereby authorize the Rock County Health
 23 Department to accept this grant in the amount of \$10,000, and amend the 2017 Rock County Public
 24 Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3060-0000-46000			
Contributions	-0-	\$10,000	\$10,000
<u>Use of Funds</u>			
31-3060-0000-63100			
Administrative Expense	-0-	\$10,000	\$10,000

Respectfully submitted,

BOARD OF HEALTH

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Mary Mawhinney, Chair Date

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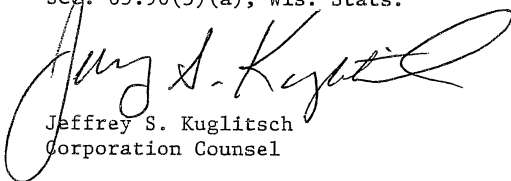
This resolution authorizes the acceptance and expenditure of \$10,000 from the Medical College of Wisconsin. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

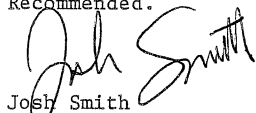
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Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The HEAR Community Engagement Project is a results-driven effort, which will be led by the Health Equity Alliance of Rock County (HEAR). The HEAR Community Engagement Project is a proactive effort, that will actively embrace diverse community engagement, to improve the health of communities most affected by inequities. By providing the basis for discussion and action, the Community Health Assessment (CHA) is the foundation for improving and promoting the health of community members. Through active community engagement, factors that affect the health of a population are identified and availability of resources is determined within the community to adequately address these factors.

The HEAR Community Engagement Project will ensure the community voice will be reflected in the 2017-2020 Rock County Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP), ensuring population-wide interventions are developed to address disparities among subpopulations. In addition to the 2017 CHA and CHIP reports, through the Change Incubator Funding HEAR will produce a supplemental, storytelling report titled, "Community Conversations: Real Stories in Rock County" based on the findings from the HEAR Community Engagement Project. By ensuring that the needs of the populations are reflected in CHA and CHIP the HEAR Community Engagement project will work to make Rock County a healthier place for all to live, work, learn, and play. This grant will serve to improve the health of Rock County.