

**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**February 7, 2011**

**Call to Order.** Chair Collins called the meeting of the Public Safety and Justice Committee to order at 4:00 P.M. on February 7, 2011 in Conference Room N-1 on the Fifth Floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Collins, Brill, Beaver, Knudson and Wiedenfeld.

**Committee Members Excused:** None.

**Staff Members Present:** Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Dave Sleeter, 911 Communications Center Director; Diane Michaelis, Finance Office Manager, Sheriff's Office; Jenifer Keach, Coroner; Rita Costrini-Norgal, Director of Mediation and Family Court Services; Shirley Connors, Emergency Management Coordinator.

**Others Present:** None.

**Adoption of Agenda.** Supervisor Knudson moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Adoption of Minutes.** Supervisor Wiedenfeld moved approval of the minutes of January 17, 2011 and January 27, 2011 as presented, second by Supervisor Knudson. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Consent Calendar.**

**Transfers and Appropriations.**

**911 Communications Center**

**FROM**

<u>Account #</u>	<u>Amount</u>
23-2400-0000-64200 Training Expense	\$ 1,000
00-0000-0001-46205 Insurance Proceeds	6,320
23-2400-0000-64200 Training Expense	2,500

**TO**

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62420 R&M Machinery & Equip	\$ 1,000
23-2400-0000-62400 R&M Services	6,320
23-2400-0000-62400 R&M Supplies	2,500

**Sheriff's Office**

**FROM**

<u>Account #</u>	<u>Amount</u>
21-2158-0000-67171 Capital Assets \$1,000+ JAG	\$ 1,080
21-2100-0000-62109 Personnel Services	1,260

**TO**

<u>Account #</u>	<u>Amount</u>
21-2158-0000-63110 Admin. Exp. JAG	\$ 1,080
21-2100-0000-63101 Postage	1,260

**2010**

**Bills/Encumbrances.**

Federal Withholding Tax Deduction	\$	(56.70)
Sheriff		23,683.35*
RECAP Operations		1,760.41
Correctional Facility		7,908.02*
Circuit Courts		311.27
911 Project Operation		1,737.41
District Attorney		105.00
Deferred Prosecution/Domestic Violence		112.50
Coroner		5,740.00
Child Support		431.49
Level B Hazmat		14,030.03
911 Capital Project		67,270.00

**2011**

**Bills/Encumbrances.**

Federal Withholding Tax Deduction	\$	(33.60)
Sheriff		38,668.63
Correctional Facility		10,756.48
Circuit Courts		7,486.11
Mediation/Family Court Services		2,104.00
Clerk of Courts		6,419.95
911 Project Operations		199,463.83
District Attorney		2,485.43
Deferred Prosecution/Domestic Violence		411.00
Coroner		690.97
Child Support		2,578.02
Sheriff's Vehicles		1,316.70

**Pre-Approved Encumbrance Amendments.**

**Sheriff's Office**

Charter Communications		1,080.00
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Ms. Michaelis requested the payments listed under Training Expense for the Sheriff (\$967.20) and Correctional Facility (\$389.98) to Airsplat not be paid as the product was defective.

Supervisor Knudson moved approval of the above Consent Calendar for the Public Safety & Justice Committee with these payments removed, second by Supervisor Brill. ADOPTED.

**Approval of Tuition Reimbursement for Deputy Alicia Borth.** Ms. Michaelis informed the Committee that Deputy Borth is attending UW-Whitewater. As per the contract, this is reimbursement for the semester she completed and she will use these funds to pay for the upcoming semester.

Supervisor Beaver moved approval to pay the tuition reimbursement for Deputy Alicia Borth, second by Supervisor Knudson. ADOPTED.

**Resolutions.**

**Authorizing Contract for Justice and Mental Health Consultant**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize a contract with Zia Partners and TriWest Group to conduct a full needs and resource assessment regarding mental health and co-occurring disorders as they relate to the criminal and juvenile justice systems in Rock County, as well as assist in the draft of a strategic plan to deal with the aforesaid issues pursuant to the grant application, in an amount not to exceed \$42,500.”

Supervisor Wiedenfeld moved approval of the above resolution, second by Supervisor Knudson. ADOPTED.

**Adopting the Rock County Hazard Mitigation Plan**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby adopt the Rock County Hazard Mitigation Plan as an element of the Rock County Comprehensive Development Plan.

**BE IT FURTHER RESOLVED,** that the updated Plan be forwarded to the cities and villages in Rock County for their adoption, thereby making their communities eligible for various hazardous mitigation grant programs.

**BE IT FURTHER RESOLVED,** that Rock County Emergency Management will submit, on behalf of the participating municipalities, the adopted Rock County Hazard Mitigation Plan to the Wisconsin Emergency Management and Federal Emergency Management Agency for final approval.”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

**Committee Reports.**

**2010 Annual Report – Mediation and Family Court Services** The Committee had no questions and accepted the report.

**Countywide Communications Upgrade – Update.** Mr. Sleeter said a meeting is scheduled for Friday at 1:30 P.M. with Mr. Knutson, Mr. Smith and Mr. Kuglitsch on the bid requirements. He said he feels the outcome will be to retrofit the current equipment working with the current vendor. He said he hopes to have a resolution to move forward with this project at the next meeting.

**Semi-Annual Report.** The Committee accepted the semi-annual report from Child Support.

**Committee Requests and Motions.**

**Discussion on Department Tours.** Chair Collins said he had not heard back from Department Heads on if they would like the Committee to tour their departments or not.

Mr. Sleeter said it would be better if the Committee could wait for better weather – possibly in April – before a visit to the 911 Communications Center is set.

Ms. Costrini-Norgal invited the Committee to visit Mediation and Family Court Services Department at any time.

Ms. Michaelis suggested the Committee wait until the Jail renovation is complete and suggested July.

Supervisor Brill asked Ms. Michaelis to take the Committee's thanks back to the Sheriff and staff on a job well done regarding solving the murder case so quickly.

**Adjournment.** Supervisor Brill moved adjournment at 4:34 P.M., second by Supervisor Knudson. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**