

MINUTES OF BOARD OF HEALTH MEETING
February 03, 2016

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Bostwick (left at 7pm), Supervisor Peer, Dr. Peterson, Dr. Konkol, Dr. Winter, Mr. Gresens, Ms. Wade.

Board of Health Members Absent: Supervisor Addie

Staff Members Present: Marie-Noel Sandoval – Health Officer; Deborah Erickson – Acting Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Alison Chouinard – Health Educator & Emergency Preparedness Coordinator; and Jessica Riedlinger – Administrative Secretary.

Others Present: None at this time.

Adopt Agenda

Supervisor Bostwick made a motion to adopt the agenda. Dr. Konkol seconded the motion. MOTION APPROVED.

Approval of Minutes 1/6/16

Ms. Wade made a motion to approve the minutes of the 1/6/16 Board of Health meeting. Dr. Winter seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Approval of Bills: Mr. Gresens made a motion to approve the 2015 Health Department bills in the amount of \$2,128.40 and the 2016 Health Department bills in the amount of \$2,824.00.

Chair Kraft noted the cost of purchased typhoid vaccinations and asked how much the Health Department charges per dose. Ms. Erickson responded that the Health Department adds a small percentage to the purchase price of all vaccines to cover costs.

Dr. Konkol seconded the motion. MOTION APPROVED.

Transfer of Funds: Supervisor Peer made a motion to approve the transfer of \$25,000.00 from #61100 2015 Regular Wages to #67130 2015 Terminals/PC's. The Public Health Department had several staff vacancies during 2015, making funds available for this transfer of funds. The County Administrator approved purchase of computer equipment for the Public Health Department out of available 2015 funds rather than include these items in the 2016 Budget. The Health Department was unable to order all of the computer equipment in 2015 due to time constraints.

Ms. Wade seconded the motion. MOTION APPROVED.

Health Department Report

Zika Virus: Ms. Sandoval reported that the CDC recommendations for the Zika Virus have been posted on the Health Department website and Facebook page. The Facebook link received 486 hits so far. Currently 14 countries/areas are on alert. Pregnant women are being asked to take special precaution. The CDC lists steps to avoid mosquito bites. The Board members discussed the type of mosquito that carries the disease. Dr. Winter asked if there would be a vaccine created. Dr. Konkol responded that there will not be a vaccine any time in the immediate future. Dr. Peterson stated that the Zika virus was discovered in Africa in the 1940's and asked why it was not in the news until now. Dr. Winter and Dr. Konkol responded that we are currently seeing a higher instance of people affected, and it has been linked to Guillain-Barre syndrome which causes paralysis.

Lead in Drinking Water: Ms. Sandoval stated that due to the local increase in news coverage about lead in drinking water, the Health Department has posted information on its website and Facebook page. The Health Department also sent a press release to area newspapers and radio stations. The Facebook post received 556 hits. The Health Department has seen an increase in requests for water test kits. The Environmental Health division has created a flow chart to determine which water test should be given based on exposure and risk. The Health Department is letting clients know if there may be funding available for remediation. Chair Kraft asked if any of the local newspapers picked up our article. Ms. Sandoval responded that they have not, but the Health Department received a call from the media regarding the city water supply. The caller was referred to the City of Janesville.

Surveillance: There was a shigella outbreak recently in Whitewater. There have been nine cases reported in Rock County. Three of those reported were related to the original outbreak in Whitewater. Ms. Sandoval stated that there has been an overall spike in cases throughout the state. The Rock County Health Department has also had six pertussis cases, no flu, and one tetanus case reported.

Budget Rollover: The Health Department will be rolling over \$25,000.00 from 2015 to 2016. This money will be used to purchase eight computers that were approved at the budget meeting.

Strategic Planning: The next strategic planning session will be during the all staff meeting on Monday, February 8 from 10 am to 12 pm. At this meeting the Health Department staff will review and refine the goals and objectives that were developed at the last session. On February 25 from 8:15 am to 12 pm, there will be another strategic planning meeting to look at logic model strategies with employees from the State office.

Robert Wood Johnson Grant: The Rock County Health Department has submitted a letter of intent for a \$60,000 Robert Wood Johnson grant. This grant is available for mid-sized cities to increase partnerships that will work to improve the health and well-being of low income neighborhoods. The group applying for the grant will include five team members from various community partners. Dr. Winter asked when the Health Department would find out whether or not they were receiving the grant. Ms. Sandoval said that it would be mid-February

before anything more was known. Dr. Winter asked if there is enough staff to take this on. Ms. Sandoval replied that there is. This is an 18 month grant.

Health Education Coordinator Position: The Health Education Coordinator position has been posted internally with Rock County. It will be posted externally with the three Wisconsin schools of public health, UW LaCrosse, WPHA, and possibly APHA in about a week. This posting will last for one month. The listing will close around March 1. Ms. Sandoval hopes to have someone hired by mid to end of March.

PHSS Position: The PHSS position that has been listed will close on February 5. Ms. Sandoval said there will probably be many applicants. Human Resources will first screen the applicants and then send them to the Health Department to screen the remainder.

Supervisor Peer thanked Ms. Sandoval and Ms. Erickson for attending the County Board meeting and presenting. Ms. Erickson presented information about the Health Department Travel Program at the last County Board meeting.

Ms. Sandoval announced that she will be having various staff members give presentations to the Board of Health on various programs.

Public Health Educator

Emergency Preparedness Overview & Hazard Vulnerability Assessment (HVA)

Ms. Chouinard introduced herself to the board members. She is the Rock County Public Health Department Health Educator, the chair of the Rock N' Wellness committee, and the Health Department's Emergency Preparedness Coordinator. Ms. Chouinard did a PowerPoint presentation on emergency preparedness for the Board members:

What Public Health Does:

- Protect and improve health of families and communities
- Focus on disease prevention, detection and control, epidemiology, surveillance
- Assess health status of populations
- Develop policy
- Promote access to healthcare – limit disparities
- Work with partners
- Grants
- Prepare for health threats and hazards
- Respond to disasters and assist communities in recovery

Rock County Emergency Operational Procedures

- Disease Surveillance
 - Isolation and Quarantine
- Environmental Health
 - Sampling and testing, hazardous materials recovery, monitor safety of food and water
- Prophylactic distribution
 - Strategic National Stockpile Resources
- Animal service
 - Laboratory screening

Emergency Preparedness

- The discipline of dealing with and avoiding both natural and manmade disasters
- All hazards, all phases, all stakeholders and all impacts relevant to disasters
- Anticipates disasters
- Requires partnerships – unity of effort
- Cycle: Mitigation, Preparedness, Response and Recovery
- Planning is key

CDC Cooperative Grant funding

- BP4 (July 1, 2015 – June 30, 2016)
 - \$97,434
- Ebola supplemental funding
 - \$32,597

CDC Cooperative Agreement

- Local Public Health Preparedness Contract Objectives and Deliverables
- Survey
- Exercises
- Fill gaps within capabilities
- Attend meetings and trainings
- Budget
- Reports
- Local Public Health Ebola Preparedness Contract Objectives and Deliverables
- Regional Exercise
- Date: May 18th in Dane County
- Rock County Public Health will participate

Wisconsin – A Home Rule State

- Constitutional Home Rule
 - Allows municipalities to determine their local affairs and government
- By statute, empowered to act for the health, safety, and welfare of the public
- Can declare, by ordinance or resolution, an emergency
- Control of an incident remains in the hands of the local jurisdiction
- Any and all state assistance must be at the request of the local jurisdiction
- Responsibility to plan for emergencies falls to local units of government

Support During Disasters

- Local County Government has primary responsibility for supporting the local government response
- Wisconsin State Government has secondary responsibility for supporting the local government response
- Federal Government has tertiary responsibility for supporting the local government response

Local Response

- Communicates and coordinates with state response agencies
- Health care providers
 - Testing and treatment
- Local public health & public health consortia
 - Epidemiological services
 - Environmental
 - Laboratory services
 - Mass vaccinations/prophylaxis clinics
- Local emergency management
 - Incident command

- Law enforcement
 - Investigation
 - Security

State Response

- Communicates, coordinates and advises local response agencies
- Communicates and coordinates with federal response agencies
- WI Division of Public Health
 - Epidemiological Services
 - Laboratory Services
 - Advice on diagnosis & treatment
 - SNS request & distribution
 - Other Support
- WI Emergency Management
 - Planning & Coordinating Response
 - Incident Command
- Governor
 - Leadership

Federal Response

- Communicates, coordinates and advises state response agencies
- Federal departments and agencies can also respond directly to local and state entities
- DHHS
 - Assistant Secretary for Public Health Emergency Preparedness
 - Coordination of response
- CDC
 - Epidemic Intelligence Service
 - Testing & Advice
- DOJ
 - Federal Bureau of Investigation
 - Lead on crisis management
 - Criminal Investigation
- DoD
 - U.S. Army Medical Research Institute of Infectious Diseases
 - Testing
- DHS
 - Office of Emergency Response
 - Disaster Medical Assistance Teams
 - Disaster Mortuary Operational Response Teams
 - National Disaster Medical System
- FEMA
 - Lead on consequence management
- Strategic National Stockpile
 - Medications, equipment and vaccines
 - Technical Advisory Response Unit

Wisconsin Local Public Health Agencies

- 88 Local Health Department (LHDs)
 - 69 County agencies
 - 19 Municipal agencies

- Some reside in multiple counties

- 11 Tribal Health Centers (THCs)

Public Health Regions

- Northern
 - 15 LHDs
 - 6 THCs
- Western
 - 18 LHDs
 - 2 THCs
- Northeast
 - 19 LHDs
 - 3 THCs
- Southern
 - 16 LHDs
- Southeastern
 - 20 LHDs

Local Partnerships

- Involves a wide range of local government agencies and community organizations
- It is important to work together and partner with local organizations
- Communication is important
- We need to prepare and partner together before an incident occurs

Health Care Coalitions

- Wisconsin – Regions, Rock County – Region 5
- Broaden scope of healthcare partnerships
- Shift from planning to response and recovery
- Formal health coordination structure at regional level
- Focus on regional response
- Regional medical coordination
- <http://www.southcentralhcc.org/home/>

Health Care Coalition Partners

- Emergency Medical Services
- Hospitals and Clinics
- Trauma
- Emergency Management
- Public Health
- Long Term Care
- Mental and Behavioral Health
- Red Cross
- Community and Faith Based Organizations
- Volunteer Organizations
- Businesses
- Human Services
- Medical Examiners and Coroners
- Pharmacies
- Veterinarians
- Many more

Emergency Preparedness Committees

- Volunteers Active in Disasters Committee (VOAD)
- Health Care Coalition (HCC)
- Hazard Vulnerability Assessment Committee (HVA)
- MHTC Emergency Operations Committee (Mercy)
- St. Mary's Emergency Management Committee
- Rock County Mass Fatality Committee
- Heightened Awareness Team Committee
- WI-DHS work group
- Local Emergency Planning Committee (LEPC)

Public Health Emergency

- Public Health related hazard
- An occurrence or imminent threat
- Potential to overwhelm routine community capabilities
- Medical Surge
- Continuation of Operations
- Essential Functions

Disaster Management

- Mitigation
 - The ability to limit death and economic damages by lessening the impact if disasters
 - Focuses on preventing future emergencies or minimizing potential effects
 - Steps to eliminate/reduce reoccurrence
 - Takes place **before** and **after** an emergency happens
- Preparedness
 - The state of being ready for action during a disaster or emergency
 - Practicing
 - Continuous cycle: Planning, organizing, training, equipping, exercising, evaluation, corrective action
 - Preparedness takes place **before** a disaster takes place
- Response
 - Actions taken to prevent death and further damage during an emergency situation
 - Putting the preparedness phase into action
 - Response activities take place during an emergency
- Recovery
 - The ability to return to a state of normal function with minimal suffering and disruption of services following a disaster
 - Recovery assistance can be provided at local, state, federal, or private sector levels
 - The recovery phase takes place following a disaster
- Evaluation
 - After Action Review
 - Areas of Success
 - Areas of Improvement
 - Improvement Plan

Hazards

- Potential Hazards
 - Natural hazards
 - Human related hazards

- Pro-active hazards

Hazard Vulnerability Assessment (HVA)

- A systematic approach to identifying all hazards that may affect an organization
- Tool
- Assessing the risk associated with each hazard
- Analyzing findings to create a prioritized comparison of hazard vulnerabilities
- Provide Wisconsin's local public health agencies, hospitals and healthcare coalition (HCCs) with a common understanding of the hazard risks that their jurisdiction's face
- The results of the HVA can:
 - Prioritizes Issues
 - Guide work plan and budget development
 - Assist in prioritizing planning and exercise activities
 - Fulfill related grant requirements
- Jurisdictional/Regional/State Impact
- Rock County Public Health Department – Update HVA
 - Committee
 - 3 meeting sessions
- Local HVA
 - Accessed key coordinating partners HVA's
 - Public Health Department HVA Committee
 - State provided guidance
 - Rock County Public Health Department HVA – Completed in January 2016
 - Distribute to partners
- HVA Template Tool
 - Kaiser Permanente
- 2016 HVA Results
 - Cyber Attacks – 76%
 - Power Outage – 65%
 - Fuel Shortage – 56%
 - Explosive Attack (Improvised explosive) – 55%
 - Tornado – 50%
- WI HVA 2015
 - Process approach to build from the ground up
 - Local: Update HVA
 - Regional: HCC Plan
 - State: Report
- PCA Portal
 - State Dashboard
 - Visualize and analyze the results through a web based mapping application
 - Access: HVA results
 - Map: Hazard Risk
 - Analyze: Compare results with other LPHAs and Tribes throughout the state

Major Public Health Functions in Disasters

- Epidemiology/Surveillance
- Public information
- Lab services
- Assist in Sheltering

- Environmental health
- Set up Family Assistant Center (FAC)
- Lead in Pandemics
- Mass Clinics

Staff Training

- FEMA Courses
 - ICS 100
 - ICS 200
 - NIMS 700
 - NIMS 800
 - ICS 300 (classroom only)
 - ICS 400 (classroom only)
 - All staff required to complete (100, 200, 700)
 - Pass test for certification

Acronyms

- NIMS – National Incident Management System
 - A comprehensive, national approach to incident management
 - Applicable at all jurisdictional levels and across functional disciplines
 - Be applicable across a full spectrum of incidences and hazards regardless of size, location, or complexity
 - Improve coordination, cooperation and communication
 - Provides a standard framework at all government and non-government levels
 - Components
 - Preparedness
 - Communications and Information Management
 - Resource Management
 - Command and Management
 - Ongoing Management and Maintenance
- ICS – Incident Command System
 - A standardized, on-scene, all hazards incident management concept
 - Enables coordinated response among various jurisdictions and agencies
 - Establishes common processes for planning and management of resources
 - Allows for integration within a common organizational structure
 - When used
 - Incident: Based on size, type and complexity of the incident
 - When a specific hazard environment created by the incident
 - Incident planning process and objectives
 - Planning/training purposes
 - Roles
 - Incident Command
 - Public Information Officer
 - Safety Officer
 - Liaison Officer
 - General Staff
 - Operations Section
 - Planning Section

- Logistics Section
- Finance/Administration Section
- Staff needs to:
 - Follow ICS structure
 - Follow Chain of Command, Unity of Command
 - Maintain confidentiality
 - Know their limits – Stress factor
- EOC – Emergency Operations Center
 - Central Command station
 - Carrying out emergency management functions
 - Unified Command
 - Local EOC

Staff Emergency Training

- State and Federal Training
 - FEMA – ICS online training courses
 - Conferences
 - Off-Site Training
- Local Training
 - Table Top Exercises
 - Mass Clinics
 - Actual Events
 - Everyday Practices

Past Exercises/Training

- Tabletop Exercise/Training: Active Shooter
- Tabletop Exercises: Outbreak
- State/Regional Exercises: Blizzard, building collapse
- Virtual Exercise: County EOC, WEAVR
- Mass Clinic Exercises: Area Schools
- Out of State: FEMA – Anniston, AL Training: Health Care Leadership

Health Department Preparedness

- Activities aimed at being ready to quickly respond to the impacts of an event
 - Department Training
 - One on one
 - Group
 - Just In Time Training (JITT)
 - Daily Activities
 - Planning
 - Committees/Coalitions
 - Outreach

Training Resources

- Documents sent by email specific to job roles
- ICS forms
- In library
- Online resources
- PCA Portal
- YouTube videos
- One-on-one training

- WI DHS, FEMA training
- Conferences

Mass Clinic

- Exercise
- Practice Emergency Preparedness Response
- Just-In-Time Training (JITT)
- Partner with schools, Edgewood students
- Provide free vaccinations to children 18 and under
- WI DHS/CDC: Post After Action Report/Improvement Planning

Emergency Supply Kit

- May take up to 3 days before help arrives

Emergency Preparedness – Public Health

- Public Health is a key player in emergency preparedness

Communications and Announcements

Dr. Peterson shared that in January, the Janesville Police Department and Rock County Sheriff's Office gathered at his clinic to pay their respects to the retired police dog that was being euthanized.

Adjournment

Dr. Konkol made a motion to adjourn the meeting. Mr. Gresens seconded the motion. MOTION APPROVED. Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Jessica Riedlinger, Recorder

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