

PUBLIC SAFETY & JUSTICE COMMITTEE
Minutes – October 15, 2012

Call to Order. Chair Collins called the meeting of the Public Safety and Justice Committee to order at 4:00 P.M. on October 15, 2012 in Conference Room N-1 at the Rock County Courthouse-East.

Committee Members Present: Supervisors Collins, Brill and Wiedenfeld.

Committee Members Excused: Supervisors Beaver and Knudson.

Staff Members Present: Craig Knutson, County Administrator; Nick Osborne, Assistant to County Administrator; Sheriff Spoden, Captain Groelle, Diane Michaelis, Financial Office Manager, Sheriff's Office; Lou Smit, Chief Deputy Coroner; Rita Costrini-Norgal, Director of Mediation & Family Court Services; Kathy Sukus, Acting Communications Center Director; Dara Mosley, Public Safety Systems Manager.

Others Present: Supervisor Russ Podzilni (4:20 P.M.).

Adoption of Agenda. Supervisor Wiedenfeld moved approval of the agenda, second by Supervisor Brill. ADOPTED.

Adoption of Minutes. Supervisor Brill moved approval of the minutes of September 13, 2012 and September 17, 2012, second by Supervisor Wiedenfeld. ADOPTED.

Citizen Participation, Communications, Announcement, Information. None.

Consent Calendar.

Transfers and Appropriations.

Communications Center

FROM

<u>Account #</u>	<u>Amount</u>
23-2400-0000-64200	\$ 2,500
Training Expense	

TO

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62119	\$ 2,500
Other Contracted Services	

Bills/Encumbrances

Sheriff	\$ 6,865.69
RECAP Operations	21,167.80
Equitable Funds	1,999.95
Correctional Facility	9,320.35
Circuit Courts	3,331.93
Clerk of Courts	2,190.00
911 Project Operations	297.09
District Attorney	810.98

Deferred Prosecution/Domestic Violence	268.75
Coroner	7,050.33
Child Support	375.89
HIDTA Grant	3,709.99
Digital Radio	30,613.65
911 Capital Project	41,633.40

Pre-Approved Encumbrance Amendments.

911 Communications Center

Dr. Michael Kaye, PhD \$ 500.00

Sheriff's Office

Elan Financial Services \$ 2,000.00
 Charter Communications 100.00

Supervisor Wiedenfeld moved approval of the above Transfers and Appropriations, Bills and Encumbrances and Pre-Approved Encumbrance Amendments for the Public Safety & Justice Committee, second by Supervisor Brill. ADOPTED.

Resolution.

Recognizing Medicolegal Death Investigators Week

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, that the fourth week of October will be recognized as Medicolegal Death Investigators’ Week, with the gratitude of the people of the County of Rock, for the services that they provide.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Wiedenfeld. ADOPTED.

Authorize Contract with Prime Vendor for Disposable Exam Gloves-Curad Brand

Supervisor Wiedenfeld moved approval of the above contract, second by Supervisor Brill. ADOPTED.

Semi-Annual Activity Report – Mediation and Family Court Services

Ms. Costrini-Norgal informed the Committee she should have titled this as **third quarter**, not semi-annual (the report is for January through September). Error on the agenda only, no action needed.

Budget Review

Child Support No one present from Child Support.

Mr. Knutson said the Child Support's budget increased by \$16,044 or 2.4% over the prior year.

Clerk of Courts No one present from Clerk of Courts.

Mr. Knutson said the Clerk of Courts budget increased by \$18,217 or 0.8% over the prior year.

Coroner Mr. Knutson said the Coroner's budget decreased by \$11,801 or 3.5% over the prior year.

District Attorney No one was present from the District Attorney's office.

Mr. Knutson said the District Attorney's budget increased \$49,445 or 3.6% over the prior year.

Emergency Management No one was present from the Emergency Management office.

Mr. Knutson said Emergency Management Coordinator, Shirley Connors, is retiring January 4, 2013. The Emergency Management office will be consolidated into the Sheriff's Office. Under this consolidation, a Sheriff's staff member will be appointed whose full time job will be to function as the Emergency Management Coordinator. The current clerical position will be transferred to the Sheriff's staff. Consolidating Emergency Management into the Sheriff's Office also results in a net cost savings of approximately \$91,000.

Sheriff Spoden said a Sergeant would shadow Ms. Connors for about 1-½ months. Captain Groelle would participate in the training. Ms. Michaelis would handle all grants. Sheriff Spoden said Walworth and Kenosha counties incorporate Emergency Management into the Sheriff's Office.

Mediation & Family Court Services Mr. Knutson said the Mediation & Family Court Services' budget increased \$1,959 or 2.6% over the prior year.

911 Communications Center Mr. Knutson said the 911 Communications Center's budget increased \$145,965 or 3.7% over the prior year.

The Center will be upgrading major items; Telephone System Replacement, Regional Network Controller Backup, Digital Voice Recorder and Voice/Mobile Data Radio Microwave System.

Sheriff Mr. Knutson said the Sheriff's Office budget increased \$517,220 or 2.7% over the prior year.

Sheriff's Office requested an additional 1.0 FTE Deputy Sheriff for general patrol activities due to a road patrol staff being re-assigned to other high-profile initiatives. Mr. Knutson recommended this position. Sheriff requested one reclassification for the

Administrative Assistant to Secretary I in the Detective Bureau. Mr. Knutson recommended this reclassification.

Criminal Justice Coordinating Council Mr. Knutson said there isn't a budget for the CJCC. The budget for Community RECAP/TAD project is awarded through state aid and grant money. We are anticipating the same amount as the prior year.

Rock Valley Community Programs No one was present from Rock Valley Community Programs.

Chair Collins thanked Mr. Knutson and the Department Heads for their input, help and hard work.

Committee Requests and Motions. Supervisor Wiedenfeld inquired about any upcoming tours. Chair Collins replied the Committee wouldn't be doing any touring until after November.

Adjournment. Supervisor Widenfeld moved adjournment at 4:53 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.