

# ROCK COUNTY, WISCONSIN



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – NOVEMBER 1, 2021 – 5:45 P.M.  
JURY DELIBERATION ROOM - FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST  
51 S MAIN ST, JANESVILLE, WI**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Public Comment
4. Approval of Minutes – October 18, 2021
5. Resolutions and Committee Approval
  - a. Authorizing Acceptance of the 2022 Highway Safety Grant
  - b. Authorizing Acceptance of 2021 Edward Byrne Memorial Justice Assistance Grant and Amending 2021 Budget
  - c. Authorizing Acceptance of Law Enforcement Drug Trafficking Response (2022) Grant and Amending 2021 Budget
6. Update, Discussion and Possible Action
7. Committee Requests and Motions
8. Adjournment

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**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**Minutes – October 18, 2021**

**Call to Order.** Chair Beaver called the meeting of the Public Safety and Justice Committee to order at 5:30 P.M. at the Rock County Communications Center.

**Committee Members Present:** Supervisors Beaver, Taylor, Bomkamp, Knudson, and Rynes.

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Melissa Wittwer, Child Support Director; Sheriff Knudson; Chief Deputy Strouse; Captain Fell; Terri Carlson, Risk Manager; Kathy Sucus, Communications Center Director; Mark Stevens, Business Manager; and David O’Leary, District Attorney.

**Others Present.** None.

**Adoption of Agenda.** Supervisor Taylor moved approval of the agenda as presented, second by Supervisor Knudson. ADOPTED.

**Public Comment.** Mark Stevens, Human Services Business Manager, expressed his support for the Rave Emergency Notification System. His comment is attached.

There was also a public comment submitted by Dorothy Harrell. She expressed her support for the Treatment Coordinator. Her comment is attached.

**Approval of Minutes – October 4, 2021**

Supervisor Rynes moved approval of the October 4, 2021, second by Supervisor Knudson. ADOPTED.

**Resolutions and Committee Approval.**

**Establishing Housing for Sexually Violent Offenders**

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ adopts Option 4 in the County Administrator’s July 21, 2021 report titled Options for Housing Sexually Violent Offenders on Supervised Release in Rock County Placed under Chapter 980 of the Wisconsin Statutes—to place duplex housing on the northwest corner of the County Farm property in the Town of Janesville.

**BE IT FURTHER RESOLVED** that County Administrator Smith is directed to take all necessary and lawful steps in furtherance of this policy, including, but not limited to, approaching the State of Wisconsin to request and develop a pilot program for funding of the construction, or a portion of the construction costs of such housing, and work with the Town of Janesville to address any further concerns or barriers to development.

**BE IT FURTHER RESOLVED** that County Administrator Smith shall keep all options for housing sexual violent offenders on supervised release open and consider alternatives to Option 4 shall any barriers to implementation be determined to be insurmountable.”

Supervisor Rynes moved approval of the above resolution, second by Supervisor Taylor. Supervisor Rynes expressed her support for this resolution. Supervisor Knudson expressed his concerns and pointed to the proximity to a nearby subdivision. Supervisor Knudson suggested reconsidering naming a location in the resolution. He expressed concern on breaking apart the County Farm. Supervisor Rynes asked why this specific location was being recommended. Josh Smith clarified that in December, the County Board directed the Administrator’s Office to explore housing options for sexual offenders per Chapter 980. A report prepared by the County Administrator dated July 21, 2021 identified four sites. There were other issues with the other proposed locations and this location was the least problematic. Supervisor Rynes suggested a more mobile type of housing instead of a traditional - standard building. Josh stated that the suggested mobile building type might not be approved by the State. YES – Bomkamp, Taylor. NO – Rynes, Knudson, Beaver. FAILED.

**Approving Contract with Lyme - Rave Emergency Notification System**

“**NOW THEREFORE, BE IT RESOLVED**, the Rock County Board of Supervisors duly assembled this day of \_\_\_\_\_, 2021, authorizes the County Administrator to enter a five-year contract with Lyme, also known as RAVE, an emergency notification system, through a Governmental Services Agency contract GS-35F-465GA with the initial purchase cost of \$40,937.50 and subsequent annual costs for years two through five at \$36,637.50.

**BE IT FURTHER RESOLVED**, the 2021 Rock County budget be amended as follows:

...”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Bomkamp. ADOPTED.

**Update, Discussion, and Possible Action**  
**Review and Discussion of the 2022 Recommended Budget**

Supervisor Beaver reminded department heads that they need to attend Finance Committee on November 4 at 7:30am to appeal budgets.

**Sheriff**

Josh Smith went over his recommendations. He started with the Sheriff’s Department budget. Sheriff Knudson advocated for the Treatment Coordinator position. Supervisor Rynes referenced the opioid litigation and inquired how much Rock County will be getting. She asked if this is something that we could use these funds for. Josh said that Rock County does not expect to get those funds until sometime next year. Supervisor Beaver advised that this is something that could go to Finance Committee.

Captain Curt Fell advocated for the communication and intelligence vehicle. Supervisor Beaver

asked how much sales tax is available. Josh answered that there was \$1,000,000 available in the Excess Sales Tax account. Supervisor Rynes asked if ARPA funding would be another appropriate funding source. Supervisor Knudson motioned to move them on to Finance Committee for appeals, second by Supervisor Rynes.

### **Circuit Court/Clerk of Court**

Supervisor Beaver moved next to the Circuit Court/Clerk of Court. Jacki Gackstatter advocated for the reclassification for the Chief Deputy Clerk of Circuit Court Unilateral Pay Range 19 C to a Clerk of Court Administrator Unilateral Pay Range 21 C. Josh Smith stated that this position was not recommended due to the recommended wage study. Supervisor Bomkamp expressed his support in waiting to move this forward due to wage compression. Supervisor Beaver instructed Josh to talk to Human Resources regarding potential changes to the job description consistent with the requested changes.

### **911 Communications Center**

Josh moved on to the 911 Communications Center Administrator's Comments. Kathy Sucus advocated for increasing the GIS Coordinator position from 0.75 FTE to 1.0 FTE. The current GIS Coordinator is retiring soon, and as technology changes, the increase in FTE is needed. Kathy asked to wait until after the wage study to reallocate the Communications Director.

Supervisor Rynes to remove the \$4,099 reallocation for the Communication Center Director, second by Supervisor Taylor. Supervisor Bomkamp expressed his support for reallocating the Communication Center Director from PR 32 C to PR 33 C. YES – Taylor, Rynes. NO – Beaver, Knudson, Bomkamp. FAILED.

### **District Attorney's Office**

Supervisor Beaver moved to the District Attorney's Office Administrator's Comments. Josh highlighted the Administrator's Comments. DA O'Leary touched on difficulty hiring attorneys in the DA's Office. The DA's Office is also seeing that with the Legal Support Specialists. DA O'Leary advocated for the wage study to be completed. Josh stated that the title changes in the Circuit Court and the DA's Office cannot happen due to them being in different page ranges. Supervisor Bomkamp moved to remove the title changes for the Circuit Court Office Manager and the DA Office Manager, second by Supervisor Taylor. Passed unanimously.

### **Medical Examiner**

Supervisor Beaver moved to the Medical Examiner's Administrator's Comments. Josh highlighted the comments.

### **Child Support**

Supervisor Beaver moved to the Child Support Services. Josh covered the Administrator's Comments. Melissa Wittwer advocated for the wage study.

### **Evidence-Based Decision-Making**

Josh highlighted the EBDM Administrator's Comments.

Supervisor Bomkamp asked about how salaries for elected department heads are established and determined. Josh explained the process used.

### **Committee Requests and Motions**

Supervisor Rynes asked to clarify the budget appeals process. Supervisor Beaver stated that the department head and herself will present the 2022 budget appeals to the Finance Committee on Thursday, November 4, at 7:30am.

**Tour of the 911 Communications Center.**

**Adjournment.** Supervisor Rynes moved adjournment at 7:07 P.M., second by Supervisor Bomkamp. ADOPTED.

Respectfully submitted,

Haley Hoffman  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Troy J. Knudson**  
INITIATED BY



**Michelle Wilson**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**October 22, 2021**  
DATE DRAFTED

**Authorizing Acceptance of 2022 Highway Safety Grant**

1 **WHEREAS**, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes  
 2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety  
 3 programs; and,  
 4  
 5 **WHEREAS**, these funds are earmarked to allow law enforcement agencies to provide additional patrols  
 6 directed at improving traffic safety by deploying seatbelt, speed, and alcohol enforcements; and,  
 7  
 8 **WHEREAS**, the Rock County Sheriff’s Office is eligible to receive a grant of \$50,006.88 to participate  
 9 in this program; and,  
 10  
 11 **WHEREAS**, grant funds will be used for overtime wages and related benefits; and,  
 12  
 13 **WHEREAS**, the grant requires a local match of 25% which may be an in-kind or hard match; and,  
 14  
 15 **WHEREAS**, the grant year runs from October 1, 2021 through September 30, 2022.

16  
17 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this  
18 \_\_\_\_\_ day of \_\_\_\_\_, 2021, that the Rock County Sheriff is authorized to accept funds under the  
19 Highway Safety Grant and,  
20

21 **BE IT FURTHER RESOLVED**, that the 2021 budget be amended as follows:

<b><u>Account Description</u></b> <b><u>Account Number</u></b>	<b><u>Budget at</u></b> <b><u>10/22/2021</u></b>	<b><u>Amount</u></b> <b><u>Incr (Decr)</u></b>	<b><u>Amended</u></b> <b><u>Budget</u></b>
<b><u>Source of Funds</u></b>			
Federal Aid			
21-2120-2022-42100	\$0	\$50,007	\$50,007
<b><u>Use of Funds</u></b>			
Overtime Wages			
21-2120-2022-61210	\$0	\$10,001	\$10,001
Aid to Localities			
21-2120-2022-69501	\$0	\$40,006	\$40,006

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**Finance Committee**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$56,006.88 in federal funds for traffic safety programs. The grant requires a 25% match, which is available in currently budgeted funds.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

## **Executive Summary**

The Wisconsin Department of Transportation, Bureau of Transportation Safety, makes Federal Highway Safety funds available to local law enforcement agencies for various traffic safety programs. These funds are earmarked to allow law enforcement agencies to provide additional patrols directed at improving traffic safety by deploying seatbelt, speed, and alcohol enforcements. The Rock County Sheriff's Office is eligible to receive a grant of \$50,006.88 to participate in this program. Grant funds will be used for overtime wages, related benefits, and equipment. This grant requires a local match of 25%. The match may be an in-kind match or a hard match.

The Highway Safety Seatbelt Enforcement Task Force, for which the Rock County Sheriff's Office is the administrator, is made up of the following municipalities:

Rock County Sheriff's Office  
City of Janesville  
City of Beloit  
Town of Beloit  
Town of Fulton  
Town of Milton  
Town of Turtle



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Troy Knudson**  
INITIATED BY



**Michelle Wilson**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**October 25, 2021**  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF 2021 EDWARD BYRNE MEMORIAL JUSTICE  
ASSISTANCE GRANT AND AMENDING 2021 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police  
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the Office  
3 of Justice Programs, at the United States Department of Justice, in the amount of \$33,701; and,  
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock  
6 County Sheriff's Office-\$6,740, Beloit Police Department-\$13,411, Janesville Police Department-  
7 \$13,550); and,  
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,  
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and  
12 to support activities to prevent and control crime; and,  
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does approve and authorize the acceptance of the 2021  
16 Edward Byrne Memorial Justice Assistance Grant; and,  
17

18 **BE IT FURTHER RESOLVED**, that the Finance Director, under the direction of the Rock County Board  
19 of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and  
20 the City of Janesville; and,  
21

22 **BE IT FURTHER RESOLVED**, that the Sheriff's Office's budget for 2021 be amended as follows:  
23  
24

<b>Account/ Description</b>	<b>Budget 10/25/21</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<u>Source of Funds</u>			
21-2160-2021-42100 Federal Aid	\$0	\$33,701	\$33,701
<u>Use of Funds</u>			
21-2160-2021-63904 Policing and First Aid Supplies	\$0	\$6,740	\$6,740
21-2160-2021-69501 Aid to Localities	\$0	\$26,961	\$26,961

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**Finance Committee**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$33,701 in federal aid. The grant will be split between the County, City of Beloit, and the City of Janesville. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

### Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the United States Department of Justice. The award is in the amount of \$33,701.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$6,740
Beloit Police Department	\$13,411
Janesville Police Department	<u>\$13,550</u>
Total	\$33,701

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime.

The award documents are for the 2021 JAG program. The Sheriff's Office's budget will be amended to accept the funds.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy Knudson  
INITIATED BY



Michelle Wilson  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

October 26, 2021  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF THE LAW ENFORCEMENT DRUG TRAFFICKING  
RESPONSE (2022) GRANT AND AMENDING THE 2021 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, has been awarded a Law Enforcement Drug Trafficking  
2 Response (2022) Grant, offered by the Wisconsin Department of Justice, in the amount of \$7,617; and,  
3

4 **WHEREAS**, the funds will be used in accordance with the grant application to purchase specific  
5 equipment that would be used during the vehicle interdiction deployments, and to have two officers  
6 complete a Criminal Interdiction Training; and,  
7

8 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
9 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does approve and authorize the acceptance of the Law  
10 Enforcement Drug Trafficking Response (2022) Grant; and,  
11

12 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized  
13 to accept the funds on behalf of the County of Rock; and,  
14

15 **BE IT FURTHER RESOLVED**, that the Sheriff's Office's budget for 2021 be amended as follows:  
16  
17

<b>Account/ Description</b>	<b>Budget 10/26/21</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<u>Source of Funds</u>			
21-2134-0000-42200 State Aid	\$0	\$7,617	\$7,617
<u>Use of Funds</u>			
21-2134-0000-64200 Training Expense	\$0	\$2,518	\$2,518
21-2134-0000-67120 Capital Assets \$2000-\$25,000	\$0	\$5,099	\$5,099

Respectfully submitted,

**Public Safety and Justice Committee**

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Mary Beaver, Chair

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Brian Knudson, Vice Chair

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Jacob Taylor

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Ron Bomkamp

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Danette Rynes

**Finance Committee**

Reviewed and approved on a vote of

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Mary Mawhinney, Chair

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$7,617 in state aid to be used for drug trafficking response. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

### **Executive Summary**

The Rock County Sheriff's Office has been awarded the Law Enforcement Drug Trafficking Response (2022) Grant. The grant is awarded by the Wisconsin Department of Justice. The award is in the amount of \$7,617.

The Rock County Sheriff's Office (RCSO) will establish a unit within the Patrol Division to be equipped and trained in the latest road side interdiction tactics. This unit will be directed to conduct vehicle interdiction on thoroughfares leading in and out of known high drug trafficking areas. The goal would be to suppress the trafficking of narcotics, with the emphasis of combating the surge of methamphetamines in Rock County.

The funds will be expended by having two deputies complete the Criminal Interdiction Training (Desert Snow), as well as purchasing a specific Advanced Thermal Camera for use during the vehicle interdiction deployments.

Overall, The Rock County Sheriff's Office mission is to continue to be proactive in identifying specific high drug trafficking areas and utilize highway interdiction tactics to target and suppress the influx of methamphetamines and other narcotics flooding our county; ultimately, to promote a better and safer community.