



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, OCTOBER 11, 2012 - 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, October 11, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Wayne Gustina, Marilynn Jensen, Mary Mawhinney and Phil Owens.

Planning & Development Staff present: Paul Benjamin (Director), David Somppi (Community Development Manager), Chris Munz-Prichard (Planner II), and Steve Schraufnagel (Acting Secretary), Jason Houle (County Deputy Surveyor).

2. ADOPTION OF AGENDA

Supervisor Mawhinney moved to adopt the agenda as amended, Supervisor Gustina seconded. **ADOPTED 5-0.**

3. MEETING MINUTES – SEPTEMBER 27, 2012

Supervisor Mawhinney noted in Item 4 that a Budget meeting was held. Also, in item 5(B)(3) "a Rock County Erosion Control Permit", needs to be applied for. Supervisor Jensen moved the approval of the September 27, 2012 Committee minutes as amended; seconded by Supervisor Mawhinney. **APPROVED. 5-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

Ms. Munz-Prichard presented an update on the status of the Rock County Farmland Preservation Plan. An extension has been granted by DATCP until Decemeber, 2013, but staff should have the plan completed by February 2013. There will be an open house on October 18 at 6:30 p.m.

5. FINANCE

Action Item: Department Bills/Encumbrances/Amendments/Transfers

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| Supervisor Owens moved to approve the bills; second by Supervisor Gustina. All in favor – Approved (Yes – 5, No – 0, Absent – 0) |
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6. **COMMUNITY DEVELOPMENT**

Mr. Somppi described to the Committee the following project.

A. Action Item: Project ID 020724D1 Change Order (+\$4,310)

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| Supervisor Jensen moved to approve Project ID 020724D1; second by Supervisor Gustina. All in favor – Approved (Yes – 5, No – 0, Absent – 0) |
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7. **DIRECTORS REPORT**

- **County Engineer** – The Position Description (PD) has been redrafted to include housing inspection and water quality planning experience. The position has been noticed.
- **Village of Orfordville CDBG – Small Cities Grant** – Mr. Benjamin has office hours at the Village on Monday and Wednesday afternoons. So far 7 applications have been submitted.
- **Ag Infrastructure Mapping** – Director Benjamin introduced this project to the Committee. Mr. Benjamin depicted a map indicating the location of significant infrastructure within the Town of La Prairie. It is the intent that all the Towns would contribute for this regional mapping project.
- **Seasonal Employee** – HR has advertised for a seasonal employee (6-months) to give assistance in the Housing Division to primarily handle housing inspections.

8. **Committee Reports**

None at this time.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:45 a.m.; second by Supervisor Owens. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, October 25, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary