



MINUTES

ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JUNE 13, 2013 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, June 13, 2013 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, Marilynn Jensen and Wayne Gustina.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator), Steve Schraufnagel (Acting Secretary) and Chris Munz-Pritchard (Planner II).

Others Present: Steve Lathrop (Combs and Associates), Jason Houle (County Surveyor), Zach Reynolds (Survey Intern), Darice Davis, Linda Nordeng, and Ralph Johnson (UAW Attorney).

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda as presented; Supervisor Gustina seconded. **ADOPTED 5-0.**

3. MEETING MINUTES – MAY 23, 2013

Supervisor Jensen moved the approval of the May 23, 2013 Committee minutes with the correction on page 4 of DATCP. Supervisor Mawhinney seconded the approval of the minutes with the change listed. **APPROVED. 5-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

Mr. Houle introduced Zach Reynolds as the summer intern in the Surveying Department,

5. CODE ENFORCEMENT

A. Action Item: Preliminary Approval of Land Divisions

Mr. Byrnes discussed the submitted land divisions.

- LD 2013 004 (Harmony Township) – Kemp Trust (Tabled)

Supervisor Owens made a motion to remove LD 2013 004 from the table; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

The Committee voted unanimously to bring the land division back to the floor.

Mr. Byrnes informed the Committee that the County would hold the deed restriction in perpetuity.

Supervisor Owens made a motion to approve with conditions LD 2013 004; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Conditions

1. A deed restriction is recorded at the time of recordation of the 1 lot CSM satisfactory to Agency Staff to prevent any development occurring on the lot contrary to the applicant's current uses.
- LD 2013 019 (Rock Township) – Gunn Trust

Supervisor Gustina made a motion to approve with conditions LD 2013 019; Seconded by Supervisor Mawhinney. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Conditions

1. 33' half road right of way (ROW) dedicated along W. Tripp Road in the front of lot 1 at the discretion of the Town of Rock.
2. Show well and septic locations for existing structures on Lot 1.
3. Existing structures shall meet setback regulations.
4. Note on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system".
5. Final CSM to be submitted to and approved by the Planning and Development Agency on or before June 13, 2014.
6. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

- LD 2013 021 (Fulton Township) Greg Neubauer

Supervisor Gustina made a motion to approve LD 2013 021; Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

6. **FINANCE**

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney made a motion to approve the payment of the bills; Seconded by Supervisor Jensen. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

7. **Beloit Water Quality Planning Update**

Chris Munz-Prichard gave an update on the 208 Water Quality Plan. Chris distributed handouts discussing the main points that have been reviewed with the TACH committee.

8. **DIRECTORS REPORT**

- **Farmland Preservation Plan** –DATCP should have the plan reviewed by August.
- **DNR Water Quality Planning Grant**– Applied and received a grant for the second phase of the Water Quality Plan for \$10,885.
- **Edgerton Community Outreach Public Facilities Grant Update** - The project is still delayed due to lack of pledges.
- **Lead Hazard Control Grant** – Rock County has received a grant in partnership with the Cities of Beloit and Janesville along with the Health Department.

10. **COMMITTEE REPORTS**

None at this time

11. **Adjournment**

Supervisor Gustina moved to adjourn the committee at 8:51 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, June 27, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary