



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JULY 11, 2013 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:03 a.m. on Thursday, July 11, 2013 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, Wayne Gustina and Marilyn Jensen.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (County Zoning Administrator), James Otterstein (Economic Development Manager) and Steve Schraufnagel (Acting Secretary).

Others Present: Dave Brandl (Clinton Town Chair), Rob McConnell, Craig Knutson (County Administrator), Randy Terronez (Assistant County Administrator), Dave O'Connell (HR Director), Russ Podzilni (County Board Chair), and Sandy Kraft (County Board Vice-Chair).

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda as presented; Supervisor Gustina seconded. **ADOPTED 5-0.**

3. MEETING MINUTES – JUNE 27, 2013

Supervisor Jensen moved the approval of the June 27, 2013 Committee minutes with the correction of several misspellings. Supervisor Mawhinney seconded the approval of the minutes with the changes listed. **APPROVED. 5-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

Rob McConnell, a resident in Clinton Township asked to address the Committee concerning a violation on his property along Terwilliger Road. The Township has deposited about 180 cubic yards of fill from a project along an unnamed stream on his property. He or the Town was not aware of the need for permits. The fill has been placed in the shore land, floodplain and near some wetlands. Staff has met with the parties involved and several options were discussed. The landowner has not yet applied for a permit. DNR and the Corp of Engineers – concerning potential violations to their regulations – have also contacted Mr. McConnell. Staff will continue to work with both parties in solving the violation.

5. **FINANCE**

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney made a motion to approve the payment of the bill; Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

6. **Economic Development**

Action Item: Resolution Supporting the Designation of the Madison Region Economic Partnership as an Economic Development District.

Mr. Otterstein explained to the Committee that this is an advisory resolution.

Supervisor Jensen made a motion to approve the resolution; Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

7. **DIRECTORS REPORT**

- **DOA Monitoring of Community Development Division** – The Agency is continuing to work on a timeline plan to correct the problems found in the recently completed monitoring visit. The plan to correct the 15 findings is due by August 16.

8. **COMMITTEE REPORTS**

None at this time.

9. **Executive Session: Per 19.85(1)(c), Wis Stats. Performance Evaluation of Planning Director.**

Supervisor Mawhinney made a motion to go into Executive Session; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Supervisor Mawhinney made a motion to go out of Executive Session; Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

10. **Adjournment**

Supervisor Owens moved to adjourn the committee at 10:03 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, July 25, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary