



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, MAY 28, 2015 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, May 28, 2015 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Jason Heidenreich, Wes Davis, Mary Mawhinney and Wayne Gustina. Supervisors absent: None. Quorum Present.

Planning & Development Staff Present: Colin Byrnes (Acting Planning Director) and Cheryl Martin (Accountant/Acting Secretary).

Citizens Present: None

2. **ADOPTION OF AGENDA**

Supervisor Gustina and Davis moved the approval of the agenda. ADOPTED (5-0).

3. **MEETING MINUTES – MAY 14, 2015**

Supervisors Mawhinney and Davis moved the approval of the minutes of the May 14, 2015 meeting. APPROVED (5-0).

4. **JOINT PLANNING & DEVELOPMENT/HOUSING AUTHORITY MEETING MINUTES – MAY 14, 2015**

Supervisors Davis and Gustina moved the approval of the joint Committee's minutes of the May 14, 2015 meeting. APPROVED (5-0).

5. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

GIS Manager, Jennifer Borlick introduced Planning & Development Intern, Chris Leitz to the committee. Chris will be working on scanning orthoimagery and hard copy maps for archival and distribution purposes.

6. **CODE ADMINISTRATION & ENFORCEMENT**

A. Preliminary Land Division Approval

• **LD2015 021 (Plymouth Township) – Nelson Family Farms LLC**

Supervisor Gustina made a motion to approve LD 2015 021 with conditions;
Seconded by Supervisor Heidenreich. All in favor – **Approved (Yes – 5, No- 0)**

Conditions

1. 50' road right-of-way dedicated along STH 213 on the road frontage of proposed lot 1.
2. Note on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system."
3. Indicate location of well and septic system on Final Map.
4. Access granted to parent parcel acreage on the north side of STH 213 from WISDOT or CTH H from Rock County.
5. Final CSM to be submitted to and approved by the Planning & Development Agency within 1 year of preliminary approval.
6. Certified Survey Maps subject to local approval must be recorded within 6 months of their last approval.

7. **FINANCE**

A. **Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances**

Supervisor Mawhinney made a motion to approve the bills; Seconded by Supervisor Gustina. All in favor – **Approved (Yes – 5, No- 0)**

8. **COMMUNITY DEVELOPMENT**

A. **Resolution Amending the Rock County Budget and Authorizing Payment to the Village of Orfordville for the Reimbursement of Community Development Block Grant Program Funds**

Mr. Byrnes presented the resolution authorizing the disbursement of Rock County General Funds for repayment in the amount of \$30,875 to the Village of Orfordville. This repayment to the Village is for Community Development Block Grant Program Funds (CDBG) used on projects that did not meet eligibility requirements during the time that the Rock County Community Development Division was under contract to perform grant administration services for the Village.

"NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of ____, 2015 hereby authorizes disbursements of Rock County General Funds for repayment in the amount of \$30,875 to the Village of Orfordville.

BE IT FURTHER RESOLVED, that the Rock County 2015 Budget be amended as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 5/01/2015</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds:</u>			
19-1921-0000-47010	\$0	\$30,875	\$30,875
Supplemental Appropriation From the General Fund			
<u>Use of Funds:</u>			
19-1990-0000-64904	\$0	\$30,875	\$30,875

Supervisor Davis made a motion to approve the resolution; Seconded by Supervisor Heidenreich. All in favor – **Approved (Yes – 5, No- 0)**

9. COMMITTEE REPORTS

There were no Committee Reports.

10. ADJOURNMENT

Supervisors Gustina and Davis moved to adjourn at 8:45. **ADOPTED** by acclamation.