

**ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, MARCH, 4 2015 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545**

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – February 4, 2015
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Semi-Annual Out of County Education Training
 - B. Administrative Division
 - (1) Approval of Bills/Transfer of Funds/Encumbrances
 - (2) Health Department Report
 - C. Public Health Nursing
 - (1) Measles Outbreak
 - D. Environmental Health
 - (1) Surface water testing results
7. Committee discussion for determining a date for interviewing health officer candidates
8. Communications and Announcements
9. Adjournment

If you are unable to attend the Board of Health meeting, please contact the Rock County Health Department (608.757.5442) or Ms. Kraft at 608. 751.6249. Thank you!

ROCK COUNTY HEALTH DEPARTMENT

North Office

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TO: Rock County Board of Health
FROM: Karen Cain, Health Officer
DATE: 3/4/15
SUBJECT: Semi-Annual Report-Attendance at Conventions/Conferences

For the period of July 1, 2014 thru December 31, 2014, three Rock County Health Department staff persons attended a training, convention, or conference in which the costs exceeded \$1,000.00 per event, per employee, whether in-state or out-of-state.

Brownfield Grant Conference

October 5, 2014-October 9, 2014

Attendees:

Rick Wietersen \$1,078*

\$553 air

\$525 conference registration

Tim Banwell \$1,078*

\$553 air

\$525 conference registration

Karen Cain \$1,693.99*

\$553 air

\$1,140.99 rooms/dinners for all

(1 conference registration free)

**All costs were covered by grant funds.*

KC:el

cc: Josh Smith, County Administrator

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 3/4/15 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
		<u>FIMR Grant</u>	
31-3031-0000-63110	Daniels Sentry	1/21/15 meeting refreshments	23.20
	Daniels Sentry	2/11/15 meeting refreshments	34.02
 <u>Health Dept. Main Budget</u>			
62119	LB Medwaste	sharps & medwaste disposal	53.30
62503	Belem Gonzalez	translate lead poisoning document from English to Spanish	60.00
63100	Grainger	pool testing reagents	89.03
	Nelson Jameson	swab samplers for EH	94.62
63104	Proforma Printworks	Healthy Families First brochures, English & Spanish	359.50
63200	Wolters Kluwer	1 yr subscription to MCN – American Journal of MCH Nursing	419.00
64000	McKesson	lancets & infant tape measures	120.66
	GlaxoSmithKline	adult twinrix & havrix vaccines	2,355.10
64010	Culligan	February 2015 deionizer rent	35.00
64200	Rick Wietersen	reimburse WI Well Water Assn conference registration fee	150.00
64604	POC Network Tech.	January 2015 Medicare Part B transaction fees	6.00
	POC Network Tech.	Extended Services set-up fee	100.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62119	OTHER SERVICES				
		P1500207	02/05/2015	LB MEDWASTE SERVICES	53.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	191.75	1,200.00	53.30	1,554.95
31-3000-0000-62503	INTERPRETER FEES				
		P1500209	01/29/2015	GONZALEZ,BELEM	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	0.00	60.00	940.00
31-3000-0000-63100	OFC SUPP & EXP				
		P1500191	01/23/2015	GRAINGER INDUSTRIAL SUPPLY INC	89.03
		P1500803	01/29/2015	NELSON JAMESON INC	94.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,500.00	247.29	0.00	183.65	10,069.06
31-3000-0000-63104	PRNT & DUPLICATI				
		P1500765	01/21/2015	PROFORMA PRINTWORKS	359.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	132.54	0.00	359.50	5,507.96
31-3000-0000-63200	PUBL/SUBSCR/DUES				
		P1501067	01/23/2015	WOLTERS KLUWER HEALTH	419.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,888.00	849.00	0.00	419.00	4,620.00
31-3000-0000-64000	MEDICAL SUPPLIES				
ENC		R1501291	02/11/2015	SANOFI PASTEUR	38,437.25
		P1500192	01/22/2015	GLAXOSMITHKLINE PHARMACEUTICA	2,355.10
		P1500196	02/09/2015	MC KESSON MEDICAL SURGICAL COR	120.66
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	2,591.52	12,520.14	40,913.01	43,975.33
31-3000-0000-64010	LAB SUPPLIES				
		P1500202	01/26/2015	CULLIGAN WATER CONDITIONING IN	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	515.00	3,492.00	35.00	8,458.00
31-3000-0000-64200	TRAINING EXP				
			02/02/2015	WIETERSEN,RICK	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	200.00	5,034.00	150.00	3,616.00
31-3000-0000-64604	PROGRAM EXPENSE				
		P1500208	01/29/2015	POC NETWORK TECHNOLOGIES INC	106.00

COMMITTEE APPROVAL REPORT

02/25/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00		0.00	0.00	106.00	1,394.00
HEALTH DEPARTMENT PROG TOTAL					42,279.46	
31-3031-0000-63110	ADMIN.EXPENSE					
		P1500198	01/21/2015	DANIELS SENTRY		57.22
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		180.00	10,870.00	57.22	(11,107.22)
FETAL INFANT MORTALITY GRANT PROG TOTAL					57.22	

I have examined the preceding bills and encumbrances in the total amount of **\$42,336.68**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 04 2015**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 2/9/15 Transfer No. 14-154
 Requested By Public Health Department Karen Cain
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-64010 Description: Laboratory Supplies Current Balance: \$5,238	\$3,534	Account #: 31-3000-0000-67130 Description: Terminals/PC's	\$3,534
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Supplies for the health department water testing laboratory cost less than anticipated when the budget was prepared. We had a sufficient amount of water test bottles on hand, along with the other supplies needed to conduct the water testing. This left sufficient unexpended funds to complete this transfer request.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

This computer equipment had been part of the 2015 Health Department Budget request; however, the county administrator stated this equipment should be paid for out of the 2014 Health Department Budget. This transfer of funds request is to cover the cost of the computer equipment purchased out of the 2014 budget.

FISCAL NOTE:

Sufficient funds are available for transfer. *45 2-11-15*

ADMINISTRATIVE NOTE:

Recommended. *[Signature] 2-11-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee

☒ Finance Committee

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February "Healthful Hint" Monthly Health News Column "Is it Always Good to be Green?"

For a lot of people, being green means keeping things "all natural" – eating organic food, buying clothes made of natural fibers and using natural building materials in their homes. Many people would argue that following a more natural lifestyle can be good for your health. However, there are some things that are "all natural" that are not healthy at all. One of these is radon gas.

Radon is a naturally occurring radioactive gas that seeps out of the soil. It is found in low levels outdoors, but inside your home it can build-up and become dangerous. Long-term exposure to high levels of radon can increase a person's risk of getting lung cancer. The Environmental Protection Agency (EPA) estimates that it causes 20,000 lung cancer deaths per year in the United States. Radon is the leading cause of lung cancer in people who have never smoked.

Radon gets into buildings through cracks, gaps, holes, crawlspaces, and pipe penetrations that are in contact with the ground. Radon can also come in through well water, but luckily this is not a common source in Rock County. Radon is colorless and odorless. In fact, it is impossible to know it is there without doing a test.

Fortunately, testing for radon is easy. It can be done by homeowners and takes only two days. A two day short-term test is the most common way to test. The test consists of a charcoal canister that is placed in the lowest lived-in level of your home, away from any drafts, and not in a kitchen or bathroom. If your basement is "finished" or you have a workshop or exercise area that gets used frequently, then you would want to test in your basement. If not, test on the first floor. Radon is usually at its highest levels in basements, but it can become a problem on upper floors as well.

Make sure to keep your windows closed for the duration of the test. After the test canister has been out for two days, it is placed into a special envelope and mailed to the lab for analysis. Here's a tip: When buying a test kit, make sure lab testing is included in the purchase price. That way you won't be surprised by lab fees. Within a week or two of mailing, you should receive your test result.

If testing indicates that you have high radon in your home, don't panic. There are systems available that can easily reduce your radon to safe levels. These systems can usually be installed in less than a day and are comparable in cost to other home repairs. You should always hire a certified radon mitigation system installer and make sure to check references.

It is important to remember that radon levels can be significantly different from house to house. Don't let your neighbors low test result keep you from performing a test. The EPA recommends that every household be tested, even in areas that tend to have lower levels.

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Please visit the Wisconsin Department of Health's radon website at lowradon.org for more information on radon mitigation systems and for a list of certified installers and testers. They also have information on radon's health effects and maps showing where radon is most prevalent.

The Rock County Health Department offers low cost test kits that can be purchased in person, by phone, or online at www.co.rock.wi.us/health-radon. The health department has staff trained in radon measurement and mitigation who are available to answer any questions you may have. You can reach the Rock County Health Department at (608) 757-5440. The Rock County Health Department's north office is located at 3328 N US HWY 51 in Janesville and the south office is located at 61 Eclipse Center in Beloit.

Alison Chouinard is the Health Educator for the Rock County Health Department. If you would like to ask Alison a health-related question to be answered in a future column, e-mail her at chouinar@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable. Information courtesy of Adam Elmer, R.S.

Reference for deaths per year: <http://www.epa.gov/radon/>