

MINUTES OF BOARD OF HEALTH MEETING
August 5, 2015

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Bostwick, Supervisor Addie, Ms. Wade, and Mr. Gresens.

Board of Health Members Absent: Dr. Konkol, Dr. Winter, and Dr. Peterson.

Staff Members Present: Marie-Noel Sandoval – Health Officer; Janet Zoellner – Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; Olga Myers – Public Health Nurse; and Geri Waugh – Account Clerk.

Others Present: Claire Hahn and Corey Janssen – Health Department interns.

Adopt Agenda

Supervisor Bostwick made a motion to approve the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

Approval of Minutes 7/1/15

Supervisor Peer made a motion to approve the minutes of the 7/1/15 Board of Health meeting. Mr. Gresens seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

Chair Kraft passed around the transcript from the Appeal for the Denial of a Sanitary Permit from the 7/1/15 Board of Health meeting for the Board members to review.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Ms. Wade made a motion to approve the Health Department bills for the month of July, 2015 in the amount of \$14,045.12; and bills for the Fetal Infant Mortality Grant in the amount of \$42.73. Dr. Konkol seconded the motion. MOTION APPROVED.

Transfer of Funds

No transfer of funds at this time.

Pre-Approved Encumbrance Amendment

Pre-Approved Encumbrance for the Health Department's conference credit card: Increase the amount for #63200 Publications/Subscriptions/Dues from \$1,103.00 to \$1,816.00.

Ms. Wade made a motion to approve the Pre-Approved Encumbrance Amendment increase. Supervisor Peer seconded the motion. MOTION APPROVED.

Health Department Report

Staff update: Ms. Sandoval stated 177 applications were received for the Administrative Secretary vacancy; these were reduced to 50 by Human Resources. There are 9 parameters for the position and only a few of the applicants met 3 of the 9 parameters. Nursing Director vacancy: the paperwork is currently being completed for the posting of this position. Summer interns: Corey Janssen completed her internship on 7/31/15 and Claire Hahn will complete her internship in another week. Both of our interns did a fine job for us, and we thank them for their hard work.

Communicable Disease: 1 pertussis case and 1 contact. One beach was closed; it was reopened 2 days after the water was retested.

Sewer Service Meeting: An informational meeting for Rock County Public Health Code Amendment: Private/Public Sewage Systems was held on 7/22/15 at the Rock County Courthouse at 6:00 pm. Prior to the meeting, 1,000 letters were sent to residents in the service area of the Cities of Janesville & Beloit, and the Town of Beloit; approximately 50 residents attended the meeting. Proposed changes to the Rock County Public Health Ordinance were discussed at the meeting. Tim Banwell and Matt Wesson from Rock County Health Department attended the meeting and answered questions from the residents in attendance.

Act 55 of the State Budget, Food Safety Fees: This part of the State Budget prohibits local health departments from raising their fees for public facilities for the next 2 years. This information has been sent to the Rock County Corporation Counsel for review.

Immunizations for school attendance: Schools will now only report aggregate immunization data to the health department unless there is an outbreak from a vaccine-preventable disease; enforcement of immunizations will be done by the school districts.

2016 Budget: Ms. Sandoval stated she had the 2016 Pre-Budget meeting on 7/13/15 and the meeting went well. She is putting the finishing touches on the 2016 Budget request for the Health Department and will be submitting it in the next few days. The final 2016 budget meeting will be on 9/16/15.

Resolution: Honoring Janet Zoellner's 25 Years of Service to Rock County

NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2015 does hereby thank Janet Zoellner for her dedication and contributions to the citizens of Rock County; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Janet Zoellner with the Rock County Board of Supervisors' best wishes for her future plans.

Supervisor Bostwick made a motion to approve the resolution. Supervisor Peer seconded the motion.
MOTION APPROVED.

Get Immunized Campaign – Claire Hahn

Claire Hahn, summer intern at Rock County Health Department, gave this presentation to the Board of Health:

Teens for Vaccines Program:

Campaign creation

- Researched vaccination rates in Rock County
- Picked a target group
- Designed several themes
- Chose ‘Teens for Vaccines’ as the theme

Using Rock County’s vaccination data

- Made statistics from raw data
- Created charts and graphs for each district
- Compiled a report with an introduction to herd immunity and rankings of vaccination rates

Designed infographics and posters

- Used Piktochart as the design tool
- Used graphics to make data visually appealing and accessible

Community Outreach

- Educate the public
 - Give them resources to further investigate any questions
- Encourage the public to be preventive in their health practices

Feedback

- ‘I have never heard of herd immunity. That seems like it’s something important we should be telling everybody’.
- ‘I don’t think people know the importance of vaccinations these days because they haven’t seen these diseases like I did. My generation did the work in getting rid of them and now our work is being forgotten. But, my sister had polio and I haven’t forgotten’.

Campaign Goals

- Increase vaccination rates in Rock County
 - Decrease vaccine waivers in schools
- Increase public’s health literacy
 - Herd immunity

Public Health Nursing

Health Education and Health Promotion to Hispanic Populations in Rock County

Olga Myers, public health nurse at Rock County Health Department, gave this presentation to the Board of Health:

Goal

Continue working with community partners in providing health education/promotion to our Latino community for a healthier community.

The Even Start program is conducted at Brother Dutton School in Beloit. Rock County Health Department has been providing services there since 2006. Ms. Myers provides services there once per month.

What is Even Start?

- Even Start is a comprehensive family literacy program, designed to increase the literacy level of the entire family.
- Criteria for eligibility include:
 1. Need to increase literacy skills (ESL classes or GED/HSED).
 2. At least one child under the age of 8 years.
 3. Income at or below poverty level.

Purpose of Even Start

- Provide health/prevention education to Latino families to increase knowledge of prevention and increase awareness of health issues within the Latino community.

Topics

- Sexually Transmitted Infections
- Home Safety
- Nutrition
- Hypertension
- Tuberculosis
- Safe Sleep
- Summer Safety/Ticks
- Diabetes
- Obesity
- Immunizations

Latino Population as of 2010

- Rock County 7.6%
- Beloit 17.1%
- Edgerton 4.1%
- Evansville 3.6%
- Janesville 5.4%

Rock County Health Department is promoting car seat safety for the Latino community.

The Latino Community Fair will be held on 10/10/15.

Environmental Health

Environmental Health Program Survey Results – Corey Janssen

Corey Janssen, AHEC Intern, gave this presentation to the Board of Health:

Well Water Surveys

- Private well owners are not required to test their water.
- Approximately 13,000 private water wells in Rock County provide water to homes & businesses.
- Water samples are tested for bacteria and nitrates.
- Rock County Health Department has a water testing lab that enables homeowners to bring in water samples to be tested.
- ‘Town Sampling Programs’ were created to increase the amount of private well owners testing their water.
- General users of the water testing service were surveyed and a ‘Town Sampling Program’ was surveyed as well.

Well Water Surveys – General Users

- 103 email surveys were sent to owners who had water results emailed to them in the past; 18 surveys were completed
- Of those who responded, 72% stated Rock County Health Department was very helpful concerning the water sampling

Town Sampling Program

- Letters mailed to homeowners in the township to inform them of the Town Sampling Program
- Homeowners can then pick up their sample bottles at their local town hall
- Water samples are dropped off at their town hall or brought in to the health department for testing
- Results are sent to the homeowners via email or mail
- 20 towns in Rock County; 8 towns have participated in the program
- Rock County Health Department must obtain permission from the town in order to host the program in their town
- Fulton was most recent town to have the program, and had the most participation thus far

Fulton Township Sampling Program Surveys

- 50 surveys mailed to non-users of the water sampling program in Fulton Township
- 71 surveys mailed to those who participated in the program
- 104 surveys emailed to those who participated who provided email addresses

Fulton Township Survey Results

- 11 completed surveys of the 50 surveys mailed to non-users of the program
- 78 completed surveys of the total of 175 surveys mailed & emailed

Handwashing

- Improper handwashing at food facilities is a leading cause of foodborne outbreaks
- To increase proper handwashing, Rock County Health Department sanitarians handed out promotional signs that encourage handwashing – Keep Calm and Wash Your Hands
- These facilities were then surveyed on their perceptions and thoughts about the signs
- 21 surveys were mailed to facilities; 5 were completed

- Sanitarians continue to hand out the signs and those facilities are then surveyed later

Updated Environmental Report Card for Rock County Health Department

Corey Janssen updated the Rock County Health Department's Environmental Report Card for 2012, 2013, and 2014 for the following:

- Air Quality: total facility emissions; household radon; ozone
- Land Impacts: contamination sites; land use trends
- Drinking Water Quality: bacteria in drinking water; nitrates in drinking water
- Lead Poisoning: childhood lead poisoning

Communications and Announcements

Chair Kraft thanked Ms. Zoellner for her service to Rock County. Ms. Zoellner also thanked the Board of Health for their support while she was Public Health Nursing Director.

Ms. Sandoval invited the Board members to attend a gathering for Janet Zoellner at the Health Department on Thursday 8/5/15 from 3-5 p.m.

Adjournment

Supervisor Bostwick made a motion to adjourn the meeting. Mr. Gresens seconded the motion. MOTION APPROVED. Meeting adjourned at 6:48 p.m.

Respectfully submitted,

Geri Waugh, Recorder

Not Official Until Approved by the Board of Health