

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JUNE 4, 2014 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – May 7, 2014
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds/encumbrances
 - (2) Health Department Report
 - B. Environmental Health
 - (1) CDC’s neglected parasitic diseases and the Health Department’s role in prevention
 - C. Public Health Nursing
 - (1) Edgewood College Student Collaboration
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 6/4/14 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>Farm Safety Grant</u>			
31-3019-0000-63110	Proforma Printworks Siegel	Farm Safety brochures & activity books 2 tabletop display boards	729.00 698.95
<u>Fetal Infant Mortality Review Grant</u>			
31-3031-0000-63110	Daniels Sentry Karen Cain	refreshments for 5/8/14 meeting reimburse for 8 gift cards (\$25 each)	24.45 200.00
<u>Community Transformation Grant</u>			
31-3161-0000-63110	Daniels Sentry Christine Marsden Adam Gould Youth2Youth	produce for Edgerton Schools reimburse conference travel expenses (mileage, meals, parking, etc) reimburse for top soil & potatoes for Edgerton Schools garden reimburse for conference travel expenses (lodging, mileage, meals)	120.29 192.07 703.48 965.12
62119	Janesville Animal Medical Center LB Med Waste	rabies specimen preparation: bat 2 rabies specimen preparations: cat & dog sharps & medwaste disposal	25.00 90.00 51.75
62503	Viridiana Garcia Belem Gonzalez	interpreter services 4/22/14 translation of document from English to Spanish	35.00 40.00
63100	Henricksen	office chair for front desk – north office	346.25
63200	Beloit Daily News NACCHO	52 week subscription renewal membership renewal 7/1/14 – 6/30/15	175.50 430.00
64000	GlaxoSmithKline Sanofi Pasteur	adult hep-A, hep-B & twinrix vaccines injectable typhoid & yellow fever vaccines	1,649.20 2,135.75
64010	Culligan North Central Labs	May 2014 deionizer rent water testing chemicals for laboratory	35.00 82.60
64607	POC Network/ Transact Rx	April 2014 Medicare Part B transaction fees	1.50
64904	Menards	Ground Fault tester	7.47

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
31-3000-0000-62119	OTHER SERVICES	P1400024	05/05/2014	JANESVILLE ANIMAL MEDICAL CENT	115.00	
		P1400026	05/12/2014	LB MEDWASTE SERVICES	51.75	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	4,500.00	655.28	0.00	166.75	3,677.97	
31-3000-0000-62503	INTERPRETER FEES	P1401181	05/01/2014	GONZALEZ,BELEM	40.00	
		P1401190	04/22/2014	GARCIA FRIAS,VIRIDIANA J	35.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	2,000.00	298.50	0.00	75.00	1,626.50	
31-3000-0000-63100	OFC SUPP & EXP	P1401716	04/24/2014	HENRICKSEN	346.25	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	8,500.00	3,705.64	2,011.53	346.25	2,436.58	
31-3000-0000-63200	PUBL/SUBCR/DUES	P1401921	04/08/2014	NATIONAL ASSOCIATION OF COUNTY	430.00	
		P1402082	05/14/2014	BELOIT DAILY NEWS	175.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	5,100.00	2,847.00	0.00	605.50	1,647.50	
31-3000-0000-64000	MEDICAL SUPPLIES	P1400011	05/08/2014	GLAXOSMITHKLINE PHARMACEUTICA	1,649.20	
		P1402080	05/13/2014	SANOFI PASTEUR	2,135.75	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	105,000.00	13,409.63	44,534.22	3,784.95	43,271.20	
31-3000-0000-64010	LAB SUPPLIES	P1400014	04/25/2014	NORTH CENTRAL LABORATORIES OF	82.60	
		P1400021	04/28/2014	CULLIGAN WATER CONDITIONING IN	35.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	12,500.00	3,142.87	0.00	117.60	9,239.53	
31-3000-0000-64604	PROGRAM EXPENSE	P1401180	04/30/2014	POC NETWORK TECHNOLOGIES INC	1.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	1,500.00	40.50	0.00	1.50	1,458.00	
31-3000-0000-64904	SUNDRY EXPENSE	P1400022	05/16/2014	MENARDS	7.47	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	5,000.00	47.87	0.00	7.47	4,944.66	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
HEALTH DEPARTMENT PROG TOTAL					5,105.02
31-3019-0000-63110	ADMIN.EXPENSE				
		P1401845	04/29/2014	SIEGEL DISPLAY PRODUCTS	698.95
		P1401914	05/09/2014	PROFORMA PRINTWORKS	729.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,750.00	3,896.00	0.00	1,427.95	3,426.05
FARM SAFETY GRANT PROG TOTAL					1,427.95
31-3031-0000-63110	ADMIN.EXPENSE				
			05/15/2014	CAIN,KAREN	200.00
		P1400017	05/07/2014	DANIELS SENTRY	24.45
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	22,759.21	6,362.87	224.45	120,653.47
FETAL INFANT MORTALITY GRANT PROG TOTAL					224.45
31-3161-0000-63110	ADMIN.EXPENSE				
		P1400017	05/07/2014	DANIELS SENTRY	120.29
		P1402069	05/15/2014	MARSDEN,CHRISTINE	192.07
		P1402070	05/15/2014	GOULD,ADAM	703.48
		P1402075	05/15/2014	YOUTH2YOUTH OF ROCK COUNTY	965.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	456,500.00	382,760.99	592.98	1,980.96	71,165.07
COMMUNITY TRANSFORMATION GRANT PROG TOTAL					1,980.96

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$8,738.38**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 04 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400095

PEID 042550

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 5/9/14

DEPARTMENT Public Health Department

COMMITTEE Board of Health

VENDOR NAME Sanofi Pasteur

ACCOUNT NUMBER 31-3000-0000-64000

FUNDS DESCRIPTION Medical Supplies

AMOUNT OF INCREASE \$ 9,995

INCREASE FROM \$ 9,995 TO \$ 19,990

ACCOUNT BALANCE AVAILABLE \$ 47,056.13 SB 05/09/14

REASON FOR AMENDMENT The health department has had many requests for travel vaccines in 2014, and we need to increase this encumbrance amount to meet the continued demand for the travel vaccines.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

“Healthful Hint” Monthly Health News Column

Rabies Prevention

Rabies is a preventable viral disease that should be taken seriously by pet owners and non-pet owners alike. The rabies virus is most commonly transmitted from animals to humans through bites and scratches. Bites by dogs, cats, and ferrets pose the biggest rabies risk to humans. Initial symptoms of rabies in humans can be similar to the flu, including general weakness, fever, or headache, which could all last for days (typically 2-10 days). Potential discomfort or an itching sensation at the site of a bite can also be a sign of rabies, while progression of the disease causes delirium (severe confusion), abnormal behavior, hallucinations, and insomnia (Centers for Disease Control and Prevention).

If you are a pet owner, there are many steps you can take to prevent your furry friend from getting rabies.

- 1) Visit your veterinarian with your pet on a regular basis to keep rabies, and all, vaccinations up-to-date.
- 2) Maintain control of your cats by keeping them indoors and keep dogs under direct supervision, or chained up when outside. Wild animals are more likely than domestic animals to have and spread rabies, so contact animal control if you are concerned of wild animals in your neighborhood.
- 3) Spay or neuter your pets to help reduce the number of unwanted pets that may not be properly cared for or regularly vaccinated.

If you are not a pet owner, you can still contract rabies yourself from other animals. Follow these steps to prevent you and your loved ones from getting rabies:

- 1) Be aware of your surroundings. Take notice if there are dogs or other animals not on leashes and be cautious when near them.
- 2) Always ask the pet owner for permission before petting their animal. If there is no owner with the animal, do not approach it. You never know how an animal will react to strangers.
- 3) If you are bit or scratched, wash the wound immediately with soap and water. Contact your physician, who will then decide if you need a rabies vaccination. Rabies is 100% preventable through prompt and appropriate medical care.

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When dealing with rabies, it is always better to be safe, than sorry. Survival is rare once a person begins showing signs of rabies, which is why it is crucial to see your doctor for any trauma due to an animal attack. Always know the risks and take preventative measures to avoid rabies.

Alison Chouinard is the Health Educator for the Rock County Health Department. If you would like to ask Alison a health-related question to be answered in a future column, e-mail her at chouinar@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.