

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, OCTOBER 15 2014 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN’S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – September 3, 2014
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Ebola-Dr. Konkol
  - B. Community Dental Services
  - C. Administrative Division
    - (1) Approval of Bills/Transfer of Funds/Encumbrances
    - (2) Health Department Report
    - (3) 2015 Budget Review
  - D. Environmental Health
    - (1) No Report
  - E. Public Health Nursing
    - (1) No Report
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 10/15/14 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>Rx Drug Collection Grant</u>			
31-3002-0000-64900	Grainger	15 of 30-gallon fiberboard drums	544.80
<u>FIMR Grant</u>			
31-3031-0000-63110	Daniels Sentry	refreshments for 9/24/14 FIMR meeting	21.56
	Carmela Hyde-Pulliam	9/24/14 advisory team meeting stipend	30.00
	Marilyn Kilgore	9/24/14 advisory team meeting stipend	30.00
<u>Community Transformation Grant</u>			
31-3161-0000-63110	Daniels Sentry	9/22/14 Edgerton Schools produce	49.43
	Spark	2 sets of SchoolSmart beanbags & 1 set rubber chickens	78.57
	Learning Zone	educational posters & brochures	122.50
	Gopher	1 set Active & Healthy Schools activity card school pack	194.21
	Rock the Bike	for bicycle: stationary stand, fender blender drive & pitcher	336.08
	Menards	lumber, topsoil & flexogen hose for Edgerton Schools garden	536.44
62119	LB Med Waste	sharps & medwaste disposal	51.75
	Thiele Heating	service call for vaccine storage refrigerator in Janesville office	80.00
	Janesville Animal Medical Center	bat rabies specimens preparation x 4	100.00
62503	Belem Gonzalez	interpreter services 9/16/14	50.00
63100	Storage Systems	chart folders, docuclips, and numeric labels	500.39
	Henricksen	6 desk chairs for Beloit office	1,813.62
	Henricksen	23 desk chairs for Janesville office	6,446.44
63104	Proforma Printworks	Healthy Families First brochures, English & Spanish versions	400.47
63200	University of CA, Berkeley Wellness	1 year subscription	31.00
64000	Shopko	5 packs plastic containers & 8 plastic baskets for flu clinics	31.17
	ZOLL Medical	1 set pediatric electrodes for AED in Beloit office	102.67
	McKesson	100 doses of flumist influenza vaccine	2,161.89
	Merck	50 doses pneumonia vaccine	3,245.86
	Merck	50 doses zostavax vaccine	8,516.30

<u>Account No.</u>	<u>Vendor</u>	<u>Item(s)/Description</u>	<u>Amount</u>
64010	Culligan	October 2014 deionizer rent	35.00
64200	Health Care Education & Training Inc	11/6/14 registration for 2 public health nurses	68.00
64904	Kealey Pharmacy Paper Thermometer Co.	9 packs Luvs ultra newborn diapers, 40/pack 10 packs dishwasher thermolabels	93.69 138.00
65103	WI Health Care Liab. Insurance Plan	audit policy invoice for 4/20/13-4/20/14	661.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
31-3000-0000-62119	OTHER SERVICES	P1400024	09/10/2014	JANESVILLE ANIMAL MEDICAL CENT	100.00	
		P1400025	09/02/2014	THIELE HEATING AND AIR CONDITI	80.00	
		P1400026	09/10/2014	LB MEDWASTE SERVICES	51.75	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	1,217.28	0.00	231.75	3,050.97	
31-3000-0000-62503	INTERPRETER FEES	P1401181	09/16/2014	GONZALEZ,BELEM	50.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,000.00	598.50	0.00	50.00	1,351.50
		31-3000-0000-63100	OFC SUPP & EXP	P1402746	08/27/2014	STORAGE SYSTEMS MIDWEST INC
P1402968	09/15/2014			HENRICKSEN	1,813.62	
P1402969	09/15/2014			HENRICKSEN	6,446.44	
Budget	YTD Exp			YTD Enc	Pending	Closing Balance
20,000.00	9,832.10	239.85	8,760.45	1,167.60		
31-3000-0000-63104	PRNT & DUPLICATI	P1402545	08/29/2014	PROFORMA PRINTWORKS	400.47	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		6,000.00	2,563.23	0.00	400.47	3,036.30
		31-3000-0000-63200	PUBL/SUBCR/DUES	P1403211	09/22/2014	UNIVERSITY OF CALIFORNIA
Budget	YTD Exp			YTD Enc	Pending	Closing Balance
5,100.00	4,978.50			0.00	31.00	90.50
31-3000-0000-64000	MEDICAL SUPPLIES			P1400015	09/23/2014	MC KESSON MEDICAL SURGICAL COF
		P1400016	08/12/2014	MERCK AND CO INC	11,762.16	
		P1400018	09/30/2014	SHOPKO INC #130	31.17	
		P1402854	08/15/2014	ZOLL MEDICAL CORPORATION	102.67	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
105,000.00	41,749.57	47,279.13	14,057.89	1,913.41		
31-3000-0000-64010	LAB SUPPLIES	P1400021	09/25/2014	CULLIGAN WATER CONDITIONING IN	35.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		12,500.00	5,610.02	0.00	35.00	6,854.98
		31-3000-0000-64200	TRAINING EXP	P1403227	09/17/2014	HEALTH CARE EDUCATION AND TRAI

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	8,282.01	2,057.28	68.00	(407.29)
31-3000-0000-64904	SUNDRY EXPENSE				
		P1403139	09/09/2014	KEALEY PHARMACY	93.69
		P1403140	09/25/2014	PAPER THERMOMETER CO	138.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,139.65	15.21	231.69	3,613.45
31-3000-0000-65103	PUBLIC LIABILITY				
		P1402961	08/19/2014	WISCONSIN HEALTH CARE LIABILT	661.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,600.00	11,139.83	0.00	661.00	(200.83)
<b>HEALTH DEPARTMENT PROG TOTAL</b>				<b>24,527.25</b>	
31-3002-0000-64900	OTHER SUPPL/EXP				
		P1400010	09/05/2014	GRAINGER	544.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	824.85	0.00	544.80	3,130.35
<b>PRESCRIPTION DRUG COLLECTION PROG TOTAL</b>				<b>544.80</b>	
31-3031-0000-63110	ADMIN.EXPENSE				
		P1400017	09/24/2014	DANIELS SENTRY	21.56
		P1403236	09/24/2014	KILGORE, MARILYN E	30.00
		P1403237	09/24/2014	HYDE-PULLIAM, CARMELA	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	36,501.77	3,410.00	81.56	110,006.67
<b>FETAL INFANT MORTALITY GRANT PROG TOTAL</b>				<b>81.56</b>	
31-3161-0000-63110	ADMIN.EXPENSE				
		P1400017	09/22/2014	DANIELS SENTRY	49.43
		P1400022	09/04/2014	MENARDS	536.44
		P1403097	09/10/2014	ROCK THE BIKE LLC	336.08
		P1403098	09/10/2014	LEARNING ZONEXPRESS INC	122.50
		P1403115	09/14/2014	SPARKS PROGRAMS, THE	78.57
		P1403162	09/19/2014	GOPHER SPORT	194.21
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	466,036.00	435,655.60	1,696.78	1,317.23	27,366.39
<b>COMMUNITY TRANSFORMATION GRANT PROG TOTAL</b>				<b>1,317.23</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$26,470.84**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 15 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 9/22/14

Transfer No. 14-69

Requested By Public Health Department

Karen Cain

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61100 Description: Regular Wages Current Balance: \$743,089	\$4,000	Account #: 31-3000-0000-64200 Description: Training	\$4,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The health department has had several public health nurse vacancies in 2014, so funds are available in Regular Wages for this transfer of funds.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

This transfer of funds will place additional funds in the Training line item to cover additional training opportunities.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *80  
9/23/14*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature] 9-23-14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

Distribution: **EMAIL** Sherry Oja and Susan Balog





PURCHASE ORDER NUMBER P1400097

PEID 051636

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 9/17/14

DEPARTMENT Public Health Department

COMMITTEE Board of Health

VENDOR NAME King Consulting

ACCOUNT NUMBER 31-3031-0000-63110

FUNDS DESCRIPTION Fetal Infant Mortality (FIMR) Grant Administrative Expense

AMOUNT OF INCREASE \$ 2,000

INCREASE FROM \$ 8,000 TO \$ 10,000

ACCOUNT BALANCE AVAILABLE \$ 110,088.23 CM 09/17/14

REASON FOR AMENDMENT Additional funds are necessary for the remainder of 2014 for payment of 4th quarter invoice from this vendor.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

**Food Establishment Inspection Results  
2001 to 2013**  
**- Discussion of Website Access to Inspection Results-**

Rock County Board of Health  
September 3, 2014  
Presented by Tim Barjwell

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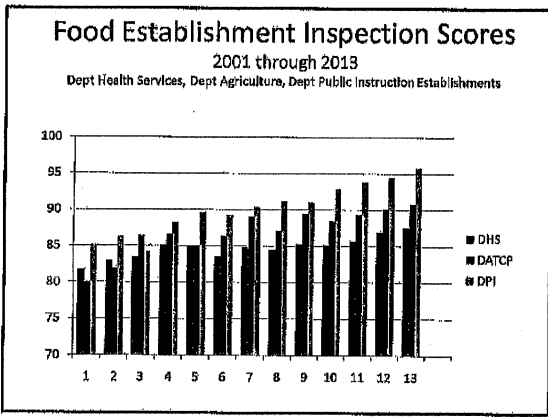
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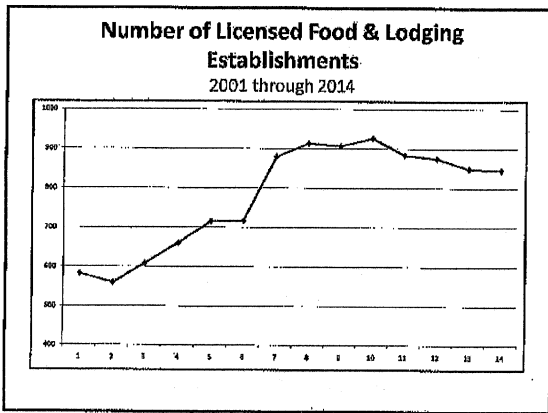
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**WHY WE CONTINUE TO FACE FOOD SAFETY CHALLENGES**

- NEW FOODBORNE PATHOGENS ARE EMERGING
- OLD FOODBORNE PATHOGENS ARE SHOWING UP IN NEW FOODS
- ANTI-MICROBIAL RESISTANCE IN FOODS IS INCREASING
- IMPROVED SURVEILLANCE
- EATING HABITS OF PUBLIC HAVE CHANGED
  - YEAR ROUND SELECTION OF SEASONAL FOODS
  - PRE-PACKAGED SALAD MIXES
  - MASS PRODUCTION & DISTRIBUTION OF FOODS

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**EMERGING FOODBORNE DISEASE FACTORS**

- HUMAN POPULATION CHANGES
- HUMAN BEHAVIOR CHANGES
- CHANGES IN INDUSTRY AND TECHNOLOGY
- CHANGES IN TRAVEL AND COMMERCE
- MICROBIAL ADAPTION
- ECONOMIC DEVELOPMENT AND LAND USE

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**DISEASE PREVENTION TECHNIQUES**

- THOROUGH HEATING OF POTENTIALLY HAZARDOUS FOODS KILLS PATHOGENS
- REFRIGERATION PREVENTS THEIR GROWTH
- SEPARATE COOKED AND RAW FOODS
- WASH HANDS -- USE GLOVES
- CLEAN & SANITIZE CUTTING BOARDS AND FOOD CONTACT SURFACES AS NEEDED TO PREVENT CROSS CONTAMINATION

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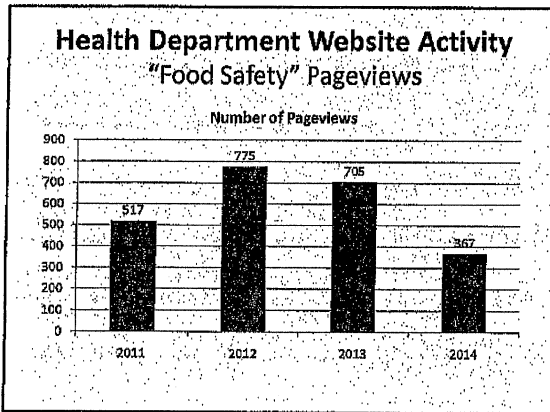
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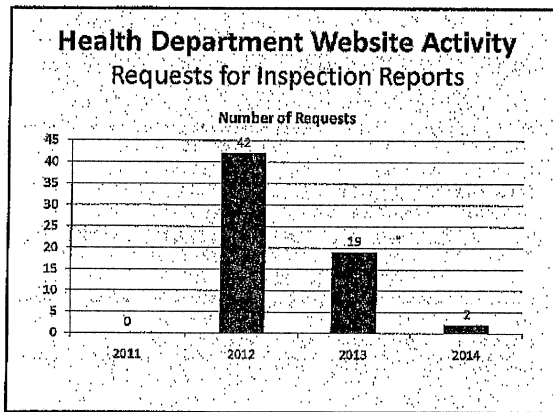
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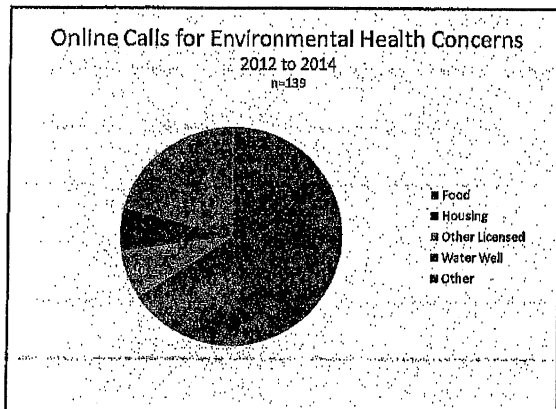
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**DISCUSSION**  
**Public Access to Inspection Results**

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