



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY August 8th, 2019 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 8th, 2019 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Wes Davis, Phil Owens, Mary Mawhinney, and Supervisor Gustina. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner), Kurt Wheeler (Planner III, Acting Secretary) and Michelle Schultz (Real Property Lister).

Others Present: Ron Combs

2. **ADOPTION OF AGENDA**

The amended agenda (Adding # 5 B) was moved by Supervisor Owens, Seconded by Supervisor Davis. Amended Agenda Adopted (5-0).

3. **MEETING MINUTES – JUNE 13, 2019**

Motion made by Supervisor Mawhinney, Seconded by Supervisor Owens to accept the July 11th, meeting minutes. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes gave the committee an update of the Local Planning Officials seminar billing associated to the Whitewater July 18 Seminar.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item: Approve, Approve with Conditions or Deny Land Division:**

- **(2019 027) – Clinton Township – Madson Generational Trust**

Motion to approve with conditions made by Supervisor Owens, Seconded by Supervisor Gustina. Approved (5-0)

Conditions:

1. Utility easements shall be placed on the lots as requested by utility companies (where applicable).
2. Note on Final CSM "Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system".
3. Proposed lot lines of lot 1 must include the POWTS area with the building which utilizes the system.
4. Note on Final CSM "No buildings which produce wastewater are allowed on lot 2 until acceptable means of wastewater disposal are approved by the necessary governmental agencies".
5. Existing Outlot created by CSM in 1977 (containing the access driveway) shall be deeded or dedicated to the Town of Clinton.
6. An agreement between the owner and the Town of Clinton regarding maintenance and use of the private drive shall be executed prior to the final approval if the outlot and driveway are not accepted as a dedicated public road.
7. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
8. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. ECONOMIC DEVELOPMENT

A. Information Item: Rock Ready Index Quarter 2

Mr. Otterstein reviewed the Q2 2019 Rock Ready Index, a quarterly dashboard report that is compiled and distributed by the Agency. Various statistical references, trends and observations were woven into his remarks. He also highlighted, as well as responded to questions regarding, specific economic and workforce development projects throughout the County. There was discussion. Since it was an information item, there was no Committee action.

B. Rock Internship Program

Mr. Otterstein provided a summary of the Rock Internship Program, and summer 2019 represented the second consecutive year this paid H.S. internship program was offered. Thirty-five incoming H.S. seniors, from eight school districts throughout the County, participated in this six-week, earn-and-learn program. More than 20 employers, including the County of Rock, served as host intern worksites. A copy of the capstone presentation from the P&D Agency's intern was shared. There was discussion. Since it was an information item, there was no Committee action.

7. **FINANCE**

Action Item:

- A. Committee review of payments
Reviewed
- B. Transfers
None

8. **COMMUNITY DEVELOPMENT**

- A. Information Item: *Analysis of Impediments to Fair Housing* – Rock County Fair Housing Goals and Strategies.

Mr. Byrnes gave an overview of the analysis and specific points of strategies developed within the report. Discussion followed.

9. **COMMITTEE REPORTS**

None.

DIRECTOR'S REPORT:

- A. Town of Beloit 911 Address Project update.

Mr. Wheeler gave an update to the Committee regarding the Town of Beloit and Rock County Planning Department's joint 911 Address Sign Project status.

10. **ADJOURNMENT**

Supervisors Gustina and Owens Moved and Seconded to adjourn the Committee at 9:20 a.m. All in Favor (5-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

September 12, 2019 (8:00 am)
September 26, 2019 (8:00 am)
October 10, 2019 (8:00 am)
October 24, 2019 (8:00 am)