

MINUTES OF BOARD OF HEALTH MEETING
October 15, 2014

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Addie, Supervisor Bostwick (left at 6:50 PM), Dr. Winter, Mr. Gresens, R.PH, Dr. Konkol, Dr. Peterson, and Ms. Wade, WHNP

Staff Members Present: Janet Zoellner – Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; Elizabeth LaBelle-Administrative Secretary

Adopt Agenda

Ms. Wade and Supervisor Addie made a motion to adopt the agenda. MOTION APPROVED.

Approval of Minutes 9/3/14

Supervisor Peer and Supervisor Addie made a motion to approve the minutes of the 7/2/14 Board of Health meeting. MOTION APPROVED.

Citizen Participation

Supervisor Kathy Schultz and Jean Randles, Director, Health Net of Rock County

Unfinished Business

None at this time.

New Business

Ebola

Dr. Konkol gave a report to the Board of Health (BOH) on the Ebola virus epidemic in Africa. At the end of the presentation, BOH members had an opportunity to participate in a question-answer session.

Community Dental Services

Jean Randles, Health Net of Rock County and Supervisor Kathy Schultz presented to the Board of Health on dental services available in Rock County for uninsured residents.

The BOH is interested in hearing updates on community dental service developments in Rock County. At this time, no further action will be taken.

Administrative Division

Approval of Bills/Transfer of Funds/ Pre-Approved Encumbrance

Supervisor Peer and Dr. Konkol made a motion to approve the bills and transfer of funds for the month of September 2014. MOTION APPROVED.

There were no questions on the bills or transfer of funds.

Health Department Report

Environmental Health Director Banwell informed the BOH that the Drug Enforcement Agency (DEA) has new prescription drug collection rules that went into effect 10/9/14. The drop boxes at Mercy East and Mercy Health Mall have been removed. The new law states that all collection boxes must be on the property of law enforcement. It is currently being investigated to have another collection box added to the Janesville Police Department. Environmental Health Director Banwell will report back on this topic in December or January when there is more information available. The Health Department has applied for a drug collection grant and is waiting to find out if we will receive funds.

Mr. Gresens mentioned that pharmacies can change their DEA license to have a receptacle, however, there is no funding available for disposal cost and associated risks. Environmental Health Director Banwell shared that last year we collected 4700 lbs. and this year we are currently at 4200 lbs. collected. Chair Kraft inquired how pharmacies handle prescription drugs that have an expired shelf life. Mr. Gresens explained that there is a reverse distributor company that collects expired medication and the drugs are returned to the manufacturer for credit.

Nursing Director Zoellner updated the BOH on our 2014-2015 flu vaccination efforts. Last week, the Health Department received its last shipment of flu vaccines. The Beloit Senior Fair took place October 7 and Janesville Senior Fair takes place next week. The Health Department is currently immunizing county employees and citizens at our regular scheduled immunization clinics. Nursing Director Zoellner mentioned that in November, the Health Department will be participating in two emergency preparedness mass clinic exercises which will utilize flu mist and allow us to practice mass clinic functions.

Nursing Director Zoellner shared with the BOH that the Health Department handled a meningitis case at a local school. The Health Department worked well with the school district to develop a parent letter, handle notification, and made case contacts. Overall, this provided good practice to utilize our hospital/clinic/infection control protocols.

The Health Department serves clients who have Medicare Advantage plans for flu vaccinations. Some Medicare Advantage plans do not cover the costs of a high dose vaccine. The BOH decided to offer clients with a Medicare Advantage plan the following options: Co-pay to receive high dose (if the plan does not cover high dose vaccine costs), receive regular dose, or visit their physician to receive vaccine recommended by their physician.

Chair Kraft announced that the Health Department has received a Level 3 Re-Certification from the Wisconsin Department of Health Services (WDHS). The letter from WDHS was read to the BOH.

Chair Kraft presented the budget to the BOH. Three items that were requested and declined include: facility improvements, Environmental Health Supervisor, and a reclassification of the Administrative Secretary. Chair Kraft explained that there will be security updates included in an umbrella county building security review. Dr. Peterson and Dr. Winter made a motion to accept the budget as presented. MOTION APPROVED. Ms. Wade and Mr. Gresens made a motion to approve the 2015 fee schedule for the Health Department. MOTION APPROVED.

Environmental Health

No Report

Public Health Nursing

No Report

Communications and Announcements

None

Adjournment

Mr. Gresens and Supervisor Peer made a motion to adjourn the meeting. MOTION APPROVED. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Elizabeth LaBelle, Recorder

Not Official Until Approved by the Board of Health