

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, MARCH 6, 2013 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – February 6, 2013
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - B. Environmental Health
 - (1) Brownfields Grant Report
 - (2) Lead Education Program for Rental Property Owners
 - C. Public Health Nursing
 - (1) Vaccines 2012 – Month by Month Totals
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 3/6/13 BOARD OF HEALTH MEETING

| <u>Account No.</u> | <u>Vendor Name</u> | <u>Item(s) Description</u> | <u>\$ Amount</u> |
|--------------------|------------------------------------|--|------------------|
| 31-3018-0000-63110 | Rene Bue | Brownfields Grant – translation services for brochures & posters | 300.00 |
| | | <u>Community Transformation Grant</u> | |
| 31-3161-0000-63110 | Beloit School District | mileage reimbursement for 1/28/13 meeting | 17.34 |
| | Proforma Printworks | Transform Rock County brochures (Spanish version) | 312.00 |
| 62119 | Mercy Hospital | prenatal classes for client | 35.00 |
| | Douglas Refrigeration | service call for vaccine storage refrigerator & freezer | 96.00 |
| | Manpower | temporary receptionist, 1/7-2/1/13 | 924.00 |
| 63200 | Janesville Gazette | 52 week subscription renewal | 234.00 |
| 64000 | McKesson | cotton balls, spot bandaids, facial tissue | 181.44 |
| | Crucell Vaccines | 30 doses oral typhoid vaccine | 1,020.00 |
| | GlaxoSmithKline | adult hepatitis-A and hepatitis-B vaccines | 2,936.00 |
| 64010 | Culligan | 2/13 deionizer rent | 35.00 |
| | North Central Labs | ammonium sulfate & nitrate standard for laboratory | 60.69 |
| | WI State Laboratory of Hygiene | 2013 proficiency tests for laboratory | 464.00 |
| 64200 | Jill Lampo | reimburse for 3/21/13 TB Summit registration fee | 20.00 |
| | Anne Weirich | reimburse for 3/21/13 TB Summit registration fee | 20.00 |
| | Tim Banwell | reimburse for 2/15/13 Environmental Health conference registration fee | 25.00 |
| | Rick Wietersen | reimburse for 2/14/13 WI Water Well Assn training registration | 110.00 |
| | Nat'l Environmental Health Assn | Annual Educational Conference 7/9-7/11/13 registration for Tim Banwell | 565.00 |
| 65103 | WI Health Care Liability Insurance | annual liability insurance premium renewal | 5,489.00 |

| Account Number | Name | Yearly Prcent Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|--------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 3130180000-63110 | ADMIN.EXPENSE | 148,433.00 5.5% | 8,288.00 | 0.00 | 140,145.00 | | |
| | P1301123-PO# 03/01/13 -VN#039062 | | BUE,RENE | | | 300.00 | |
| | | | CLOSING BALANCE | | 139,845.00 | | 300.00 |
| | BROWNFIELD | | PROG-TOTAL-PO | | | 300.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$300.00 INCURRED BY BROWNFIELD GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

MAR 06 2013

DATE

CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 3131610000-63110 | ADMIN.EXPENSE | 450,000.00 45.7% | 205,917.03 | 0.01 | 244,082.96 | | |
| | P1300923-PO# 03/01/13 -VN#045720 | | | | | 312.00 | |
| | P1301139-PO# 03/01/13 -VN#015971 | | | | | 17.34 | |
| | | | | | | | |
| | | | | | CLOSING BALANCE | 243,753.62 | 329.34 |
| | | | | | COMM TRANSFORM | | 329.34 |
| | | | | | PROG-TOTAL-PO | | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$329.34 INCURRED BY COMMUNITY TRANSFORMATION GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 06 2013

DATE _____ CHAIR

2013 . . .

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|--------------------------------|---------------------|-------------------|----------|
| 3130000000-62119 | OTHER SERVICES | 3,500.00 27.3% | 233.00 | -1,191.96 | 4,458.96 | | |
| | P1300315-PO# 03/01/13 -VN#021628 | | | MERCY HOSPITAL | | 35.00 | |
| | P1300794-PO# 03/01/13 -VN#049892 | | | MANPOWER INC | | 924.00 | |
| | P1301104-PO# 03/01/13 -VN#012362 | | | DOUGLAS REFRIGERATION SERVICE | | 96.00 | |
| | | | CLOSING BALANCE | | 3,403.96 | | 1,055.00 |
| 3130000000-63200 | PUBL/SUBCR/DUES | 5,100.00 10.5% | 536.00 | 0.00 | 4,564.00 | | |
| | P1300795-PO# 03/01/13 -VN#013607 | | | JANESVILLE GAZETTE INC | | 234.00 | |
| | | | CLOSING BALANCE | | 4,330.00 | | 234.00 |
| 3130000000-64000 | MEDICAL SUPPLIES | 100,000.00 6.7% | 1,256.01 | 5,466.91 | 93,277.08 | | |
| | P1300308-PO# 03/01/13 -VN#042626 | | | MC KESSON MEDICAL SURGICAL COR | | 181.44 | |
| | P1300310-PO# 03/01/13 -VN#047555 | | | CRUCCELL VACCINES INC | | 1,020.00 | |
| | P1300313-PO# 03/01/13 -VN#020592 | | | GLAXOSMITHKLINE PHARMACEUTICAL | | 2,936.00 | |
| | | | CLOSING BALANCE | | 89,139.64 | | 4,137.44 |
| 3130000000-64010 | LAB SUPPLIES | 7,500.00 13.8% | 35.00 | 1,005.33 | 6,459.67 | | |
| | P1300302-PO# 03/01/13 -VN#010140 | | | CULLIGAN WATER CONDITIONING IN | | 35.00 | |
| | P1300309-PO# 03/01/13 -VN#026417 | | | NORTH CENTRAL LABORATORIES OF | | 60.69 | |
| | P1300318-PO# 03/01/13 -VN#032583 | | | WISCONSIN STATE LABORATORY OF | | 464.00 | |
| | | | CLOSING BALANCE | | 5,899.98 | | 559.69 |
| 3130000000-64200 | TRAINING EXP | 10,000.00 12.5% | 500.00 | 750.00 | 8,750.00 | | |
| | 03/01/13 -VN#011095 | | | BANWELL, TIMOTHY | | 25.00 | |
| | 03/01/13 -VN#034908 | | | WIETERSEN, RICK | | 110.00 | |
| | 03/01/13 -VN#045703 | | | WEIRICH, ANNE | | 20.00 | |
| | 03/01/13 -VN#047560 | | | LAMPO, JILL | | 20.00 | |
| | P1301105-PO# 03/01/13 -VN#014807 | | | NATIONAL ENVIRONMENTAL HEALTH | | 565.00 | |
| | | | CLOSING BALANCE | | 8,010.00 | | 740.00 |
| 3130000000-65103 | PUBLIC LIABILITY | 14,838.00 32.5% | 4,826.01 | 0.00 | 10,011.99 | | |
| | P1301178-PO# 03/01/13 -VN#018262 | | | WISCONSIN HEALTH CARE LIABILTI | | 5,489.00 | |
| | | | CLOSING BALANCE | | 4,522.99 | | 5,489.00 |
| | HEALTH DEPT. | | PROG-TOTAL-PO | | | 12,215.13 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,215.13 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH **MAR 06 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

DATE _____ CHAIR _____

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

“Healthful Hint” Monthly Health News Column

Car Seat Safety

Car crashes are the number one killer of children 1 to 12 years old in the United States. The best way to protect them in the car is to put them in the right seat, at the right time, and use it the right way.

There are so many car seat types and models, how do you know which one is right for your child? The National Highway Traffic Safety Administration (NHTSA) recommends these tips for finding the right car seat.

- Select a car seat based on your child’s age and size, and choose a seat that fits in your vehicle and use it every time.
- Always refer to your specific car seat manufacturer’s instructions; read the owner’s manual on how to install the car seat using the seat belt or LATCH system; and check height and weight limits.
- To maximize safety, keep your child in the car seat for as long as possible; as long as the child fits within the manufacturer’s height and weight requirements.
- Keep your child in the back seat at least through age 12.

Birth – 12 Months

Your child under age 1 should always ride in a rear-facing car seat. There are different types of rear-facing car seats: Infant-only seats can only be used rear-facing. Convertible or 3-in-1 car seats typically have higher height and weight limits for the rear-facing position, allowing you to keep your child rear-facing for a longer period of time.

1-3 Years

Keep your child rear-facing as long as possible. It’s the best way to keep him or her safe. Your child should remain in a rear-facing car seat until he or she reaches the top height or weight limit allowed by your car seat’s manufacturer. Once your child outgrows the rear-facing car seat, your child is ready to travel in a forward-facing car seat with a harness.

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

4-7 Years

Keep your child in a forward-facing car seat with a harness until he or she reaches the top height or weight limit allowed by your car seat's manufacturer. Once your child outgrows the forward-facing car seat with a harness, it's time to travel in a booster seat, but still in the back seat.

8-12 Years

Keep your child in a booster seat until he or she is big enough to fit in a seat belt properly. For a seat belt to fit properly the lap belt must lie snugly across the upper thighs, not the stomach. The shoulder belt should lie snug across the shoulder and chest and not cross the neck or face. Remember: your child should still ride in the back seat because it's safer there.

Remember, the right car seat will fit your child and your car. Not only will your child ride as safely as possible, you will be establishing the foundation for a lifelong habit of seat belt use every time your child travels.

Laura Conklin, MPH, is the Health Educator for the Rock County Health Department. If you would like to ask Laura a health-related question to be answered in a future column, e-mail her at conklin@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.