

MINUTES OF BOARD OF HEALTH MEETING
June 6, 2012

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Bostwick (left at 7:00 p.m.), Dr. Winter, Ms. Wade, and Mr. Rooney.

Board of Health Members Absent: Dr. Best, Dr. Peterson, and 1 board vacancy (formerly Supervisor Thompson).

Staff Members Present: Karen Cain – Health Officer; Timothy Banwell – Environmental Health Director, Janet Zoellner – Nursing Director; Sancee Siebold - Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; and Geri Waugh – Account Clerk.

Others Present: None at this time.

Adopt Agenda

Supervisor Bostwick made a motion to adopt the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

Approval of Minutes 5/2/12

Chair Kraft stated on page 1, under Board of Health Members Absent, it should state, ‘1 board vacancy (formerly Supervisor Thompson). Supervisor Peer made a motion to approve the minutes of the 5/2/12 Board of Health meeting as amended. Ms. Wade seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Ms. Wade made a motion to approve the bills for the month of May, 2012 in the amount of \$8,886.98; and bills for the Prescription Drug Collection Grant in the amount of \$1,440.84. Supervisor Peer seconded the motion. MOTION APPROVED.

Transfer of Funds: Transferring \$25,833 from account #61100 Regular Wages to:

\$20,000 to account #64000 Medical Supplies

\$5,833 to account #67171 Capital Assets \$1,000/more

There has been an increased need for specialized purchased vaccines, including zoster (shingles), international travel vaccines, and the encumbrance for the department's 2012-2013 influenza vaccine order, which have nearly depleted the department's medical supplies expense account.

The department's professional staff will be working alternative work schedules, which may involve working more than the usual 8-hour shift at times. In order to have accurate documentation of actual hours worked, time clocks need to be purchased for both health department offices, for a total cost of \$5,833.

Ms. Wade made a motion to approve the transfer of funds. Supervisor Peer seconded the motion. MOTION APPROVED.

Pre-Approved Encumbrance Amendment: Sanofi Pasteur

Demand for travel vaccines remains high, and the department needs to increase the pre-approved encumbrance amount in order to be able to continue to order travel vaccines for the remainder of 2012 from Sanofi Pasteur.

Ms. Wade made a motion to approve the pre-approved encumbrance amendment. Mr. Rooney seconded the motion. MOTION APPROVED.

Resolution – Accepting Contribution from Kiwanis Noon Club of Beloit and Amending the 2012 Rock County Health Department Budget

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2012 does hereby authorize the Rock County Health Department to accept this grant from the Kiwanis Noon Club of Beloit in the amount of \$300, and amend the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>5/23/12</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3000-0000-46000			
Health Department Contributions	\$2,500	\$300	\$2,800
<u>Use of Funds</u>			
31-3000-0000-64904			
Health Department Sundry Expense	\$3,146	\$300	\$3,446

Supervisor Peer made a motion to approve the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

Grant Opportunity

Ms. Cain reported the health department has been informed of a Community Transformation Grant opportunity. The funds are originating from the Centers for Disease Control and will be passed through the State of Wisconsin. The goal of the grant is to improve the health of the community. The total grant amount is \$450,000, and there are 3 segments of the grant as follows:

- 1) Farm to school nutrition

- 2) Improve physical activity of the community
- 3) Reduce exposure to second-hand smoke

Application can be completed for the full \$450,000, or for \$150,000 for one of the segments. The health department is interested in applying for the grant, but a coalition of community partners must apply for it. Rock County has been targeted to apply for the grant because of its poverty level and low health rankings. One grant will be awarded per county. The health department would apply for the grant as part of a coalition that would include the Community Health Needs Assessment Committee, Youth to Youth, Partners in Prevention, and school districts. The grant application deadline is 6/15/12.

Ms. Cain requested permission from the Board to apply for the entire \$450,000 grant. Dr. Winter made a motion to approve the grant application. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Health Department Report

AHEC Intern: Ms. Cain stated Mikaela Frazier, an AHEC intern, will spend the next 8 weeks at the health department. She will develop health department bulletin boards and will also work on health education ideas.

Weight of Nation Conference: Ms. Cain stated she attended this conference in early May in Washington, DC, and said it was a very worthwhile conference.

2013 Budget: Ms. Cain stated the department heads will meet with the county administrator on June 14th concerning the preparation of the 2013 Budget. She also stated she will be doing a pre-budget presentation for the County Board Staff & Finance Committee before the end of June.

PNCC Program: Ms. Cain reported the health department currently subleases an office from Nutrition & Health Associates (WIC Program) at the Eclipse Center in Beloit. One of the health department's nurses works at that office, meeting with clients for the Prenatal Care Coordination Program (PNCC). The current sublease expires on 7/31/12, and the WIC Program will not be renewing the sublease. The PNCC Program provides a substantial amount of Medical Assistance revenue for the health department. The health department nurse working in that program is bilingual, so she possibly could do Spanish interpreting for the department to help save on interpreting costs. Health Department management is trying to find alternate workspace for us to be able to continue PNCC services. There is also a 0.6 FTE clerical position that works with this program. If the health department must discontinue the PNCC program, this clerical position would be eliminated.

July Board of Health Meeting: Ms. Cain reminded the Board members the July Board of Health meeting will be held on Thursday, July 5, 2012.

Beach Sampling: Ms. Cain stated a notice of unsafe water at Palmer Park beach in Janesville has been posted due to fecal coliform in the water.

Alternative Work Schedule: Ms. Cain stated the Environmental Health division staff will begin the alternative work schedule the week of June 11th. The public health nurses will begin the alternative work schedule in July.

Public Health Nursing

Pertussis Outbreak Update

Ms. Zoellner provided a handout to the Board members on the Pertussis Outbreak Update.

Pertussis is an acute infectious disease caused by the bacterium *Bordetella pertussis*. In the 20th century, pertussis was one of the most common childhood diseases and a major cause of childhood mortality in the US. Before the availability of pertussis vaccine in the 1940s, more than 200,000 cases of pertussis were reported annually. Since widespread use of the vaccine began, incidence of pertussis has decreased more than 80% compared with the pre-vaccine era (*CDC Pertussis Clinical Disease Specifics*).

Problems with pertussis investigation: Tests are available for the detection of the organism; however, if the individual has been coughing for longer than 3 weeks, the tests are not very reliable. This means that all individuals tested, even those with a negative test result, must have a public health nurse investigate. If the individual has a negative test result but meets the symptom profile of someone with pertussis (or are a close contact to someone with pertussis), they are designated as 'probable'. If they have symptoms and a positive test, they are a 'confirmed' case.

Confirmed and Probable Cases in 2012

(For comparison) 2011 cases = 45 investigated, 7 confirmed or probable cases

2012:

41 cases

- 31 of these are since May 1, 2012

All possible cases were investigated, 21 were opened

- Over 300 contacts to these cases were investigated and advised to have preventive antibiotic treatment

5 cases still under investigation

Negative tested individuals requiring nursing followup:

1. 167 persons were referred for follow-up of negative pertussis testing results and are classified either as 'ruled out' or 'suspect'
2. Nurses must investigate and interview each of these persons to assess their symptoms and history before determining their status

Ms. Zoellner provided a breakdown of the ages of confirmed and probable cases. Prevention of pertussis is achieved through adequate immunization. The primary series of pertussis immunization is a series of four doses over 5 years. Boosters are required in adolescence and adulthood.

Environmental Health

Request for Holding Tank Variance – Gavilon Grain in Avalon

Mr. Banwell stated Gavilon Grain wishes to install a holding tank to receive domestic wastewater from a workshop restroom at their agricultural storage facility in the Town of Bradford. The proposal is to have a holding tank installed to service a workshop restroom used by one employee, which is anticipated to generate minimal wastewater. The workshop is part of an agricultural storage facility located in section 17 in the Town

of Bradford. The facility was issued a Sanitary Permit to install a mound system on 12/6/11, which will service a new office building located southeast of the workshop. The workshop is approximately ¼ mile from the mound system. It would be costly to connect to this mound system due to the distance and numerous structures between the workshop and the mound system. Installing a separate mound system to serve the workshop restroom would also be costly. This site is not expected to have suitable soils for a conventional system due to high bedrock.

The recommendation from health department staff is to approve the variance to install a holding tank. The conditions for the variance will be as follows:

- Only domestic wastewater is allowed to enter the holding tank.
- The Rock County Health Department may request that the use of the holding tank be discontinued if the future uses of the holding tank are not compatible with this variance.
- That the owner records a holding tank agreement with the Rock County Register of Deeds office, clearly indicating ownership and use, and files a copy of an approved servicing contract with the health department before the permit is issued and maintains an active service contract.
- If public sewer becomes available, the entire building will connect to public sewer.
- That the owner obtains a Sanitary Permit before installation begins.

Dr. Winter made a motion to approve the variance for the holding tank. Ms. Wade seconded the motion.
MOTION APPROVED.

Results of Food Safety Training

Mr. Banwell gave a report to the Board members on Onsite Facility Training.

After an initial routine inspection (R1) is done, the facility owner/operators are offered an onsite training session with their staff by one of the Rock County Health Department inspectors. The advantage with onsite training is food facility workers have the opportunity to observe safe food practices in familiar surroundings and ask questions pertinent to their day-to-day work.

The inspector reviews the R1 inspection report with the facility staff. The focus is on high-risk food handling practices. When high-risk violations are observed on the R1 inspection, the specific situation is discussed along with potential options for corrections at the onsite training. Development of risk management plans by the facility owner/operator may also be encouraged.

Twenty-five facilities received R1 inspections and onsite trainings the first year. The following year, these facilities also received a second routine (R2) inspection. Of the original 25, 15 have received a third routine inspection (R3). Each routine inspection is conducted in subsequent inspection years. If the training has long-term impact, the scores should reflect sustained improved food safety practices.

As a group, the 25 facilities improved their average scores on the R2 inspection from 78 to 82. The greatest change was observed in those facilities that scored below 80 in the initial inspection. The below 80 group improved their average R1 inspection score from 72.9 to an R2 score of 79.6. The facilities with R1 inspection scores at 80 or above improved from 83.4 to an R2 score of 84.4 .

In the R1 inspection, 12 facilities or 48%, received a score of 80 or higher. The R2 inspection had 20 facilities or 80%, receiving a score of 80 or more.

The 15 facilities experiencing their R3 inspection had a group R3 score of 84.8, compared to an R2 score of 84.4. In the R3 inspection, 12 (80%) achieved an inspection score of 80 or greater.

It would appear that R2 inspection scores improved after the R1 inspection and onsite training. While only 15 of the initial 25 facilities have had R3 inspections, the average scores are not going down. The greatest improvement has occurred with the facilities receiving R1 scores below 80. The facilities needing the most improvement in food safety practices improved their scores.

Communications and Announcements

Chair Kraft stated interviews will be held on 6/7/12 for the vacant District 20 county supervisor position. Once this supervisor is chosen, he/she will be on the Board of Health.

Adjournment

Ms. Wade made a motion to adjourn the meeting. Dr. Winter seconded the motion. MOTION APPROVED. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Geri Waugh, Recorder
Not Official Until Approved by the Board of Health