

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JULY 6, 2011 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – June 1, 2011
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Resolution – Accepting Grant from the Stateline Community Foundation and Amending the 2011 Rock County Health Department Budget
 - (3) Resolution – Accepting Public Health Infrastructure Grant and Amending the 2011 Rock County Health Department Budget
 - (4) Health Department Report
 - B. Public Health Nursing
 - (1) Child Death Review Team and Dean/St. Mary's Grant Funding
 - C. Environmental Health
 - (1) Childhood Lead Poisoning Prevention Program – Current & Future Challenges
7. Communications and Announcements
8. **EXECUTIVE SESSION**: Per Section 19.85 (1) (c), Wisconsin Statutes – Performance Evaluation of Health Officer.
9. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 7/6/11 BOARD OF HEALTH MEETING

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
00-0000-0020-21160	Enviro Sciences Alpha Energy	150 short term radon kits	807.50
62119	Mercy Hospital OB Dept	prenatal classes for client	35.00
	Thermco Products	recertification of lab digital thermometers	36.24
62503	Rene Bue	interpreter services 5/26-6/20/11	285.15
	Belem Gonzalez	interpreter services 4/18-5/23/11	425.00
	Belem Gonzalez	interpreter services 5/24-6/1/11	485.00
	Belem Gonzalez	interpreter services 5/20-6/13/11	565.00
	Belem Gonzalez	interpreter services 6/7-6/17/11	240.00
63100	Latino Service Providers Coalition	booth fee for 8/19/11 Latino Community Fair	25.00
	Taylor Technologies	pool testing reagents	67.78
	Menards	6' fiberglas stepladder for south office	69.00
	LaMotte Company	pool testing reagents	69.22
63200	CLIA Laboratory Program	certificate fee for 11/10-11/9/13	150.00
	Beloit Daily News	52 week subscription	169.00
	Nat'l Assn of Co. & City Health Off.	membership renewal for 7/1/11-6/30/12	375.00
	WDNR	2011 lab certification fees	972.00
64000	Lab Safety Supply	3 cases safety lancets	74.73
64900	Lab Safety Supply	30-gallon fiberboard drums for Rx roundup	458.73
64000	McKesson	alcohol pads, cotton balls, bandaids	103.35
	Fisher Scientific	3 time/temperature recorders	110.85
	Welders Supply	cylinder rental invoices	119.90
	Pinnacle Pharmacy	tuberculin & sterile water	220.20
	Crucell Vaccines	oral typhoid vaccine	640.00

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
64010	Culligan	deionizer rent 6/11	35.00
64203	FSU Center for Prevention & Early Intervention	'Before Baby Arrives' curriculum books & English & Spanish handouts	1,440.00
64904	Bookworld	childrens books purchased thru Alliant Energy Foundation mini-grant	999.30

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000020-21160	HEALTH-RADON TST	0.00 100.0%	3,024.74	-616.74	-2,408.00		
	P1100998-PO# 07/01/11 -VN#050294			ENVIRO SCIENCES ALPHA ENERGY I		807.50	
			CLOSING BALANCE		-3,215.50		807.50
	BAL.SHEET A/C		PROG-TOTAL-PO			807.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$807.50 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	15,000.00 74.8%	6,683.90	4,541.13	3,774.97		
	P1101229-PO# 07/01/11 -VN#021628			MERCY HOSPITAL		35.00	
	P1102072-PO# 07/01/11 -VN#050893			THERMCO PRODUCTS INC		36.24	
				CLOSING BALANCE	3,703.73		71.24
3130000000-62503	INTERPRETER FEES	10,000.00 0.0%	7,285.55	-7,285.52	9,999.97		
	P1100364-PO# 07/01/11 -VN#039062			BUE,RENE		285.15	
	P1100367-PO# 07/01/11 -VN#017809			GONZALEZ, BELEM		1,715.00	
				CLOSING BALANCE	7,999.82		2,000.15
3130000000-63100	OFC SUPP & EXP	8,400.00 42.3%	3,682.32	-121.26	4,838.94		
	P1100369-PO# 07/01/11 -VN#014534			MENARDS		69.00	
	P1102273-PO# 07/01/11 -VN#049614			LAMOTTE COMPANY		69.22	
	P1102274-PO# 07/01/11 -VN#046997			TAYLOR TECHNOLOGIES INC		67.78	
	P1102473-PO# 07/01/11 -VN#049364			LATINO SERVICE PROVIDERS COALI		25.00	
				CLOSING BALANCE	4,607.94		231.00
3130000000-63200	PUBL/SUBCR/DUES	5,000.00 24.8%	1,243.90	0.00	3,756.10		
	P1102239-PO# 07/01/11 -VN#042889			NATIONAL ASSOCIATION OF COUNTY		375.00	
	P1102240-PO# 07/01/11 -VN#011191			BELOIT DAILY NEWS		169.00	
	P1102255-PO# 07/01/11 -VN#050968			CLIA LABORATORY PROGRAM		150.00	
	P1102374-PO# 07/01/11 -VN#029242			WISCONSIN DEPARTMENT OF NATURA		972.00	
				CLOSING BALANCE	2,090.10		1,666.00
3130000000-64000	MEDICAL SUPPLIES	100,000.00 51.3%	21,909.95	29,484.83	48,605.22		
	P1100360-PO# 07/01/11 -VN#038065			PINNACLE PHARMACY		220.20	
	P1100365-PO# 07/01/11 -VN#017191			WELDERS SUPPLY CO BELOIT INC		119.90	
	P1100370-PO# 07/01/11 -VN#042626			MC KESSON MEDICAL SURGICAL COR		103.35	
	P1100373-PO# 07/01/11 -VN#013988			LAB SAFETY SUPPLY COMPANY		458.73	
	P1100374-PO# 07/01/11 -VN#047555			CRUCELL VACCINES INC		640.00	
	P1102175-PO# 07/01/11 -VN#026419			FISHER SCIENTIFIC COMPANY		110.85	
				CLOSING BALANCE	46,952.19		1,653.03
3130000000-64010	LAB SUPPLIES	6,500.00 40.4%	3,846.75	-1,218.45	3,871.70		
	P1100359-PO# 07/01/11 -VN#010140			CULLIGAN WATER CONDITIONING IN		35.00	
				CLOSING BALANCE	3,836.70		35.00
3130000000-64203	EDUC MAT & SUPPL	4,000.00 2.0%	83.37	0.00	3,916.63		
	P1102161-PO# 07/01/11 -VN#050921			FSU CENTER FOR PREVENTION AND		1,440.00	
				CLOSING BALANCE	2,476.63		1,440.00
3130000000-64904	SUNDRY EXPENSE	1,500.00 0.0%	0.00	0.00	1,500.00		
	P1102388-PO# 07/01/11 -VN#020599			BOOKWORLD		999.30	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
			CLOSING BALANCE		500.70		999.30
	HEALTH DEPT.		PROG-TOTAL-PO			8,095.72	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,095.72 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 06 2011

DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-18

Transfer No.

Requested by Public Health Department

Karen Cain

Department

Department Head

6/9/11

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	Medical Supplies	9,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62503	Interpreter Fees	9,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

11-18
JUN 10 2011

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health Department
Department

Karen Curran
Department Head Signature

DATE: 6/9/11

FROM:	AMOUNT
ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies CURRENT BALANCE: \$57,727.12 @ 5/31/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i> ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR _____ ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR _____ ACCOUNT #: _____ DESCRIPTION: _____	\$9,000

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-62503 DESCRIPTION: Health Dept. Interpreter Fees ACCOUNT #: _____ DESCRIPTION: _____ ACCOUNT #: _____ DESCRIPTION: _____ ACCOUNT #: _____ DESCRIPTION: _____	\$9,000

REASON FOR TRANSFER - BE SPECIFIC:

The demand for interpreter services at the health department continues to be high, and has been steadily increasing. Many of the health department's clients do not speak English, thus creating the need for the use of interpreters on a frequent basis.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Geri Waugh, Account Clerk II
DRAFTED BY

Board of Health
SUBMITTED BY

June 10, 2011
DATE DRAFTED

Accepting Grant from the Stateline Community Foundation and Amending the 2011 Rock County Health Department Budget

1 WHEREAS, the Public Health Nursing Division of the Rock County Health Department utilizes
2 birth and infant/fetal death records for its maternal and child health programs; and
3

4 WHEREAS, the Rock County Health Department applied for and was awarded a grant from the
5 Stateline Community Foundation in the amount of \$2,000; and
6

7 WHEREAS, this grant is to be utilized for the purchase of birth and infant/fetal death records from
8 the State of Wisconsin to enable the Rock County Health Department to use this information to
9 promote healthy births and continued health, growth and development of the infants born in Rock
10 County.
11

12 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly
13 assembled on this _____ day of _____, 2011 does hereby authorize the Rock County
14 Health Department to accept this \$2,000 grant from the Stateline Community Foundation, and
15 amend the 2011 Rock County Health Department Budget as follows:
16

17	Budget	Increase	Amended
18	<u>6/10/11</u>	<u>(Decrease)</u>	<u>Budget</u>
19	<u>Source of Funds</u>		
20	31-3000-0000-46000		
21	Contributions	\$1,500	\$2,000
22	<u>Use of Funds</u>		
23	31-3000-0000-64904		
24	Sundry Expense	\$1,500	\$2,000
			\$3,500

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

**Accepting Grant from the Stateline Community Foundation and
Amending the 2011 Rock County Health Department Budget**

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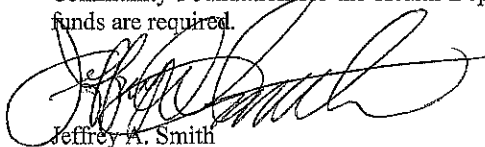
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

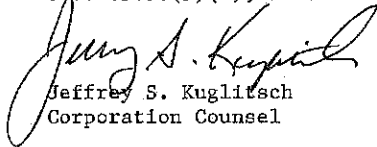
This resolution authorizes the acceptance and expenditure of a \$2,000 contribution from Stateline Community Foundation for the Health Department's child health programs. No County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**Accepting Grant from the Stateline Community Foundation and
Amending the 2011 Rock County Health Department Budget**

EXECUTIVE SUMMARY

Healthy births and healthy infants are an important focus of the Rock County Health Department's services. The public health nurses at the Rock County Health Department provide pregnant women and new mothers in Rock County with education, resources, and referrals to other services to help pregnant women have healthy births and to promote normal growth and development of the infants after birth.

Infant/fetal birth and death records give the health department staff insight into risk factors that may contribute to infant morbidity and mortality. Being aware of the risk factors helps the public health nurses provide education and referral for appropriate resources to decrease the risk for infant deaths.

This \$2,000 grant from the Stateline Community Foundation will enable the Rock County Health Department to purchase needed infant/fetal birth and death records from the State of Wisconsin, which will provide essential information to the health department concerning risk factors and causes of infant mortality.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY _____



Geri Waugh, Account Clerk II
DRAFTED BY _____

Board of Health
SUBMITTED BY _____

June 15, 2011
DATE DRAFTED _____

Accepting Public Health Infrastructure Grant and Amending the 2011 Rock County Health Department Budget

1 WHEREAS, the Rock County Health Department is seeking national accreditation through the
2 Public Health Accreditation Board (PHAB); and,
3

4 WHEREAS, the Rock County Health Department applied for and was awarded a Public Health
5 Infrastructure Grant in the amount of \$3,000 from the State of Wisconsin Department of Health
6 Services to provide the means to complete the first step toward accreditation; and,
7

8 WHEREAS, this grant will be utilized for the necessary staff time to complete the first step
9 toward accreditation.
10

11 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly
12 assembled on this _____ day of _____, 2011 does hereby authorize the Rock County
13 Health Department to accept this \$3,000 Public Health Infrastructure Grant from the Wisconsin
14 Department of Health Services, and amend the 2011 Rock County Health Department Budget as
15 follows:
16

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>6/15/11</u>	<u>(Decrease)</u>	<u>Budget</u>
20 31-3016-0000-42100			
21 Federal Aid	-0-	\$3,000	\$3,000
22 <u>Use of Funds</u>			
23 31-3016-0000-63310			
24 Administrative Expense	-0-	\$3,000	\$3,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

ACCEPTING PUBLIC HEALTH INFRASTRUCTURE GRANT AND AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

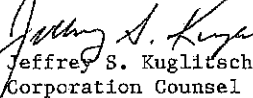
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$3,000 in Federal Aid for the Health Department's accreditation project. No County matching funds are required to accept this grant.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**Accepting Public Health Infrastructure Grant and
Amending the 2011 Rock County Health Department Budget**

EXECUTIVE SUMMARY

The Rock County Health Department is seeking national accreditation through the Public Health Accreditation Board (PHAB). In order to obtain assistance for the costs of staff time associated with the accreditation process, the health department applied for and was awarded a \$3,000 Public Health Infrastructure Grant from the State of Wisconsin Department of Health Services. These funds are federal pass-through dollars from the Centers for Disease Control (CDC).

The funds received from this grant will provide Rock County Health Department with the means to complete the first steps toward accreditation, which are the self-assessment tool and quality improvement project. These tools will help Rock County Health Department obtain measurable feedback on the strengths of the department and performance management processes, as well as opportunities for continuous quality improvement.

The end result of the accreditation process will assist Rock County Health Department to improve the quality and performance of its programs and services in order to make the greatest impact within the Rock County community.

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1143
Janesville, WI 53547-1143
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

“Healthful Hints” Monthly Health News Column

How Healthy Is Your Home?

How healthy is your home? It may seem a bit bizarre to think about your home as healthy or unhealthy. It may not be something you’ve even thought of before. But having a healthy home is just as important to your overall wellness as keeping your mind sharp and your body strong. Unsafe housing increases the risk for injury and illness and continues to affect the health of millions of people of all income levels and geographic areas. In fact, one third of all injuries occur in the home!

The CDC offers easy tips and solutions to make your home or living area healthier. If you are interested, you can find more information on the CDC’s Healthy Homes website.

Drinking Water Safety

- The Environmental Protection Agency (EPA) regulates drinking (tap) water from large public water systems across the country. However, one in seven Americans relies on private wells and small public water systems, which the EPA does not regulate. If your drinking water comes from a well, test it for contaminants annually.
- If you have a septic system, properly maintain it to prevent illness.

Indoor Air Quality

- Adopt a smoke-free home.
- Install a battery-operated carbon monoxide detector near bedrooms and check or replace the battery when you change your clocks each spring and fall.
- Test your home for radon gas.
- Never run cars, lawnmowers, and other combustion devices inside the garage.
- Properly ventilate rooms with high humidity, such as bathrooms and kitchens to avoid moisture build-up and mold.

Injury Prevention

- To prevent falls install grab bars in showers and tubs, use nonslip mats in bathtubs and showers, install stair rails, have good lighting, keep stairs in good repair, keep stairs free of clutter, and use safety gates in homes with young children.
- To prevent fire-related injuries keep flammable objects away from the stove, install smoke alarms on every floor, make sure every bedroom has two exits in case of a fire, and practice your fire escape plan.

ROCK COUNTY HEALTH DEPARTMENT

North Office

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- To prevent drowning supervise young children in bathtubs, always watch young children while they are swimming or playing around water, and teach your children how to swim.

Poisoning Prevention

- Make sure your child does not have access to peeling paint or chewable surfaces painted with lead-based paint.
- Use and store chemicals, household cleaning products, and pesticides according to label instructions and out of reach of children.
- Take all medicines as directed and store out of the reach of children. Dispose of the medication properly when you are finished (i.e. drop box, Rx Roundup event, etc.)

Food Safety

- Wash your hands with soap and water before preparing food.
- Wash produce and cutting boards often.
- Use a food thermometer to cook meat and poultry to proper temperatures.
- Refrigerate food within 2 hours of serving.

Make a healthier home your priority this year and think about implementing some of these tips. Taking these small steps now toward a safer and healthier home will protect you and your loved ones from injury and illness in the future.

Laura Fadrowski is the Health Educator for the Rock County Health Department. If you would like to ask Laura a health-related question to be answered in a future column, e-mail her at fadrowsk@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.