

**MINUTES OF BOARD OF HEALTH MEETING**  
**June 1, 2011**

Meeting was called to order by Chair Kraft at 6:01 p.m.

Board of Health Members Present: Chair Kraft, Ms. Wade Dr. Winter, Dr. Best, Dr. Peterson (arrived at 6:58 p.m.), Supervisor Bostwick (left at 6:59 p.m.), and Supervisor Peer.

Board of Health Members Absent: Mr. Rooney and Supervisor Thompson.

Staff Members Present: Karen Cain – Health Officer; Tim Banwell – Environmental Health Director; Janet Zoellner – Nursing Director, Deborah Erickson – Nursing Supervisor North Office; Sancee Siebold – Nursing Supervisor South Office; and Carol McComb – Public Health Support Specialist.

Others Present: Supervisor J. Russell Podzilni – County Board Chair.

**Adopt Agenda**

Supervisor Bostwick made a motion to approve the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

**Approval of Minutes 05/04/11**

Supervisor Peer made a motion to approve the minutes of the 05/04/11 Board of Health meeting. Dr. Winter seconded the motion. MOTION APPROVED.

**Citizen Participation**

None at this time.

**Unfinished Business**

None at this time.

**New Business**

**Administrative Division**

**Approval of Bills/Transfer of Funds**

Dr. Winter made a motion to approve the bills for the month of May 2011 in the amount of \$12,237.43. Ms. Wade seconded the motion. MOTION APPROVED.

There is no transfer of funds this month.

**Accepting Funds from Wisconsin Department of Public Instruction and Amending the 2011 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize the Rock County Health Department to accept \$1,000 from the Wisconsin Department of Public Instruction, and amend the 2011 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>5/31/11</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3000-0000-42200			
State Aid	\$27,485	\$1,000	\$24,485
<u>Use of Funds</u>			
31-3000-0000-64203			
Health Dept. Educational Materials	\$ 3,000	\$1,000	\$ 4,000

Ms. Cain stated that a public health nurse attended a training at Blackhawk Technical College on how parents can talk to their children about sex. The department received \$1,000 from the Wisconsin Department of Public Instruction for sending a nurse to this training. This money would be used to purchase educational materials to help educate clients about prenatal care and sexually transmitted infections.

Supervisor Peer made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

**Accepting Back-To-Sleep Mini-Grant and Amending the 2011 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize the Rock County Health Department to accept \$2,000 from the Dean Health System/SSM Health Care of Wisconsin mini-grant, and amend the 2011 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>5/16/11</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3009-0000-46000			
Contributions	-0-	\$2,000	\$2,000
<u>Use of Funds</u>			
31-3009-0000-63110			
Administrative Expense	-0-	\$2,000	\$ 2,000

Ms. Cain stated that the Health Department was awarded a \$2,000 mini-grant for safe sleeping habits of infants. Dean Health Systems and St. Mary's Hospital each give \$1,000 to this mini-grant. This money will be used to purchase pack-n-plays for new mothers who cannot afford them.

Supervisor Bostwick made a motion to approve the resolution. Dr. Best seconded the motion. MOTION APPROVED.

**Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2011 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize the Rock County Health Department to accept South Central Wisconsin Consortium #10 funding in the amount of \$24,989 and amend the 2011 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>5/17/11</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3008-0000-42100 Consortium Funding	\$26,244	\$24,989	\$51,233
<u>Use of Funds</u>			
31-3008-0000-63110 Consortium Funding Adm. Expense	\$26,244	\$24,989	\$51,233

Ms. Cain stated that the Health Department had been a member of the South Central Wisconsin Consortium #10, which was organized to prepare for bioterrorism and other public health emergencies. This consortium disbanded this year. The remaining funds that the Consortium had been receiving from the State of Wisconsin for preparedness activities have been disbursed among the individual consortium members. Rock County Health Department received \$24,989. These funds would be used to purchase materials for education on preparedness to ensure that the Health Department is prepared for any public health threat that may arise.

Ms. Wade made a motion to approve the resolution. Dr. Best seconded the motion. MOTION APPROVED.

**Health Impact Assessment**

Ms. Cain and Mr. Banwell gave a report on the status of the Health Impact Assessment (HIA) of the proposed Rock Prairie Dairy.

The Health Department received letters from the Dairy Business Association and David Crass, attorney for Todd Tuls, owner of the proposed Rock Prairie Dairy. The letters were similar in their criticism of the HIA, which may have meant they have been in contact with each other. Ms. Cain stated that Jeff Kuglitsch and Eugene Dumas of the Rock County Corporation Counsel stated these were nothing more than letters of intimidation.

The Health Department had sent out numerous letters along with the finalized HIA to many different agencies; DATCP, WDNR, State Epidemiologist, Rock County Corporation Counsel, Rock County Administrator. The only 2 comments that came back were from the attorneys for Mr. Tuls and the Dairy Association. Mr. Banwell responded back to the lawyers thanking them for their interest and would take their letters into consideration.

Ms. Cain and Mr. Banwell explained the purpose of the Health Impact Assessment is to identify and help solve potential problems before they occur. Part of our grant responsibility is to submit a report to the grantor, the Department of Health Services, which is the report sent to the Board of Health members. Ms. Cain asked if the Board of Health members wanted to comment on the report. She stated that the Board of Health members did not have to take any action on the report.

Dr. Winter made a motion to accept the HIA as written. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Ms. Cain stated at the last Board of Health meeting there was discussion about publishing the report on the Health Department website for easy access to the citizens of Rock County. After further consideration in the department, there was a question of creating more issues by putting it out on the website. The Board of Health members felt the report should be placed on the website, that the report was well done. The Board suggested the authors of the HIA, Matt Wesson and Adam Elmer, should be consulted if they wanted their names printed on the website before placing it on the department website.

### **Health Department Report**

Ms. Cain stated that the National Association of Local Board of Health is having a conference in Idaho from 9/7/11 to 9/9/11. She stated that the Health Department would use funds received from the portion of money disbursed to the Health Department from the disbandment of the South Central Wisconsin Consortium #10 to send any interested Board of Health members to this conference.

Ms. Cain stated at the last Board of Health meeting, she reported that WIC would not be renewing the Health Department's lease of the 3 PNCC offices in the Eclipse Center. Ms. Cain and Ms. Zoellner met with the WIC Director, Sue Stein this month. Ms. Stein tried to find different ways to house her staff and as a result the Health Department could keep 1 PNCC office. The lease expires July 31, 2011. In the meantime, the Health Department would look at other options for the PNCC program. One option would be to store the records in the South Office, but concerns were raised as to whether the clients would opt to take the time to go from the WIC office to the South Office or just leave. The Health Department receives \$60,000-\$70,000 in revenue per year for providing PNCC services. Ms. Cain will keep the Board members updated on the progress.

Ms. Cain stated that the 2012 budget process started today. A joint meeting with the County Administrator and the County Department Heads was held today. On June 13, 2011, Ms. Cain will be meeting with the same committee and give a report on the services the Health Department offers. She stated that Craig Knutson, County Administrator, has the departments heads prepare 2 different budget scenarios: (1) Cost to Continue budget, (2) A budget as if the department was receiving 2% less tax levy. Ms. Cain stated if cuts are needed the only place that the department could do that would be in personnel. She stated that she would look at services that the department might be able to do without. Dr. Winter asked if the department could hire a nurse that spoke Spanish to possibly cut down on the use of interpreter services. Ms. Cain stated that the department has a Community Health Nurse that speaks Spanish. She is located in the Beloit PNCC office.

### **Pre-Approved Encumbrance Amendment – Sanofi Pasteur**

Ms. Cain stated the citizen demand for travel vaccines continues to be high, so the Health Department must regularly order vaccines to keep up with the demand. We would like to increase the pre-approved encumbrance amount for Sanofi Pasteur from \$9,995.00 to \$19,990.00, which would be an increase of \$9,995.00. Ms. Wade made a motion to approve the Pre-Approved Encumbrance Amendment – Sanofi Pasteur in the amount of \$9,995.00. Supervisor Bostwick seconded the motion. MOTION APPROVED.

## **Environmental Health**

### **Holding Tank Variance Request – Jim Hodge, 3620 LaPrairie Townhall Road**

Mr. Banwell stated that a Rock County citizen, Jim Hodge of 3620 LaPrairie Townhall Road, has requested a variance to install a holding tank for a convenience bathroom in a new construction building. The holding tank would receive wastewater from the restroom of the proposed outbuilding on his property. Mr. Banwell handed out copies of a letter from the company that would be installing the holding tank. The letter states these following reasons for the request of the holding tank:

- \*Proximity to existing residential system 500+ feet
- \*Low usage of bathroom – no employees
- \*Cost of separate system due to limestone (probable mound system)

Mr. Banwell stated that the Rock County Public Health Ordinance Chapter 13.23(5)(e) Holding Tanks reads as follows:

“Holding tanks may be used as a system of last resort to serve as the private sewage system for an existing building only. Holding tanks will not be allowed for new construction nor can they be designated as the only possible replacement system on the contingency plan for new construction, or in lieu of another approved system, the person may seek a variance from the Rock County Board of Health. Holding tanks may be used as a replacement system of choice, without variance, in a floodplain district unless soils allow the installation of a below ground system.”

The following are considerations for reviewing the variance request:

- \*The Town of LaPrairie has been contacted and has no reservations with the installation of the holding tank
- \*The Town of LaPrairie has approved a building permit
- \*The proximity of the building to an existing mound system is 500+ feet.
- \*The holding tank will receive low usage
- \*Bedrock is very close to the surface

The Health Department recommends that the variance to install the holding tank be approved with these following conditions for the variance:

- \*Wastewater only from the toilet room is allowed to enter the holding tank
- \*The Rock County Health Department may request that the use of the holding tank be discontinued if the future use of the holding tank is not compatible with this variance or a human health hazard is created
- \*The owner records a holding tank agreement with the county Register of Deeds office clearly indicating ownership and use, and files a copy of an approved servicing contract with the health department before the permit is issued
- \*If public sewer becomes available the entire building will connect to public sewer
- \*The owner obtains a County Sanitary Permit before installation begins

Supervisor Peer made a motion to approve the Holding Tank Variance Request for Jim Hodge, 3620 LaPrairie Townhall Road. Dr. Winter seconded the motion. MOTION APPROVED.

### **2010 Emergency Disaster Relief Grant – Sampling of Private Wells Impacted by 2008 Flood**

Mr. Banwell stated that last year the department received a letter from the State specifying that there were funds available to follow-up on wells that had been negatively impacted by the 2008 flood in Rock County. Our department applied for and received the Supplemental Social Services Block Grant Emergency Relief Grant.

The grant was used to follow-up on wells located in the flood plain along the Rock River and an area around Clear Lake in Rock County that had elevated levels of groundwater since the 2008 flood. . The activities that were performed for this grant were:

- \*Provision of well kits to the well owners in the affected area.
  - Approximately 1,326 letters were sent out to property owners
- \*Testing of water samples in the Rock County Health Department lab
  - 255 private wells were initially tested for coliform and E.coli bacteria
  - 43 wells tested unsafe for coliform
  - 10 wells tested unsafe for E.coli
- \*Provide follow-up for unsafe wells
  - 58 follow-up well samples of prior unsafe samples were tested
- \*Provide onsite consultation for owners of unsafe wells
  - 78 onsite consultations were conducted in response to unsafe test results
- \*Provide a stipend to owners for chlorination and minor repairs for resolving problems of unsafe wells
  - 15 owner received stipends ranging from \$100 to \$1540 for chlorination and minor repairs. The most common treatment was chlorination
  - Other costs were airlifting the well, wells seals, casing extensions, new pressure tanks and new pumps
  - 2 property owners required new wells, which were not funded by this program

Mr. Banwell stated that sometimes equipment may be the cause of bad water, but chlorination can help. About 2-3% of Rock County well owners sample their well water once a year. The department has been placing posters out in the community about testing your well water every year.

## **Public Health Nursing**

### **Rising Sexually Transmitted Infections (STI) Rates in Rock County**

Ms. Zoellner did a PowerPoint presentation on the rising rate of sexually transmitted infections (STI) in Rock County. Sexually Transmitted Infection is a new term. It used to be called Sexually Transmitted Disease (STD). The reason it was changed is because with an infection you may not have any symptoms and with a disease you have symptoms.

An STI can be transmitted sexually. These infections are:

- |                                   |                           |
|-----------------------------------|---------------------------|
| *Hepatitis A & B                  | *Scabies                  |
| *Herpes                           | *Pubic Lice               |
| *Human Papilloma Virus (HPV)      | *Chancroid                |
| *Chlamydia                        | *Trichomonas              |
| *HIV                              | *Bacterial Vaginosis      |
| *Gonorrhea                        | *Lymphogranuloma venereum |
| *Syphilis (followed by the State) |                           |

These STI's are reportable in Wisconsin:

- |                                    |  |
|------------------------------------|--|
| *Gonorrhea                         | *Chancroid (followed by the State)   |
| *Chlamydia                         | *HIV (followed by the State in cooperation w/local health dept)                  |
| *Pelvic Inflammatory Disease (PID) |  |
| *Syphilis                          | *Follow up is also done for Hep A,B,C, but is not classified as solely as an STI |

The Health Department's two most commonly followed STI's are Chlamydia and Gonorrhea. HIV Prevention, testing and follow-up is a local activity through Partner Services Program. Herpes is not reportable anymore

and HPV, which can cause genital warts or cervical cancer, is not reportable either. HIV/AIDS referrals come from the State and we go out in the field and do the follow-up with these clients.

Nationally, there has been a decrease in Gonorrhea and an increase in Syphilis. There has been an increase in the diagnosis of Chlamydia possibly due to an increase in screening. In reports from 1990-2009, there has been a more significant increase of Chlamydia in women than in men. In January of 2000, the United States required that Chlamydia cases be reported. In Rock County, all new confirmed cases have a lab confirmation. We do the reporting on these cases. In 2011 so far, there are 326 (Jan-May) compared to 275 (Jan-May) in 2010, which is an 18% increase.

In 2010, Rock County Health Department had:

- 768 reported confirmed cases (742 individuals-meaning some had both infections at same time)
- ~25% from those under 19 years old
- ~100 cases also had a confirmed case in the prior 12 months
- ~70% female/30% male (females higher rate possibly due to women being screened for other issues i.e, pregnancy, etc. and men are not)

Nurses were able to contact 74% of the confirmed cases to provide education and follow-up. Contacts from these cases were identified confidentially and nurses were able to contact 86 of 129 (66%) named contacts to recommend testing and follow-up.

The Rock County Health Department discontinued their STI clinic because other area resources were offering the same service. The Health Department partners up with them on follow-up. Some these are resources are:

- **First Choice Women's Health Center**  
Tests/Treatment both women and men  
Locations in Janesville/Beloit  
Funding uncertain  
Educational programs delivered in all districts except 1 in Rock County
- **Beloit Area Community Health Center**  
Tests/Treatment both women and men  
Convenient Care discontinued (no walk-ins anymore)  
Symptomatic clients must wait for an appointment  
Care has a copay
- **Local hospitals and Urgent Care facilities**  
Testing/Treatment  
Difficult follow-through for continuity of care

Ms. Zoellner stated that the Health Department is looking at grants to help with delivering more education to the public about the importance of STI screening, treatment and prevention. The Health Department will continue to collaborate with other area resources to get the number of cases of STI's to decrease.

### **Communications and Announcements**

None at this time.

**Adjournment**

Dr. Best made a motion to adjourn the meeting. Ms. Wade seconded the motion. MOTION APPROVED.  
Meeting adjourned at 7:16 p.m.

Respectfully submitted,

Carol McComb, Recorder

Not Official Until Approved by the Board of Health