

MINUTES OF BOARD OF HEALTH MEETING
July 6, 2011

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Bostwick (left at 6:59 p.m.), Dr. Peterson, Judy Wade, and Jim Rooney.

Board of Health Members Absent: Supervisor Thompson, Dr. Best, and Dr. Winter.

Staff Members Present: Karen Cain – Health Officer; Tim Banwell – Environmental Health Director; Janet Zoellner – Nursing Director, Deborah Erickson – Nursing Supervisor North Office; and Geri Waugh – Account Clerk.

Others Present: Craig Knutson – County Administrator; and Rebecca Amstutz – summer intern at the Health Department.

Adopt Agenda

Supervisor Bostwick made a motion to approve the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

Approval of Minutes 06/01/11

Ms. Wade made a motion to approve the minutes of the 06/01/11 Board of Health meeting. Supervisor Peer seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Dr. Peterson made a motion to approve the bills for the month of June, 2011 in the amount of \$8,095.72; pre-approved encumbrance for the 1st Breath Grant in the amount of \$1,998.98; and bills for the Radon Testing Balance Sheet Account in the amount of \$807.50. Ms. Wade seconded the motion. MOTION APPROVED.

Transfer of funds: The Health Department is requesting to transfer \$9,000 from #64000 Medical Supplies to #62503 Interpreter Fees. The demand for interpreter services at the health department continues to be high, and

has been steadily increasing. Many of the health department's clients do not speak English, thus creating the need for the use of interpreters on a frequent basis. Dr. Peterson made a motion to approve the transfer of funds. Ms. Wade seconded the motion. MOTION APPROVED.

Accepting Grant from the Stateline Community Foundation and Amending the 2011 Rock County Health Department Budget

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept this \$2,000 grant from the Stateline Community Foundation, and amend the 2011 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget 6/10/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
31-3000-0000-46000			
Contributions	\$1,500	\$2,000	\$3,500
<u>Use of Funds</u>			
31-3000-0000-64904			
Sundry Expense	\$1,500	\$2,000	\$3,500

Supervisor Peer made a motion to approve the resolution. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Accepting Public Health Infrastructure Grant and Amending the 2011 Rock County Health Department Budget

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept this \$3,000 Public Health Infrastructure Grant from the Wisconsin Department of Health Services, and amend the 2011 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget 6/15/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
31-3016-0000-42100			
Federal Aid	-0-	\$3,000	\$3,000
<u>Use of Funds</u>			
31-3016-0000-63110			
Administrative Expense	-0-	\$3,000	\$3,000

Ms. Cain stated these funds will provide the health department with the means to complete the first phase of the accreditation process. Accreditation will help the health department receive federally funded grants in the future. Once the health department is approved for accreditation, there is a \$1,500 fee that will need to be paid that is good for five years.

Ms. Wade made a motion to approve the resolution. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Health Department Report

Ms. Cain distributed the report, 'Keeping America's Food Supply Safe' to the Board members. This report was done by the University of Florida's Emerging Pathogens Institute. The top-ranked pathogen-food combinations include: poultry tainted with Campylobacter, which causes more than 600,000 estimated cases of illness annually and puts nearly 7,000 persons in the hospital; pork contaminated with Toxoplasma, which sickens more than 35,000 and puts nearly 2,000 Americans in the hospital annually; and deli meats tainted with Listeria, which causes nearly 600 hospitalizations and more than 100 deaths each year. Ms. Cain stated for Rock County in 2010, there were 62 salmonella investigations and 4 norovirus investigations.

Foodborne outbreak: Ms. Cain stated the health department was recently informed of a possible foodborne outbreak. Four family members ate a root vegetable casserole consisting of potatoes, parsnips, onion, carrots, and seasonings. Approximately 40 minutes after they ate the casserole, all family members became ill, and one of them had to be hospitalized. The family members also had some disorientation, so the fire department tested their home for carbon monoxide, which was negative. The parsnips used in the casserole had some mold on them, but the family had cut those parts off before using the parsnips in the casserole. The grocery store where the parsnips had been purchased was notified and they took the remaining parsnips off the shelf. The family had some leftover casserole that they brought to the health department. The health department will ship the remaining casserole to the State Department of Agriculture for testing to determine what made the family ill.

Prescription drug drop-off boxes: Ms. Cain stated Edgerton now has a prescription drug drop-off box available at the Edgerton Police Department during their office hours only. The drop-off box at the City of Beloit is now full, ready for the health department to pick up.

HIA Report: Ms. Cain reported the Health Impact Assessment (HIA) report has now been posted on the health department's website. Thus far, there hasn't been any response to the report.

Concern/Complaint Form: The health department now has a Concern/Complaint form on the website under the 'E-Mail Health Department' section. The form can be completed and then e-mailed to the Rock County Health Department. The department's health educator is issuing a press release concerning the availability of this form.

Anonymous donation: Ms. Cain stated the health department has received an anonymous donation of \$1,000 to be used to purchase pack-n-plays for families in the city of Beloit. Low-income families in Beloit who cannot afford to purchase a bed for their babies will then have these pack-n-plays to provide a safe place for their babies to sleep. Ms. Cain stated she has sent a thank you letter to the accountant of the anonymous donor.

Staff/Finance Committee: Ms. Cain reported she met with the Staff/Finance Committee on 6/13/11 to present information to them concerning the health department's 2012 budget. In 2012, the health department will not receive the Prevention Grant funding, plus Evansville School District has discontinued their school nursing contract with the health department. In order to be able to maintain the same level of services next year, the health department will need approximately \$109,000 more for 2012 than has been budgeted for 2011.

Public Health Nursing

Child Death Review Team and Dean/St. Mary's Grant Funding

Ms. Zoellner did a powerpoint presentation for the Board on Rock County's Child Death Review Team – Purpose, Process, and Prevention:

Child Death Review Teams:

- Keeping Kids Alive in Wisconsin is the statewide child death review (CDR) system comprised of local CDR teams based in individual or multiple counties.
- 39 local teams in Wisconsin.
- 10 established for more than 3 years.
- Rock County Health Department's team began in 2007.
- No statutes or rules promulgated for CDR in Wisconsin.
- The State CDR team is housed within the Department of Health Services.
- There is no State/Federal funding for our CDRT.

Purpose of CDRT:

- Identify causes and circumstances of child/young adult deaths.
- Examine all child/young adult deaths.
- Review community responses and services.
- Surveillance – monitor and report.
- Prevent future deaths.

The process of the Child Death Review Team involves:

- Goal is timely review of all child/young adult deaths.
- Review is held with partners knowledgeable about the case.
- Guidelines are from *Child Death Review Team Guidelines* from Keeping Kids Alive in Wisconsin
- Confidentiality is strictly observed.
- Public health nurse enters all cases into the National Center for Child Death Review Case Reporting System
- This captures the who, what, when, where, why, and how a child death occurred
- Current participants:
 1. Co-Chairs: Coroner, RC Health Dept. Public Health Supervisor
 2. Public health nurse
 3. Pediatrician (retired)
 4. EMS
 5. Law Enforcement
 6. Human Services
 7. Others as needed

Results: Prevention

- Dean/St. Mary's Crib Grant
 1. \$2,000 grant to purchase cribs
 - In 2011, 26 pack-n-plays & sheets have been purchased
 - These are distributed to needy families served by our home visit program 'Healthy Families First'

- Families must agree to education/follow-up
- Anonymous donor of \$1,000 for cribs for needy in city of Beloit
- EMS Beloit Safe Sleep Education
- Janesville Police Department legislation for safe sleep education
- Stateline Community Foundation Grant
- Buy-in for Rx drop boxes

Future Focus?

- Birth/death record analysis
- Fetal Infant Mortality Review (FIMR)
- Community/Public Awareness

Ms. Zoellner stated deaths up to the age of 24 are reviewed by the team. Dr. Peterson asked if the child death rate has increased or decreased in Rock County. Ms. Zoellner stated the only recent data she has is for the African American population, and those child deaths have decreased.

Environmental Health

Childhood Lead Poisoning Prevention Program – Current & Future Challenges

Mr. Banwell did a powerpoint presentation for the Board of Health on Childhood Lead Poisoning in Rock County.

Health effects of childhood lead poisoning include:

- Irreversible damage to central nervous system
- Impaired cognitive, memory & visual-spatial skills
- Impaired hearing
- Kidney damage
- Decreased muscle and bone growth
- Death

Reducing the risks of childhood lead poisoning include:

- Remove or repair surfaces with damaged lead paint
- Replace windows
- Replace porches
- Reside houses
- Stabilize painted surfaces
- Remove lead dust from floors and window sills
- Use lead safe practices in all of the above
- Monitor blood lead levels
- Monitor child behavior
- Use proper nutrition for children

In Rock County, approximately one-third of the housing units were built pre-1950, and have a high likelihood of lead paint in the home.

2010 Rock County Health Department
Nursing Division Referrals to Environmental Health Division
Childhood Lead Poisoning Prevention Program

	<u>Birth Certificate</u>	<u>Lead Poisoning</u>	<u>Elevated Blood Lead</u>	<u>Total</u>
Beloit	47	11	1	59
Janesville	23	5	1	29
Other	7	1	1	9
Total	77	17	3	97

Work Concerning Lead Poisoning Remaining To Do
Housing Units (% of Total Units)

# Pre-1977 Units	43,402 (64%)
<u># Lead Assessments Completed from 1992-2010</u>	<u>1,312 (2%)</u>
# Units Left to Assess	41,090 (62%)

Communications and Announcements

None at this time.

Executive Session: Per Section 19.85 (1) (c), Wisconsin Statutes – Performance Evaluation of Health Officer

Ms. Wade made a motion to go into Executive Session. Supervisor Peer seconded the motion. MOTION APPROVED by unanimous role call vote.

Mr. Rooney made a motion to go out of Executive Session. Ms. Wade seconded the motion. MOTION APPROVED.

Adjournment

Dr. Peterson made a motion to adjourn the meeting. Supervisor Peer seconded the motion. MOTION APPROVED. Meeting adjourned at 7:21 p.m.

Respectfully submitted,

Geri Waugh, Recorder
Not Official Until Approved by the Board of Health