

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, OCTOBER 6, 2010 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – September 1, 2010
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Change Date for November 2010 Board of Health Meeting
 - B. Public Health Nursing
 - (1) 2011 Nursing Programming
 - C. Environmental Health
 - (1) Request for Holding Tank Permit for Frank Probst
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 10/6/10 BOARD OF HEALTH MEETING

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
31-3011-0000-63110	Shopko	Child Death Review Grant – pack-n-play	77.99
31-3074-0000-63110	Menards	Healthy Homes Grant – home safety items	1,239.38
31-3160-0000-63110	Donald Baker & Govert Well & Pump	State Well Grant – chlorination of well	100.00
	Michael Fricano & South Central Well	- chlorination & airlifting of well	305.00
	Grace Farris & South Central Well	- chlorination & airlifting of well	395.63
	Richard & Pam Ruegger & Govert Well & Pump	- chlorination & airlifting of well	400.00
	Greg & Patricia Karras & Tri-County Pump	- airlifting of well and well repair	400.00
	Jeff & Leah Osborne & & South Central Well	- chlorination & vacuuming of well	606.63
	Claudia Osborne & & South Central Well	- chlorination, airlifting, and vacuuming of well	633.00
	Joel Larson & Govert Well & Pump	- chlorination & airlifting of well; new well cap & pump	1,139.96
62119	Mercy Hospital	prenatal classes for (3) clients	105.00
	Douglas Refrig.	(3) trips to Beloit office to disable & enable vaccine storage alarm @ \$192.00	576.00
		Preventive maintenance on Janesville office vaccine storage refrigerator & freezer	195.00
62503	Rene Bue	interpreter services 8/17-9/13/10	157.85
	Belem Gonzalez	interpreter services 8/17-9/3/10	670.00
	Belem Gonzalez	interpreter services 9/3-9/17/10	575.00
63100	Shopko	foam pad for lining drop box at Janesville office	14.99
	SmileMakers	childrens stickers for clinics	216.49
63200	WI Onsite Waste- Water Recycl. Assn	state & national dues for Richard Jacobson	95.00
64000	Lab Safety Supply	Bitrex sensitivity solution for fit testing	26.02
	Welders Supply	carbon dioxide refill 9/7/10	43.88
	Shopko	lysol spray & plastic containers for clinics	65.66
	Pinnacle Pharmacy	epi-pens less credit	71.91
64010	Culligan	deionizer rent 9/10	35.00

64010	North Central Labs	nitrate buffer solution	407.26
64200	Carissa Hodges	reimburse for CPR class fee 8/27/10	40.00
	Holiday Inn	lodging for Janet Zoellner 8/16/10	
	Stevens Point		70.00
	Skillpath Seminars	seminar registration 10/5/10 Richard Jacobson	149.00
64900	Lab Safety Supply	fiberboard drums for Rx drug collections	313.82

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130110000-63110	ADMIN. EXPENSE	5,000.00	39.7%	1,987.98	0.00	3,012.02	
	P1000374-PO# 10/01/10 -VN#016117			SHOPKO INC #130			77.99
				CLOSING BALANCE	2,934.03		77.99
	CHILD DEATH REV		PROG-TOTAL-PO				77.99

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$77.99 INCURRED BY CHILD DEATH REVIEW TEAM GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130740000-63110	ADMIN. EXPENSE	7,800.00	30.4% 2,377.13	0.00	5,422.87		
	P1001221-PO# 10/01/10 -VN#014534		MENARDS			1,239.38	
			CLOSING BALANCE		4,183.49		1,239.38
	HEALTHY HOMES		PROG-TOTAL -PO			1,239.38	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,239.38 INCURRED BY HEALTHY HOMES MINI GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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Account Number	Name	Yearly Prcnt Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3131600000-63110	ADMIN.EXPENSE	40,800.00	69.4%	28,316.89	0.00	12,483.11		
	P1003204-PO#	10/01/10	-VN#050085	FRICANO, MICHAEL			305.00	
	P1003211-PO#	10/01/10	-VN#049835	LARSON, JOEL			1,139.96	
	P1003216-PO#	10/01/10	-VN#049972	FARRIS, GRACE			395.63	
	P1003264-PO#	10/01/10	-VN#050103	KARRAS, GREG AND PATRICIA			400.00	
	P1003265-PO#	10/01/10	-VN#050106	RUEGGER, RICHARD AND PAM			400.00	
	P1003279-PO#	10/01/10	-VN#050107	OSBORNE, JEFF AND LEAH			606.63	
	P1003284-PO#	10/01/10	-VN#050109	BAKER, DONALD			100.00	
	P1003285-PO#	10/01/10	-VN#050110	OSBORNE, CLAUDIA			633.00	
				CLOSING BALANCE		8,502.89		3,980.22
	WELL SAMPLING			PROG-TOTAL-PO			3,980.22	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,980.22 INCURRED BY WELL SAMPLING GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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OCT 06 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			3,827.88	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,827.88 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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OCT 06 2010 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-32
Transfer No.

Requested by Public Health Department Public Health Department Head Karen Cain Date 9/14/10

FROM TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	63100 Office Supplies	600
31-3000-0000	64000 Medical Supplies	600

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	63200 Dues/Subs/Books	1,200

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health
 Department

Karen Law
 Department Head Signature

DATE: 9/14/10

FROM:	AMOUNT
ACCOUNT #: 31-3000-0000-63100 DESCRIPTION: Health Dept Office Supplies CURRENT BALANCE: \$3,488.27 @ 8/31/10 PROVIDED BY THE FINANCE DIRECTOR 9-15-10	\$600.00
ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept Medical Supplies CURRENT BALANCE: \$36,886.24 @ 8/31/10 PROVIDED BY THE FINANCE DIRECTOR 9-15-10	\$600.00
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	\$600.00
ACCOUNT #: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	\$600.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The health department's Travax subscription is due for renewal in October, 2010 and the amount of this renewal is \$895.00. There will also be other subscription renewals for the health department that will be due before the end of 2010.