

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

September 17, 2013 - Minutes

Vice Chair Lt. Ron Sagen called the meeting of the Rock County Local Emergency Planning Committee to order at 9:15 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Vice Chair Lt. Ron Sagen, Sergeant Shena Kohler, Robert Wildermuth, Scott Cashion, Jay Gasser, Captain Gary Groelle, Dave Ausloos, Tim Banwell and Steve Howland.

Members Absent: Chair Gary Schenck, Karen Cain, Deputy Chief Dan Davis, Steve Benton, Beth Natter, Chief Loren Lippincott, Jim Stute, Josh Hilden, Major Bob Fay and Lieutenant John Conger.

Guests: Rick Wietersen, County Health Department; Robert Swenarski, St. Mary's Janesville Hospital.

Adoption of Agenda: Motion by Robert Wildermuth and seconded by Steve Howland to approve the agenda. Motion carried.

Approval of Minutes: Motion by Steve Howland and seconded by Robert Wildermuth to approve the minutes from July 16, 2013. Motion carried.

Committee Reports:

- ◆ **Plan of Review** – Vice Chair Lt. Sagen reported the Plan of Review Committee reviewed six plans submitted by the Health Department. The plans were found to be in good order. There were three updates and three removals. He made a motion that the plans be forwarded to Wisconsin Emergency Management, seconded by Robert Wildermuth. Motion carried.
- ◆ **Community Right-to-Know** – Vice Chair Lt. Sagen reported the City of Janesville Fire Department is reviewing pamphlets.
- ◆ **Membership** – The Chair of LEPC Membership Committee, Jay Gasser, made a recommendation that Robert Swenarski, Emergency Preparedness Administrator, St. Mary's Janesville Hospital, be appointed by the County Board to the LEPC Committee. Mr. Swenarski would be replacing Major Bob Fay.
- ◆ **Plan of Work** - Sgt. Kohler advised the Committee the second half of the 2013 Plan of Work is due September 30, 2013. She will be meeting with those members who are involved in Annex M and Hazard Analysis.

She reported Wisconsin Emergency Management is trying to obtain an EPCRA speaker for the November 19, 2013 LEPC meeting.

Emergency Management Report:

- ◆ **Budget Report** – The Committee reviewed the budget report. Sgt. Kohler reported some items were purchased for EPCRA outreach through the LEPC budget.
- ◆ **Spill Report** – Spill reports were distributed. Steve Howland questioned why most of the spills were from Beloit. Sgt. Kohler advised that the City of Janesville Fire Department is not required to report spills per the State.
- ◆ **Training**
Sgt. Kohler informed the Committee that E-Sponder training is scheduled for September 26th and October 10th at the Rock County Health Care Center. This training is hosted by Wisconsin Emergency Management. Anyone attending the morning Basic training should plan on attending the advanced training in the afternoon. She felt E-Sponder is a great tool to use for events.

Sgt. Kohler reported that November and December are good months to host training in the Health Care Center Emergency Operations Center. Anyone interested in training, please contact her.

She advised she would like to host two informal meetings on what is expected of municipalities, Emergency Management and the Sheriff's Office. This would include town chairs and anyone from LEPC. She advised one meeting would be held in October prior to the winter season and the other meeting possibly in March prior to spring storms.

Public Health – No one available to report.

Committee Updates – Nothing to report.

Public Input – Robert Wildermuth advised there are concerns from Fire Departments regarding I-90 construction and getting to incidents. More access is needed according to input he has received.

Old Business - None

New Business – Sgt. Kohler explained the Wisconsin Disaster Fund. FEMA assessed three townships and advised they qualified for the Wisconsin Disaster Fund. The three townships are: Clinton, Milton and Bradford. They would be getting 70% of monies spent. Captain Groelle felt FEMA's visit was very interesting and a good learning experience.

Captain Groelle reported he has been working with Ben Coopman, Rock County Public Works Director, on a plan to develop a reserve of gasoline and is also working with POMPS to house the reserve.

Next Meeting: The next LEPC meeting will be held November 19, 2013 at Rock County Health Care Center, Emergency Operations Center.

Adjournment:

Motion was made by Steve Howland and seconded by Scott Cashion to adjourn the meeting. Motion carried. Meeting adjourned at 9:48 AM.

Respectfully submitted:
Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Report
2. Budget Report