

ROCK COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE

**November 15, 2016 - Minutes**

**Call to Order:** Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:05 AM at the Emergency Operations Center in the Rock County Health Care Center.

**Members Present:** Chair Gary Schenck, Noel Sandoval, Lt. Brad Altman, Commander Troy Knudson, Robert Wildermuth, Lt. Ron Sagen, Deputy Chief Jim Holford, Steve Benton, Dick Mellom, Sgt. Shena Kohler, Sondra Klipp and David Botts.

**Members Absent:** Norvain Pleasant, Todd Lambert, Battalion Chief Scott Running, Jay Gasser, Rick Richard, Robert Swenarski, Erin Denker and Chris Walsh.

**Guests:** Catherine Kolb – Shine Medical Technologies.

**Adoption of Agenda:** Motion by Lt. Ron Sagen and seconded by Steve Benton to approve the agenda. Motion carried.

**Approval of Minutes:** Motion by David Botts and seconded by Lt. Ron Sagen to approve the minutes from September 20, 2016. Motion carried.

**Committee Reports:**

**Plan of Review** – The Plan of Review Committee did not meet. Chief Loren Lippincott has resigned and was the chair of the Plan of Review committee. Nothing further to report.

**Community Right-to-Know** – Lt. Ron Sagen stated that there was nothing to report.

**Plan of Work** – Sgt. Kohler stated that Emergency Management is proposing an EPCRA campaign in January of 2017.

**Membership** – Jay Gasser was not in attendance. There are three membership vacancies, one for a facility position and two for public safety. There will be a meeting in January to review any requests or interest. Any interested parties should submit a letter of interest to Sgt. Kohler regarding the vacant membership positions.

**Budget** – Sgt. Kohler reviewed the budget for 2016 and welcomed suggestions or input for the 2017 budget.

**Spill Report** – No spills were reported in this period.

**Training** – Sgt. Kohler reported on the training attended by herself and Beth Kline in Maryland at the Emergency Management Institute.

Please respond to Sgt. Kohler with any requests for ICS-300 and ICS-400.

For those interested, E-Sponder will be replaced by Web EOC.

Lt. Brad Altman spoke briefly about the Southwest Incident Management Team and what support they can provide.

**Public Health** – Noel Sandoval reported that Rick Wietersen has been hired as the new Director of Environmental Protection.

**Hazmat Team** – Lt. Ron Sagen spoke about the Hazmat team's upcoming training on the PEAK system. He also stated that the Hazmat team is looking for a new trailer.

**Committee Updates** – None at this time.

**Public Input** – None at this time.

**Old Business** – None at this time.

**New Business** – None at this time.

**Next Meeting**: The next LEPC meeting will be held January 17, 2017 at Rock County Health Care Center EOC.

**Adjournment**: Motion was made by Lt. Ron Sagen and seconded by Steve Benton to adjourn the meeting. Meeting adjourned at 10:08 am.

Respectfully submitted:

Beth Kline

*Materials distributed at this meeting were:*

1. 2016 Budget