

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

September 19, 2017 - Minutes

Call to Order: Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:05 AM at the Emergency Operations Center in the Rock County Health Care Center.

Members Present: Chair Gary Schenck, Catherine Kolb, Norvain Pleasant, Lt. Ron Sagen, Deputy Chief Jim Holford, Jay Gasser, Jason Rowland, Patti Miller, Robert Swenarski, Sgt. Shena Kohler and Commander Troy Knudson.

Members Absent: Rick Wietersen, Rick Richard, Sondra Klipp, Steve Benton, Todd Lambert, Erin Denker, David Botts and Battalion Chief Scott Running.

Guests: Adam Smith – SSM Health and guests from BASF.

Adoption of Agenda: Motion by Robert Swenarski and seconded by Sgt. Shena Kohler to approve the agenda. Motion carried.

Approval of Minutes: Motion by Norvain Pleasant and seconded by Robert Swenarski to approve the minutes from July 18, 2017. Motion carried.

Committee Reports:

Plan of Review – The Plan of Review Committee met and reviewed the 8 plan updates and 4 removals. Chair Schenck suggested the plans be moved on to the state. Chair Gary Schenck made a motion that the plans be moved to the state and Jay Gasser seconded. Motion carried.

Community Right-to-Know – Sgt. Shena Kohler stated that the Community Right-to-Know Coordinator position was currently vacant and in need of a volunteer. Patti Miller stated that she would take on the two year term.

Plan of Work – The Plan of Work Committee met and discussed the 2nd half Plan of Work and looked at the narrative. The rules of operations were also reviewed and the suggested new by-laws of the group are being reviewed currently for sub-committee members to discuss at the next Plan of Work meeting.

Membership – The Membership Committee did not meet. There are no vacancies.

Budget – The budget was distributed. There were no questions. Sgt. Shena Kohler stated that Emergency Management would be receiving \$1,000 less for next year's grant.

Spill Report – Spill report was reviewed. There were no questions.

Training – If anyone has any training needs, please contact Sgt. Kohler, so that she can apply to the state. Also, anyone who need Web EOC training, please contact the Sgt. Kohler or Beth Kline.

Public Health – There was no one in attendance from the Department of Public Health.

Hazmat Team – Lt. Ron Sagen reported that the Hazmat Team had meter training September 6th-8th.

Facility Input – Catherine Kolb stated that Captain McManus from Janesville Fire Department came to the facility and spoke about facility safety.

Public Input – Jay Gasser had two guests from BASF in attendance. They did a short presentation on Ethylene Oxide safety.

Old Business – No sub-committees have been formed to tackle the issues of drug identification and response. There will be a meeting with Janesville Fire Department, Department of Public Health, Rock County Sheriff's Office and Janesville Police Department to discuss meth and its identification, clean-up and disposal.

New Business – None at this time.

Next Meeting: The next LEPC meeting will be held November 21, 2017 at Rock County Health Care Center EOC.

Adjournment: Motion was made by Lt. Ron Sagen and seconded by Robert Swenarski to adjourn the meeting. Meeting adjourned at 10:02 am.

Respectfully submitted:

Beth Kline

Materials distributed at this meeting were:

1. 2017 Budget
2. Spill Report