

ROCK COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE

Plan of Work - Minutes

September 17, 2019

**Sub - Committee Members present:** Lieutenant Ron Sagen, Gary Schenck, David Botts, Sgt. Shena Kohler, and Robert Swenarski.

**Guest:** Tammy Kettleon (RCSO-EM), Josh Shere (Public Health)

**Call to Order:**

Sergeant Kohler called the Rock County LEPC Plan of Work Sub-Committee meeting to order at 8:53 AM in the County Emergency Operations Center.

**Adoption of Agenda:**

Motion by Gary Schenck to approve the agenda and seconded by Rick Wietersen. Motion carried.

**Approval of Minutes:**

Motion by Dave Botts to waive the reading and approve the minutes from September 18, 2018 and seconded by Gary Schenck. Motion carried.

**Wrap Up 2019 Plan of Work:**

Sgt. Shena Kohler reported on the transition to EFS plans will be begin shortly starting with ESF 6- Mass Care, Emergency Assistance, Housing, and Human Services as part of the shelter planning initiative taken on by the Rock County Disaster Recovery Coalition. Sgt. Kohler also discussed that the Rock County Emergency Operation Plan is being reviewed and finalized at this time. It is due to be submitted to the state on September 30, 2019.

**Introduce 2020 Plan of Work:**

Sgt. Shena Kohler discussed that the idea of emergency planning for 2020 would have the campaign "2020 Vision", taking the year and having a clearer vision of emergency preparedness. She also discussed the continued plan in converting annexes to ESFs and that Emergency Management will be working on power outage planning and exercising in the coming year. She also discussed a few changes in regards to offsite planning: an increase in the billing to Public Health for completely the plans by \$1,000, and an audit of plans that revealed 8-10 plans needing adjustment.

**Any Further Business:**

Sgt. Shena Kohler announced a new change in the language from the state and we can no longer pay to send LEPC members to conferences. Only EMPG funded positions are eligible. Shena will send out the new language provided by the state.

**Adjournment:** Motion by Lt. Ron Sagen to adjourn the meeting and seconded by Dave Botts. Meeting adjourned at 9:05 am.

Respectfully submitted by:

Tammy Kettleon #14988