

**ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY SEPTEMBER 30, 2019 - 2:00 P.M.
COURTHOUSE CONFERENCE CENTER
ROCK COUNTY COURTHOUSE – 2ND FLOOR**

AGENDA

1. Call to order.
2. Approval of Agenda.
3. Approval of Minutes of May 6, 2019
4. Communications and Announcements
5. **Information Item:** Update on Wisconsin Land Information Program
 - i. Strategic Initiative Grant Update
 - ii. Statewide Parcel Map Update
6. **Action Item:** 2020 Wisconsin Land Information Program Grant Application
7. **Information Item:** Ongoing Land Records Projects Update
 - i. Web Server & Security Certificate Update
 - ii. Census Data Update
8. **Information Item:** 2020 Budget Items
 - i. 2020 Orthoimagery and LiDAR Flight
 - ii. Database Migration
 - iii. ArcGIS Online Update
9. Future Agenda Items.
10. Next Meeting Date.
11. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY May 6, 2019 - 2:00 P.M.
COURTHOUSE CONFERENCE CENTER
ROCK COUNTY COURTHOUSE – 2ND FLOOR

1. **Call to order.** Chair Schultz called the meeting to order at 2:00 p.m. in the Rock County Courthouse Conference Center.
Committee Members Present: Chair Michelle Schultz, Vice Chair Sandy Disrud, James Sandvig, Kris Pehl, Michelle Roettger, Jennifer Borlick, Brad Heuer, and Supervisor Mary Mawhinney
Committee Members Absent: Deb Dewitt

2. **Approval of Agenda:** Moved by Ms. Borlick, 2nd by Supervisor Mawhinney. Adopted
3. **Approval of Minutes** of October 22, 2018: Moved by Supervisor Mawhinney, 2nd by Ms Borlick. Approved.

4. **Communications and Announcements**

Ms. Pehl received an update of the Pictometry flight: They are 35% done, with 32 hours to go. The project will probably need retakes next year due to the leaf over. Ms. Disrud announced the Register of Deeds is updating their document recording software the following week. There will also be a Laredo upgrade.

5. **Information Item:** Update on Wisconsin Land Information Program
 - i. **Strategic Initiative Grant Update:** Chair Schultz-The 2017 Grant was closed and we received the 2nd payment of \$25,000. An extension of the 2018 Grant was received until end of 2019. We were approved for a Waiver of the 2019 \$50,000 Grant to be used in addition to the 2020 Grant on the ortho imagery and elevation project. The amount of the 2020 grant may decrease to \$40,000 as a result of exhausting the overage fund and a decrease in recordings.
 - ii. **Statewide Parcel Map Update:** Chair Schultz- We submitted our Version 5 data to the state. We have not heard of any significant concerns. The Cities of Beloit and Janesville must submit their data to Rock County. Rock County must submit all of the data to the state in the prescribed format. The City of Beloit's data must be converted when they submit to Rock County. It would be beneficial to have their data schema have First Name & Last Name owner fields to be Owner 1 & Owner 2 to match our system as well as the state's format. Chair Schultz has discussed with our programmer providing the file layout to the Vendor for the City of Beloit. Mr. Sandvig asked about what other counties do. Some write their own software, some use outside vendors.
 - iii. **2018 Retained Fee/Grant Report** – see attached report
Summarizes the retained fees/grant funds that were spent in 2018.

Must be submitted by June 30. The amount has decreased slightly from the previous year.

6. **Information Item:** Ongoing Land Records Projects Update.
 - I. Database Migration: Data has been or still is being transferred to the new servers. Some parts are still being done, it is a slow process. Mosaic data sets were not compatible.
 - II. Web server & Security Certificate Update. Ms. Borlick said she believes this is complete.
 - III. ArcGIS Online Update. Ms. Borlick said she was going to store data on the cloud. The process has not been as smooth as anticipated, but it is moving forward.
 - IV. Census Data Update: Ms. Borlick submitted the local update of census addresses to the Census Bureau for review regarding the 2020 Census. She is waiting to receive a list of addresses that need to be verified. The PSAP report is done. She has a meeting tomorrow with Mr. Byrnes, Mr. Smith and census representatives.

7. **Action Item:** 2019 Budget Items
 - I. Motion to approve 2020 budget item Orthoimagery and Lidar(Elevation) Flight moved by Ms. Borlick, 2nd by Mr. Pehl.

Discussion on the 2020 Orthoimagery and Elevation flight. We are in discussion with the vendor to narrow down the pricing. We will work with the Vendor to write the grant from USGS for \$81,000. It will be submitted to USGS in October. We would find out if the grant is awarded in December or January. County portion Elevation: \$114,075 less possible City of Beloit contribution. The Imagery is not to exceed \$64,000 less City of Beloit. City of Janesville is doing a higher resolution, so they are separate. We save 5% if we do both imagery and elevation in the same year. Retained fee grants would be applied. The vendor solicits other groups to create an imagery consortium. This could further reduce our portion; the last time this was done we saved about \$10,000. Base project \$163,000 if we don't get the grant. Imagery budgeting 64,000. Total county outlay \$227,000 less any grants, if received.

All voted in favor of moving forward.

 - II. Future Agenda Items: Election of Chair and Vice Chair will be in the fall.

 - III. The next meeting date will be September 30 at 2:00 p.m.

 - IV. Adjournment at 2:50 p.m. Moved by Supervisor Mawhinney, 2nd by Ms. Pehl.

Approved.

Submitted by Sandy Disrud



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Dawn Vick, Division Administrator

**Wisconsin Land Information Program
2020 Base Budget, Training & Education, and Strategic Initiative
Grant Application**

Complete this application form in order to receive 2020 Wisconsin Land Information Program (WLIP) grants, pursuant to Wisconsin Statute Section 16.967(7) and Wisconsin Administrative Code, Chapter Adm. 47.

Training & Education Grants may be used for the training and education of county employees for the design, development, and implementation of a land information system. Each county is eligible for a \$1,000 grant.

Strategic Initiative Grants are for the purposes of addressing statutory directives to create a statewide digital parcel map and to post certain parcel information online in the standard Searchable Format. Strategic Initiative grant funding is to be prioritized to achieve "benchmarks" for parcel quality and completeness. Each county is eligible for \$40,000 in 2020 Strategic Initiative grant funding.

There are four benchmarks for parcel data:

- Benchmark 1 – Parcel and Zoning Data Submission
- Benchmark 2 – Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

Counties must prioritize their Strategic Initiative grant activities toward achieving the benchmarks in numerical order. The benchmarks are designed to complement and dovetail with the county land information plan. A county may amend a plan with updates or revisions as appropriate. If amended, a copy of the amended plan and record of land information council approval should be sent to the WLIP.

Base Budget Grants enable a county to develop, maintain, and operate a basic land information system and may be used for the implementation of the county's land information plan. Base Budget grants are only available to those counties with retained register of deeds document recording fees of less than \$100,000 in State FY 2019 (July 1, 2018–June 30, 2019). See the grant eligibility table on page 8 to confirm your county's eligibility.

Applications should be submitted by December 31, 2019 or earlier. Please submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov. For questions, please contact the WLIP grant administrator at peter.herreid@wisconsin.gov or (608) 267-3369.

Grant application released	September 16, 2019
Grant application deadline	December 31, 2019
Grant activities eligible for reimbursement	Beginning January 1, 2020
Training & Education grants distributed	By February 28, 2020
Base Budget funds distributed	By April 30, 2020
First 50% of Strategic Initiative grant distributed (upon successful data submittal for V6)	By June 30, 2020
Second 50% of Strategic Initiative grant distributed	Upon grant project completion

How to Fill Out and Submit This Form:

- **DOWNLOAD THIS DOCUMENT & "FILE ► SAVE AS"** to save a local copy.
When saving, add your county name to the end, e.g.,
2020_WLIP_Grant_Application_StCroix.pdf
- **FILL OUT THE APPLICATION** – use Adobe Reader or Acrobat to fill in the application form electronically, by typing data into it. Do *not* fill out the form by hand. The instructions are numbered according to the question numbers on the application form and hyperlink to each corresponding question.
- **"FILE ► SAVE"** – to save as you go
- **ATTACH PAGES** – Attach addendum pages if applicable, or email as separate files
- **SUBMIT VIA EMAIL (WITH COUNTY NAME)** – Email a completed digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov by December 31, 2019. Email subject line should include the name of your county, e.g.,
Subject: 2020 WLIP Grant Application - Racine

Training & Education Grant Application Instructions

- TE #1** County submitted a 2019-2021 land information plan to DOA? All counties updated their county land information plan in 2018 to meet s. 59.72(3)(b). Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires that projects must be consistent with an approved county land information plan (also referred to as a county-wide land records modernization plan).
- TE #2** Enter date of last county land information council meeting. According to s. 59.72(3m)(b), the county land information council shall review the priorities, needs, policies, and expenditures of a land information office and advise the county on matters affecting the land information office. The land information council must have met within the last 12 months for the county to be eligible for a WLIP grant.
- TE #3** LIO subscribed to the Land Information Officer's listserv? Applicants must subscribe to the WLIP's e-mail listserv, doa-landinfo@lists.wi.gov.
- TE #4** County's Retained Fee/Grant Report for 2018 submitted? According to s. 59.72(2)(b), a county must submit an annual report to DOA on WLIP retained fee and grant spending. All counties submitted a *Retained Fee/Grant Report* for 2018.
- TE #5** Training & Education Award Eligible. The amount of \$1,000 is available to each county for 2020 Training & Education grants.
- TE #6** Training & Education Award Amount Requested. Enter the amount requested (up to \$1,000).
- TE #7** Brief Description of Intended Expenditures for Training & Education Grant. Provide information on plans to utilize the Training & Education grant funding. Aim for less than 1,800 characters. The font size will shrink as you type, becoming smaller to accommodate more text.
- TE #8** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

Strategic Initiative Grant Application Instructions

- SI #1** Strategic Initiative Award Eligible. The amount of \$40,000 is available to each county for 2020 Strategic Initiative grants.
- SI #2** Strategic Initiative Award Amount Requested. Enter the amount requested (up to \$40,000).
- SI #3** Will the county use 2020 Strategic Initiative Funding to work toward Benchmark 1 and 2 in the Searchable Format in the first quarter of 2020? Indicate whether the county will use grant funding to work toward Benchmark 1 and Benchmark 2 in the Searchable Format. The county must meet the Searchable Format standard for the Version 6 Statewide Parcel Map Database Project (V6) data submittal, using grant funds to do so if necessary. V6 data submittals will be due March 31, 2020.

Figure 1 on the following page summarizes the benchmarks. For Benchmark 1 and 2 specifications, see the Submission Documentation. Note that the Submission Documentation may be tweaked for V6, with an effort to clarify and be consistent with previous versions of the Submission Documentation.

Searchable Format. In the Searchable Format, the county data submittal is ready for immediate aggregation into the statewide parcel layer. The county performs all data standardization and clean-up before submitting data. Data exactly matches the Searchable Format standard. The Searchable Format is defined in detail in the Submission Documentation.



Figure 1. Summary of 2020 benchmarks. The Searchable Format for Benchmarks 1 & 2 and other data submission requirements are detailed in the Submission Documentation.

Strategic Initiative Grant Application Instructions (Continued)

SI #4 Will the county use 2020 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for V7 or V8? 2020 projects have a completion deadline of December 31, 2021—which means that Strategic Initiative grant projects can span two whole calendar years. The projected data submission deadline for V7 is March 31, 2021. Indicate whether the county will use 2020 Strategic Initiative grant funding to work toward and/or maintain the Searchable Format for V7 or V8.

SI #5 Benchmark 1 and 2 Land Information Plan Citations. Provide only if you answered “Yes” to SI_#3 and/or SI_#4 above. List the corresponding citation (section and page numbers) from the county’s land information plan for the *Project Plan to Achieve the Searchable Format for Benchmarks 1 & 2*.

LIO certification upon data submission. Land information officers will be required to certify that data meets the standards for Benchmark 1 and 2 upon submission of data for V6. Counties will certify their own level of attribute completeness relative to an *element occurrence standard*. This means that if an element (such as a property address, a total assessed value, total property tax value, etc.) actually occurs for a given parcel, then this element should be included in the submitted dataset. This also means that there may be justifiable omissions from the submitted dataset. Examples might be missing tax data for tax exempt properties, no address when no structure is present on a property, etc. Data elements must be included only if they actually occur.

SI #6 Benchmark 1 and 2 Project Activities and Costs. For Benchmark 1 and 2, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

Note on staff funding. The county may either utilize the expertise of existing county staff or hire contractors from the private sector as part of Strategic Initiative grant expenses. As long as county staff activities funded by the Strategic Initiative grant are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, *staff time must be broken down* into specific project activities under one or more Strategic Initiative benchmarks.

SI #7 Benchmark 1 and 2 Total Costs. Maximum value is \$40,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include *only* Strategic Initiative funds in total costs, which may *not* exceed \$40,000 on this application form.

SI #8 Will the county perform all of the data cleanup and standardization tasks described in the V5 *Observation Report* in order to meet the Searchable Format standard before submitting data for the V6 call for data by March 31, 2020? Indicate whether the county will perform the tasks described in the V5 *Observation Report* (which describes the steps that must be taken in order to meet the Searchable Format standard) before submitting data for V6 by March 31, 2020. Counties must meet the Searchable Format standard for the V6 data submittal and into the foreseeable future, using grant funds to do so if necessary. This also entails submitting data that exactly matches the schema specifications for the Searchable Format, as detailed in the Submission Documentation. See SI_#3 above.

SI #9 If you answered “No” to SI_#8 above, briefly describe how you will address the deficiencies identified in the V5 *Observation Report* in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V6 call for data, and how they will be addressed. Aim for less than 1,800 characters. The font size will shrink as you type more text.

SI #10 Is your county’s digital parcel fabric complete (including incorporated areas)? Give estimated year of completion (YYYY) if applicable. Note that there may exist within some county certain areas that do not require detailed parcel mapping, such as state forests. These areas can be treated as a single large parcel as long as they are designated as such in the submitted dataset (however, this exception does *not* apply to municipalities).

SI #11 Will county use 2020 Strategic Initiative funding to work toward Benchmark 3? If the county’s digital parcel fabric is incomplete, indicate whether county will use Strategic Initiative grant funds to work toward completion.

SI #12 Benchmark 3 Land Information Plan Citations. If a county has an incomplete digital parcel fabric, list the corresponding citation (section and page numbers) from the county’s land information plan for the *Project Plan for Parcel Completion*.

PLSS first approach. Some counties have a plan in place to complete PLSS remonumentation before completing the parcel fabric in a given area. Counties have the option of adopting a "PLSS first approach," in which PLSS should be prioritized for areas not covered by the parcel fabric. If selecting a PLSS first approach, note this in the *Project Plan for PLSS*, described in SI_#18 below.

SI #13 Benchmark 3 Project Activities and Costs. For Benchmark 3, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI #14 Benchmark 3 Total Costs. Maximum value is \$40,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$40,000 on this application form.

SI #15 Is your county's PLSS network complete and integrated into digital parcel layer? This includes: rediscovery of PLSS corner monuments and physical remonumentation of corners without existing monuments; establishing accurate coordinates on these corners based on a modern datum; posting tie sheets online for these corners; and integrating all county PLSS corners into the county parcel fabric. Give estimated year of completion (YYYY) if applicable.

SI #16 Benchmark 4 waiver request to acquire lidar and/or aerial imagery. Strategic Initiative funds for 2020 are intended to be used for the purposes of parcel dataset development. However, it may be possible to use Strategic Initiative funds for LiDAR and/or aerial imagery, subject to the following conditions: First, a county would need to use the funds to meet parcel Benchmarks 1-3. Then, if a county has remaining Strategic Initiative grant funding, it may expend it on LiDAR and/or aerial imagery *before* Benchmark 4 (Completion and Integration of PLSS).

SI #17 Will county use 2020 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)? Indicate whether Strategic Initiative grant funds will be used to make progress toward Benchmark 4.

PLSS data submission. All counties may be required to submit a digital copy of all county PLSS corner coordinates values for inclusion in the State Cartographer's Office online SurveyControlFinder, and any other DOA-sanctioned statewide effort to collect PLSS datasets. At a minimum, all PLSS corner coordinate values established using Strategic Initiative funds should be tagged with their appropriate accuracy class (survey grade, sub-meter, or approximate).

SI #18 Benchmark 4 Land Information Plan Citations. If a county has not achieved satisfactory completion and integration of its PLSS framework, list the corresponding citation (section and page numbers) from the county's land information plan for the *Project Plan for PLSS*.

Project Plan for PLSS. If the county has not achieved a complete and integrated PLSS framework, the county must have a project *within the county land information plan* that outlines:

1. Planned approach for remonumenting, rediscovering, and establishing survey grade coordinates for PLSS corners, and integrating corners into the parcel fabric. Due to cost, accessibility, or land ownership, lower-quality coordinates may be substituted. However, lower grade coordinates should be the exception, rather than the rule. In addition, counties may, but are not required to, use Strategic Initiative grant funds to upgrade their PLSS from a NAD27 coordinate system to a more current datum.
2. Current status of PLSS data in the county including a tally of the total number of corners, their remonumentation status, and their coordinate status (accuracy class) if known. Accuracy classes include survey grade, sub-meter, and approximate.
 - **Survey grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.
 - **Sub-meter** – Accuracies of 1 meter or better
 - **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information.
3. Goals for the funding period, including the number of corners to be remonumented and/or rediscovered, the number to have new coordinates established, the accuracy class for these new coordinates, and the way in which these points will be integrated into the parcel fabric.
4. Documentation for any missing corner data.
5. Efforts to collaborate with neighboring counties.

SI #19 Benchmark 4 Project Activities and Costs. For Benchmark 4, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SL#20 **Benchmark 4 Total Costs.** Maximum value is \$40,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$40,000 on this application form.

SL#21 **Other County-Level Strategic Initiative Projects.** Applies only to situations in which a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver). Specifically, this entails:

- Benchmarks 1 and 2 – Parcel and zoning data with extended parcel attributes will be submitted by March 31, 2020 for the V6 call for data exactly matching the Searchable Format standard
- Benchmark 3 – The county's digital parcel fabric is complete
- Benchmark 4 – PLSS framework has reached a level of satisfactory completion and integration, which is documented in the "PLSS" Foundational Element layer status section of the county land information plan (with the exception of LiDAR/aerial imagery waiver counties described in SI_#16)

County-Level Strategic Initiative project(s). If a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver), it will still remain eligible for \$40k in 2020 Strategic Initiative grant funding. Such a county may use the Strategic Initiative funding for a project as listed *within the county land information plan*. For example, another Strategic Initiative project might be to complete or comprehensively update another Foundational Element layer—such as LiDAR, orthoimagery, address points, street centerlines, land use, zoning, or administrative boundaries. For the expanded list of Foundational Elements, see the *2018 Uniform Instructions for Preparing County Land Information Plans*.

Strategic Initiative funding exclusions. Strategic Initiative grant funding may *not* be used for renewing annual software vendor contracts, ongoing operational costs, or maintenance of existing layers. (However, WLIP Base Budget grant funds may be used for these expenses, as well as retained fees.)

SL#22 **Estimated amount of \$40,000 to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties).** Enter zero or "More than zero" and dollar amount.

Addendum. If "More than zero" is selected, use the *2020 WLIP Grant Application Addendum* to document the projects the county will use the Strategic Initiative funding for. You may attach as many grant application addendum pages as necessary. Addendum pages are available at doa.wi.gov/WLIP. LiDAR/aerial imagery waiver counties should also use the addendum to document the LiDAR/aerial imagery project you will use the Strategic Initiative funding for. Others should leave blank if not applicable.

SL#23 **TOTAL ALL STRATEGIC INITIATIVE GRANT PROJECTS.** Total should *not* exceed \$40,000—the Strategic Initiative Award Eligible amount. Include costs for addendum projects in Strategic Initiative total if applicable. If the county anticipates spending more than \$40,000 of Strategic Initiative funds on a project, this can be noted elsewhere, such as the county land information plan.

SL#24 **Statement and Authorization of Land Information Officer.** LIO name (typed) and date are required. Do *not* sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

Base Budget Grant Application Instructions

- BB #1** **Base Budget Award Eligible.** The amount your county is eligible for 2020 Base Budget grant. Refer to the grant eligibility table on page 8 for amount. If your county is not eligible, *leave blank* the Base Budget application pages.
- BB #2** **Base Budget Award Amount Requested.** Enter the amount requested. The amount of funds requested/dispensed may not exceed your county's eligible amount from the grant eligibility table on page 8.
- BB #6** **Base Budget Grant Project Title.** Provide a title for the Base Budget project your county plans to undertake that accurately but concisely describes the project.
- BB #7** **Land Information Spending Category.** Select the project activity area (spending category) covered by the Base Budget project title. Refer to Chapter Adm. 47.03 for eligible projects and activities.

Projects must fall under one of the following categories:

- Digital parcel mapping
- PLSS remonumentation
- Other parcel work (e.g., ROD indexing)
- LiDAR
- Orthoimagery
- Address Points
- Street Centerlines
- Software
- Hardware
- Website Development/Hosting Services
- Administrative Activities and Management
- Training and Education
- Other (specify) – *Do not select "Other" as a Base Budget spending category unless the project genuinely does not fit into one of the categories above*

Note on staff funding. If the county intends to fund either in-house staff or third-party contractors with Base Budget grant funds, the work of these staff persons must be broken down into one or more of the categories above. In other words, while staff expenses or salary are eligible expenses, *it is not correct to list "staff expenses" or "salary" as a project activity area.* Instead, break down the staff expenses into one or more of the categories above.

Also note that state statute 59.72(2)(b) requires counties to report on grant expenditures (as well as retained fee expenditures) in each of the land information spending categories above in a *Retained Fee/Grant Report* by June 30th of each year.

- BB #5** **Land Information Plan Citations.** For each project, list the corresponding citation (section and page numbers) from the county's plan. All proposed grant activities must reflect goals and objectives contained in the county's land information plan.
- BB #8** **Project Activities and Costs.** For each project, provide costs for the project to be paid with WLIP grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.
- BB #7** **Base Budget Project Total.** The "Base Budget Project Total" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes.
- BB #9** **8-12** **8-13** **8-14** **8-15** **8-16** **8-17** **8-18** **8-19** **8-20** **8-21** **8-22** Fill out questions 8-12, 13-17, and 18-22 only if your county has *multiple* Base Budget projects. Counties with more than four Base Budget projects should attach additional pages of the *WLIP 2020 Grant Application Addendum*. You may attach as many addendum pages as necessary or email them as separate files. Addendum pages are available at doa.wi.gov/WLIP.
- BB #9** **TOTAL ALL BASE BUDGET PROJECT COSTS.** Total should not exceed Base Budget Award Eligible amount shown in BB_#1. Include costs for Base Budget addendum projects in Base Budget total if applicable.
- BB #24** **Statement and Authorization of Land Information Officer.** Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

2020 Grant Eligibility Table

	State FY19 Retained Fees (July 2018 - June 2019)	BB Grant Eligibility (\$100k - FY19 Retained Fees)	Strategic Initiative Grant Eligibility	Training & Education Grant Eligibility	Total Grant Eligibility Amount
Adams	50,216	49,784	40,000	1,000	90,784
Ashland	22,608	77,392	40,000	1,000	118,392
Barron	69,680	30,320	40,000	1,000	71,320
Bayfield	36,424	63,576	40,000	1,000	104,576
Brown	284,432	NA	40,000	1,000	41,000
Buffalo	22,664	77,336	40,000	1,000	118,336
Burnett	41,528	58,472	40,000	1,000	99,472
Calumet	62,496	37,504	40,000	1,000	78,504
Chippewa	82,096	17,904	40,000	1,000	58,904
Clark	41,144	58,856	40,000	1,000	99,856
Columbia	81,352	18,648	40,000	1,000	59,648
Crawford	22,576	77,424	40,000	1,000	118,424
Dane	625,296	NA	40,000	1,000	41,000
Dodge	96,952	3,048	40,000	1,000	44,048
Door	66,560	33,440	40,000	1,000	74,440
Douglas	54,656	45,344	40,000	1,000	86,344
Dunn	50,624	49,376	40,000	1,000	90,376
Eau Claire	113,272	NA	40,000	1,000	41,000
Florence	9,960	90,040	40,000	1,000	131,040
Fond du Lac	112,392	NA	40,000	1,000	41,000
Forest	19,128	80,872	40,000	1,000	121,872
Grant	58,968	41,032	40,000	1,000	82,032
Green	46,872	53,128	40,000	1,000	94,128
Green Lake	29,752	70,248	40,000	1,000	111,248
Iowa	35,512	64,488	40,000	1,000	105,488
Iron	14,736	85,264	40,000	1,000	126,264
Jackson	31,624	68,376	40,000	1,000	109,376
Jefferson	97,352	2,648	40,000	1,000	43,648
Juneau	41,752	58,248	40,000	1,000	99,248
Kenosha	178,408	NA	40,000	1,000	41,000
Kewaunee	26,312	73,688	40,000	1,000	114,688
La Crosse	126,288	NA	40,000	1,000	41,000
Lafayette	24,176	75,824	40,000	1,000	116,824
Langlade	31,944	68,056	40,000	1,000	109,056
Lincoln	46,400	53,600	40,000	1,000	94,600
Manitowoc	91,880	8,120	40,000	1,000	49,120
Marathon	167,920	NA	40,000	1,000	41,000
Marinette	77,512	22,488	40,000	1,000	63,488
Marquette	25,736	74,264	40,000	1,000	115,264
Menominee	3,168	96,832	40,000	1,000	137,832
Milwaukee	749,776	NA	40,000	1,000	41,000
Monroe	57,864	42,136	40,000	1,000	83,136
Oconto	68,928	31,072	40,000	1,000	72,072
Oneida	86,632	13,368	40,000	1,000	54,368
Outagamie	216,432	NA	40,000	1,000	41,000
Ozaukee	102,632	NA	40,000	1,000	41,000
Pepin	12,720	87,280	40,000	1,000	128,280
Pierce	49,984	50,016	40,000	1,000	91,016
Polk	79,144	20,856	40,000	1,000	61,856
Portage	80,608	19,392	40,000	1,000	60,392
Price	25,632	74,368	40,000	1,000	115,368
Racine	211,712	NA	40,000	1,000	41,000
Richland	22,264	77,736	40,000	1,000	118,736
Rock	190,568	NA	40,000	1,000	41,000
Rusk	26,760	73,240	40,000	1,000	114,240
Sauk	119,264	NA	40,000	1,000	41,000
Sawyer	43,624	56,376	40,000	1,000	97,376
Shawano	58,096	41,904	40,000	1,000	82,904
Sheboygan	127,192	NA	40,000	1,000	41,000
St. Croix	131,128	NA	40,000	1,000	41,000
Taylor	28,824	71,176	40,000	1,000	112,176
Trempealeau	36,280	63,720	40,000	1,000	104,720
Vernon	38,944	61,056	40,000	1,000	102,056
Vilas	63,032	36,968	40,000	1,000	77,968
Walworth	153,216	NA	40,000	1,000	41,000
Washburn	35,528	64,472	40,000	1,000	105,472
Washington	158,808	NA	40,000	1,000	41,000
Waukesha	461,160	NA	40,000	1,000	41,000
Waupaca	76,312	23,688	40,000	1,000	64,688
Waushara	42,568	57,432	40,000	1,000	98,432
Winnebago	185,032	NA	40,000	1,000	41,000
Wood	85,136	14,864	40,000	1,000	55,864
Total	6,948,168	2,766,760	2,880,000	72,000	5,718,760



2020 WLIP Training & Education Grant Application

County:

- 1. County submitted a 2019-2021 land information plan to DOA Yes No
- 2. Enter date of last county land information council meeting (dd/mm/yyyy) ►
- 3. LIO subscribed to the Land Information Officer's listserv Yes No
- 4. County's *Retained Fee/Grant Report* for 2018 submitted Yes No
- 5. Training & Education Award Eligible \$ 1,000.00
- 6. Training & Education Award Amount Requested \$
- 7. Brief Description of Intended Expenditures for Training & Education Grant

In the year 2020 Rock County is anticipating sending employees to the following conferences:
Wisconsin Land Information Association (WLIA) Annual Conference: 3 employees; ESRI Wisconsin User Group Annual Conference: 4 employees; 2 WLIA Regional Conferences: 1 employee; 2019 ESRI User Conference: 2 employees. The funds awarded by this grant would go towards ensuring that all county employees who want to attend these conferences will have the means to do so.

8. **Statement and Authorization of Land Information Officer**
As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2021.

LIO Name (typed)

Date (dd/mm/yyyy)



2020 WLIP Strategic Initiative Grant Application

County: Rock

- | | |
|--|--|
| 1. Strategic Initiative Award Eligible | \$ 40,000.00 |
| 2. Strategic Initiative Award Amount Requested | \$ 40,000.00 |

BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the **V6** call for data by March 31, 2020 in the Searchable Format. Will the county use 2020 Strategic Initiative Funding to work toward the Searchable Format for **V6** Benchmark 1 and 2 in the first quarter of 2020?

- Yes
 No

4. Will the county use 2020 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V7** or **V8**?

- Yes
 No

5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Achieve Searchable Format for Benchmarks 1 & 2* -- Section and page numbers (If answered "No" to #3-4 above, skip down to #8 below.)

6. Benchmark 1 and 2 Project Activities ▼ Costs ▼

7. Benchmark 1 and 2 Total Costs ▶			0.00

8. Will county perform all of the data cleanup and standardization tasks described in the *V5 Observation Report* in order to meet the Searchable Format standard before submitting data for the **V6** call for data by March 31, 2020?

- Yes ▶ Skip down to #10 below
 NA – Not applicable because no deficiencies identified in *Observation Report* ▶ Skip down to #10 below
 No

9. If you answered "No" to SI_#8 above, briefly describe how you will address the deficiencies identified in the *V5 Observation Report* in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the **V6** call for data, and how they will be addressed:

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

Yes, parcel fabric complete

No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2020 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

Yes

No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion* – Section and page numbers

--

13. **Benchmark 3 Project Activities** ▼ **Costs** ▼

Project Activities	Costs		
		14. Benchmark 3 Total Costs ▶	0.00

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

Yes, PLSS network complete and integrated

No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

No / Not Applicable

Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2020 WLIP Grant Application Addendum*

Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2020 WLIP Grant Application Addendum*

17. Will county use 2020 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

Yes

No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS* – Section and page numbers

--

19. **Benchmark 4 Project Activities** ▼ **Costs** ▼

Project Activities	Costs		
		20. Benchmark 4 Total Costs ▶	0.00

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) *and* foresees having some of the 40k Strategic Initiative funding "leftover"?

- Yes
- No

22. Estimated amount of 40k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

Zero

More than zero ▶ Specify amount ▶ \$

If "More than zero" is selected, use the 2020 WLIP Grant Application Addendum to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal ≤ \$40,000.00) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2021.

LIO Name (typed)

Date(dd/mm/yyyy)



2020 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from grant eligibility table on page 8) \$

2. Base Budget Award Amount Requested \$

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:

5. Land Information Plan Citations – Section and page numbers

6. **Project Activities** ▼

Costs ▼

Project Activities	Costs		
7. Base Budget Project 1 Total ▶			0.00

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:

10. Land Information Plan Citations – Section and page numbers

11. **Project Activities** ▼

Costs ▼

Project Activities	Costs		
12. Base Budget Project 2 Total ▶			0.00

13. Base Budget Grant Project Title 3

--

14. Land Information Spending Category:

15. Land Information Plan Citations – Section and page numbers

--

16. Project Activities ▼

Costs ▼

17. Base Budget Project 3 Total ▶			0.00

18. Base Budget Grant Project Title 4

--

19. Land Information Spending Category:

20. Land Information Plan Citations – Section and page numbers

--

21. Project Activities ▼

Costs ▼

22. Base Budget Project 4 Total ▶			0.00

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2021.

LIO Name (typed)

Date (dd/mm/yyyy)

2020 WLIP Grant Application Addendum

County: Rock

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

LiDAR Acquisition 2020

2. Land Information Spending Category: LiDAR

3. Land Information Plan Citations – Section and page numbers

Section 4: Current & Future Projects Project #3 Pg. 46

4. Addendum Project 1 Activities ▼ Costs ▼

Sucessfull completion by selected Vendor	196,633.00		
5. Addendum Project 1 Total ▶			196,633.00

6. Project Title 2

(Empty)

7. Land Information Spending Category: Click arrow at right to select from drop-down list

8. Land Information Plan Citations – Section and page numbers

(Empty)

9. Addendum Project 2 Activities ▼ Costs ▼

10. Addendum Project 2 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2020 WLIP Grant Application Addendum II

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 3

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers

4. Addendum Project 3 Activities ▼ Costs ▼

5. Addendum Project 3 Total ▶			0.00

6. Project Title 4

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 4 Activities ▼ Costs ▼

10. Addendum Project 4 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2020 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 5

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers

4. Addendum Project 5 Activities ▼ Costs ▼

5. Addendum Project 5 Total ▶			0.00

6. Project Title 6

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 6 Activities ▼ Costs ▼

10. Addendum Project 6 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself