



**LAND CONSERVATION COMMITTEE
TUESDAY, APRIL 3, 2012, 5:00 P.M.
LAND CONSERVATION CONFERENCE ROOM
440 N US HWY 14
JANESVILLE WI**

PLEASE NOTE
DATE AND TIME
CHANGE!

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – March 7, 2012.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Encumbrances.
6. Resolution: Authorizing Option To Purchase Agreements On The Carlson, Phelps, And Anderson Properties By The Rock County Purchase Of Agricultural Conservation Easements (Pace) Program.
7. Approval of Soil and Water Resource Management Cost Share Agreement for Rock County Board Staff Committee – Well Abandonment.
8. Approval of Commercial Lease with Dan Sihla, LLC for Land Conservation Department Office.
9. Department Update.
10. Adjourn.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6262000000-64200	TRAINING EXP	2,705.00 25.6%	695.00	0.00	2,010.00		
	P1201311-PO# 04/01/12 -VN#043277		WALCE			65.00	
	P1201316-PO# 04/01/12 -VN#046176		PLAZA HOTEL AND SUITES			70.00	
			CLOSING BALANCE		1,875.00		135.00
6262000000-64319	TREE PURCHASE	7,500.00 87.9%	1,477.36	5,120.88	901.76		
	P1201206-PO# 04/01/12 -VN#045364		ULINE			60.29	
	P1201431-PO# 04/01/12 -VN#030954		TREE PRO			243.98	
			CLOSING BALANCE		597.49		304.27
	LAND CONSERVATN.		PROG-TOTAL-PO			439.27	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$439.27 INCURRED BY LAND CONSERVATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 04 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6263000000-62119	OTHER SERVICES	35,000.00	0.0%	0.00	0.00	35,000.00	
	P1201317-PO# 04/01/12 -VN#050185						
	UNIVERSAL RECYCLING TECHNOLOGI					31.68	
	CLOSING BALANCE				34,968.32		31.68
	HH CLEAN SWEEP		PROG-TOTAL-PO			31.68	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$31.68 INCURRED BY HOUSEHOLD CLEAN SWEEP GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 04 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6263510000-64900	OTHER SUPPL/EXP	4,880.00 45.7%	2,085.53	146.50	2,647.97		
	P1201431-PO# 04/01/12 -VN#030954		TREE PRO			74.92	
			CLOSING BALANCE		2,573.05		74.92
	COUNTY CAMPUS		PROG--TOTAL-PO			74.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$74.92 INCURRED BY CO CAMPUS RESTORATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 04 2012

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1200010 PEID 030395

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT LAND CONSERVATION

COMMITTEE LAND CONSERVATION COMMITTEE

VENDOR NAME LAURA'S LANE NURSERY

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 461.00

INCREASE FROM \$ 2,829.50 TO \$ 3,290.50

ACCOUNT BALANCE AVAILABLE \$ 608 3-21-12

REASON FOR AMENDMENT Customers ordering more trees than we anticipated.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200011 PEID 034612

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT LAND CONSERVATION

COMMITTEE LAND CONSERVATION COMMITTEE

VENDOR NAME ENGELS NURSERY

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 43.12

INCREASE FROM \$ 2,696.18 TO \$ 2,739.30

ACCOUNT BALANCE AVAILABLE \$ 608 3212

REASON FOR AMENDMENT Customers ordering more trees than was anticipated.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200012 PEID 043472

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT LAND CONSERVATION

COMMITTEE LAND CONSERVATION COMMITTEE

VENDOR NAME ALPHA NURSERIES

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 86.00

INCREASE FROM \$ 972.56 TO \$ 1,058.56

ACCOUNT BALANCE AVAILABLE \$ 608 32112 85

REASON FOR AMENDMENT CUSTOMERS ORDERING MORE TREES AND SHRUB
PACKS THAN WE ANTICIPATED.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY _____



WADE THOMPSON
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY _____

MARCH 12, 2012
DATE DRAFTED

**AUTHORIZING OPTION TO PURCHASE AGREEMENTS ON THE CARLSON, PHELPS, AND
ANDERSON PROPERTIES BY THE ROCK COUNTY PURCHASE OF AGRICULTURAL
CONSERVATION EASEMENTS (PACE) PROGRAM**

- 1 **WHEREAS**, the Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires
2 agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County;
3 and,
4
5 **WHEREAS**, the Rock County Board of Supervisors, through Resolution 12-1A-548 (January 12, 2012),
6 authorized the Rock County PACE Program to begin the Easement acquisition process on the following properties;
7
8 1. Carlson Property: Rock County Tax Parcel Numbers 6-5-304 and 6-5-325, Sections 32 and 33, Town
9 of Clinton;
10 2. Phelps Property: Rock County Tax Parcel Numbers 6-20-100, 6-20-101.1, and 6-20-104A, Sections 12
11 and 13, Town of Union;
12 3. Anderson Property: Rock County Tax Parcel Number 6-11-120, Section 17, Town of Lima; and,
13
14 **WHEREAS**, to move towards completion of the Easement acquisition process, the Land Conservation
15 Department ("LCD") will submit Easement acquisition funding applications for the aforementioned properties to
16 the USDA-Natural Resources Conservation Service ("NRCS"); and,
17
18 **WHEREAS**, the NRCS requires, as a component of its application process, a signed agreement ("Option")
19 between Rock County and the owners of the aforementioned properties; and,
20
21 **WHEREAS**, the Option will identify the purchase price of the Easement, and Rock County and the property
22 owner's interest in completing the Easement acquisition process; and,
23
24 **WHEREAS**, the Option is subject to all terms and conditions of the Rock County – Conveyance Agreement and
25 Escrow Instructions and contingent upon Easement acquisition funding from the NRCS; and,
26
27 **WHEREAS**, after execution of the Option, the LCD will submit Easement acquisition funding applications to the
28 NRCS for each property, and if funding is awarded, Rock County will acquire Easements on the properties.
29
30 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
31 _____ day of _____, 2012, do by enactment of this Resolution, authorize a Rock County – Option
32 to Purchase Agreement – Agricultural Resources Conservation Easement for each Property, subject to all terms
33 and conditions stated therein.

AUTHORIZING OPTION TO PURCHASE AGREEMENTS ON THE CARLSON, PHELPS, AND
ANDERSON PROPERTIES BY THE ROCK COUNTY PURCHASE OF AGRICULTURAL
CONSERVATION EASEMENTS (PACE) PROGRAM
Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Larry Wiedenfeld, Vice Chair

Eva Arnold

Ronald Combs

David Innis

Jim Quade, USDA-FSA Representative

Alan Sweeney

Fred Yoss

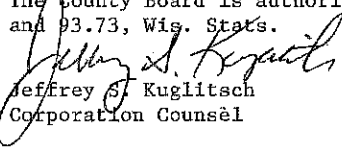
FISCAL NOTE:

This resolution authorizes the Land Conservation Department to execute Option to Purchase agreements on the identified properties. Purchase of the easements is contingent on USDA – Natural Resources Conservation Services funding. This resolution has no fiscal impact on Rock County operations in and by itself.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Sections 59.01, 59.51 and 93.73, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY:

The Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County. This resolution authorizes Rock County to execute an agreement ("Option") with three property owners, identifying Rock County and the property owner's interest in completing the Easement acquisition process on their properties, and also identifying the purchase price of the Easements. Completion of the Easement acquisition process is subject to funding from the Natural Resources Conservation Service.