



**JOINT LAND CONSERVATION / PLANNING AND
DEVELOPMENT COMMITTEES
Minutes – September 14, 2020**

Call to Order. Chair Bostwick called the joint meeting of the Land Conservation / Planning and Development Committees to order at 6:32 P.M. on Monday, September 14, 2020, via teleconference.

Committee Members Present. Land Conservation Committee: Supervisors Bostwick, Aegerter, Davis, Lokrantz, Sweeney, Mulligan, Zajac and Jim Quade; Planning and Development Committee: Supervisors Sweeney, Davis, Podzilni, and Potter.

Committee Members Excused: Wayne Gustina, Planning and Development Committee.

Staff Members Present. Josh Smith, County Administrator; Andrew Baker, County Conservationist.

Others Present: Supervisor Purviance.

Approval of Agenda. Supervisor Davis moved approval of the agenda, second by Supervisor Podzilni. ADOPTED.

Public Comment. None.

Discussion and Possible Action.

Organizational and Leadership Structure of Land Conservation and Planning & Development Departments

Mr. Smith explained the handouts and went over the proposed organizational chart.

Supervisor Mulligan expressed his opinion that we ought to keep the two departments separate with separate department heads.

Supervisor Sweeney felt that the proposal could work if there was someone in the leadership position who had good experience in both areas.

Supervisor Podzilni moved to create one department head position over both departments, as proposed in Option 3 from the memo presented at the prior meeting and consistent with the materials presented and positions outlined in tonight's meeting packet. Second by Sweeney.

Supervisor Aegerter asked for clarification on the Human Resources process that would be used to fill the position. Smith answered that was still under discussion.

Supervisor Davis asked about the various wage ranges for positions in the departments.

Supervisor Davis asked what the towns would think about this change. Mr. Baker and Supervisor Sweeney answered the towns would be interested in competent leadership.

Supervisor Sweeney asked what the pay range for the new director would be. Mr. Smith answered that Human Resources has suggested Range 32 might be appropriate, but that Range 34 would still be considered.

Supervisor Davis asked about whether the Planning & Development Department still conducts comprehensive plans for towns. Mr. Smith and Mr. Baker described the changes in responsibilities for the department over the past decade.

Supervisor Bostwick indicated he would support this change but suggested this be revisited in a year to address any workload concerns.

Supervisor Davis suggested two edits to the materials presented.

PASSED on the following vote: YES – Supervisors Bostwick, Aegerter, Davis, Lokrantz, Sweeney, Zajac, Podzilni and Potter; NO – Supervisor Mulligan; ABSENT – Supervisor Gustina and Mr. Quade

Adjournment. Supervisor Zajac moved adjournment at 7:15 P.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Josh Smith
County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.