



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, October 27, 2010 -- 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 13, 2010 *
4. Citizen Participation
5. Review and Approval of the 2011 HSD Budget – Ms. Klyve & Ms. Mooren
6. Status of Juvenile Justice Report -- Mr. Horozewski
7. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
8. Approval of Bills – Mr. Zuehlke
9. Director's Report *
 - W2 / ES Caseload
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday, November 10, 2010 at **4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.**
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting

* Attachment ** These items may be handed out at the meeting if not available for the mailing

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: (10-105) or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Sara Mooren X 8431
 Originating Department Contact Person Phone

Contract with: Blackhawk Technical College – Ed-Venture Program
 (Name of entity)

Contract Period: Start Date: 10/28/10 Expiration Date: 10/29/10

Contract Amount: \$1,517

Expenditure/ Revenue Account Numbers: 36-3641-0000-64604 (Brighter Futures)

Executive Summary: Diversion program participants attend the ropes course provided by BTC. The ropes course is built into each of the 8-week long intensive Diversion program sessions, and teaches the importance of team building and leadership. The ropes course begins with low rope activities on the ground and as participants complete those successfully, they move on to the high ropes. The ropes course lasts from 3 – 3.5 hours Each session, staff witness the participants grow both mentally and physically. This activity promotes team unity, as well as individual growth and is a great asset to Diversion programming.

Were Bids or Quotations Solicited? Yes No
 Covered by State Contract? Yes No

NEW 10-105 AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. SS605

Contract between Rock Co. Human Services Dept. and Blackhawk Technical College - Ed-Venture Program for ropes course for Diversion Program participants for period of 10/28/10 - 10/29/10. Contract Amount: \$1,517.00 (15 participants per session. Additional participants will be billed at \$22.00)

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.
[Signature] 10/19/10
 Signature Date

Total Fiscal Impact & Source of Funds:
Sufficient Funds Available
from HSD Budget
[Signature] 10/20/10
 Finance Director Date

Reviewed by Purchasing for compliance
Jodi L. Miller 10/19/10

White -- General Services
 Yellow- Originating Department
 Pink - County Clerk

Contract Review Cover Sheet

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10-104

New Contract. or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: YWCA of Rock County
(Name of entity)

Contract Period: Start Date 7/01/2010 Expiration Date 12/31/2010

Contract Amount: \$5,000

Expenditure/ Revenue Account Numbers. 36-3671-0000-64604 Elder Abuse Program Expense
(provide 9-digit object codes)

Executive Summary. This contract with YWCA of Rock County provides funding towards case management and other support services for Elder Adult victims of family violence and elder abuse. Funding is included in the Human Service Department's 2010 Adopted Budget.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

NEW AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. SS600

Contract between Rock Co. Human Services Dept. and YWCA of Rock County to provide funding towards case management and other support services for Elder Adult victims of family violence and Elder abuse for period of 7/1/10 - 12/31/10. Contract Amount: \$5,000.00

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Victoria A. Kuykendall 10/18/10
Signature Date

Total Fiscal Impact & Source of Funds:

Sufficient funds included in 2010 budget.
South 10/25/10
Finance Director Date

Reviewed by Purchasing for compliance:
Jodi R. Miller 10/15/10
Signature Date

White - General Services
Yellow - Originating Department
Pink - County Clerk

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
WEDNESDAY, OCTOBER 27, 2010**

HSD MANAGEMENT TEAM MEETING – October 12, 2010

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Policy on Candle Burning**
- **Staff Name Badge/Titles**
- **Staff Change Sheet Process**
- **Data Workflow Team Proposal**

INFORMATION ITEMS

- **HSD Board Agenda**

MEETING WRAP-UP

HSD MANAGEMENT TEAM MEETING – October 19, 2010

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Personal Safety During Field Work P&P**
- **Training Request Approval Process**
- **HSRS MH/AODA System Tech Change**
- **MAT Broker**
- **CPS Vehicles**
- **Data Workflow Team Proposal**

INFORMATION ITEMS

- **HSD Board Agenda**

MEETING WRAP-UP
