



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, March 24, 2010 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, March 24, 2010, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Phillip Owens, Supervisor; William Grahn, Supervisor; Jennifer Bishop, Supervisor; Terry Thomas, Supervisor; and Susan Masterson, Citizen Representative.

Committee Members Absent: Marvin Wopat, Supervisor; and Minnie Murry, Citizen Representative; and Sally Jean Weaver-Landers, Citizen Representative.

Staff Present: Charmian Klyve, Director; Jason Witt, Deputy Director; Cindy Schultz, Controller; Cindy Sutton, Economic Support Division Manager; and Jody Farmer, Records and Quality Management Division Manager.

Others Present: Phil Boutwell, County Administrator's Office.

Approval of Agenda: Supervisor Grahn moved the agenda; Supervisor Thomas requested items #8 and 9 moved to after item #2, seconded by Supervisor Owens with unanimous approval. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Schultz and Mr. Witt presented one contract and two encumbrances for approval and responded to questions. Supervisor Owens moved the contracts and encumbrances, seconded by Supervisor Grahn with unanimous approval. APPROVED.

Approval of Bills: Ms. Schultz presented the bills for approval and responded to questions.

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| Interim Assist | 1,841.33 | Child/Fam Incent | 913.99 |
| IDP | 19,497.25 | Job Center | 37,877.91 |
| W-2 Admin | 3,891.29 | | |

Citizen Representative Masterson moved to approve the bills as presented, seconded by Supervisor Bishop with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board meeting of March 10, 2010: Citizen Representative Masterson moved the minutes as presented, seconded by Supervisor Grahn with unanimous approval. APPROVED.

Citizen Participation: None.

Resolution to Recognize Administrative Professionals Day: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Bishop. Ms. Farmer presented the resolution

recognizing the Administrative Professionals and gave a brief view of the day in the life of an Administrative Assistant. The resolution was approved unanimously. APPROVED.

Resolution to Recognize Economic Support and Wisconsin Works Staff: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Bishop. Ms. Sutton presented the resolution recognizing Economic Support and Wisconsin Works staff and shared a story of success related to a client within the W2 program. The resolution was approved unanimously. APPROVED.

Discussion of Juvenile Justice Report: Mr. Witt updated and consulted with the Board on three areas related to the JJS report and responded to questions. A handout out was provided for overview:

a. JDC Tour Report

Mr. Witt thanked the General Services Committee regarding maintenance at the Juvenile Detention Center. A lot of items have been completed on the list of things needing to be done. An updated list will be provided at a future meeting.

There are some potential high costs to completing some of the items on the list that will need to be bid out. The Board may see a transfer resolution in the future to cover some of these costs.

IT has been very responsive to our needs at the Juvenile Detention Center and we are making progress with the computer banks and wireless needs at the facility.

b. Gates Foundation Inquiry Update

Mr. Singer inquired about obtaining IT equipment through the Gates Foundation at the recommendation of Supervisor Owens. The Gates Foundation is not currently accepting applications, however we will continue to watch for this opportunity.

c. Running Rebels Contract Approval

This was approved under the contract approval section of the agenda. Mr. Witt is very pleased with the changes made within this program.

Supervisor Grahn thanked Mr. Witt for keeping things moving.

Director's Report: The W-2 numbers are at 158 cases with no intensive CSJ's.

Ms. Klyve advised there is a potential for fund allocations from the State to the W2 program. We will have more information related to this as it becomes available.

Ms. Klyve provided follow up information on specialized populations in the nursing home. Ms. Klyve will be meeting with Ms. Gunderson from Rock Haven to discuss what our needs are for this population. Mr. Boutwell advised this is a timely issue and is pleased the two Departments are talking. Supervisor Owens would like to know what the minimum requirements are for those we may place there.

Ms. Klyve provided information on a Mental Health Parity symposium, which will be a gathering of State representatives on March 29th, from 9AM – 1PM, at the UAW Hall in Janesville. Ms. Flanagan, HSD MH/AODA Division Manager will be representing the Human Services Department. There is no charge to attend this, however registration is required. Discussions will include some of the issues in our community and what MH parity is looking like.

Committee Requests for Future Agenda Items: Chair Knudson advised we will continue discussing the JJS Report at each meeting.

Supervisor Owens would like to know what the minimum building requirements are for a Juvenile Detention Center and the need to consider such requirements in the future, such as structure, security, and doors. Etc. Supervisor Thomas advised there is currently no outside recreation area at the Detention Center and would like to discuss further how we can make that happen. Any recreation area would need to be away from the public eye as we house juveniles there.

Supervisor Bishop advised she spent the day with the Meals on Wheels program and encouraged anyone with the opportunity to do so. It is a great program and the County does provide funding to it.

Next Meeting: Wednesday, April 14, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Thomas motioned to adjourn, seconded by Supervisor Grahn, with unanimous approval at 5:21 p.m.



Kim Roehl, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD