



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, April 13, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, April 13, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Kelm, Citizen Representative; Phillip Owens, Supervisor; and Robert Fizzell, Supervisor.

Committee Members Absent: Jennifer Bishop, Supervisor; and Minnie Murry, Citizen Representative

Staff Present: Charmlan Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Lance Horozewski, Juvenile Justice & Prevention Manager; Patrick Singer, TRQM Manager; Cindy Sutton, Economic Support Services Manager; Steve Hare, LTS Supervisor; Pam Casiday, LTS Worker; Lisa Moore-Kelty, TRQM Supervisor; Dawn Juhl, TRQM Supervisor; and Hattie Griggs, CPS Intern.

Others Present: None.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Supervisor Fizzell with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of March 23, 2011: Citizen Representative Kelm moved the minutes as presented, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Citizen Participation: None.

Resolution to Recognize Administrative Support Staff: Supervisor Owens moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Singer presented the resolution and recognized the Administrative Professionals as a crucial part of the Human Services Department. The resolution was approved unanimously. APPROVED.

Resolution to Recognize Pam Casiday: Citizen Representative Kelm moved the resolution to the floor, seconded by Supervisor Thomas. Mr. Hare presented the resolution recognizing Ms. Casiday's 39 years of service to Rock County Human Services. Ms. Casiday has been a mentor to numerous new hires and her vast knowledge after so many years of working in LTS will be greatly missed. The resolution was approved unanimously. APPROVED.

Resolution to Recognize Cindy Sutton: Citizen Representative Kelm moved the resolution to the floor, seconded by Supervisor Wopat. Ms. Klyve presented the resolution recognizing Ms. Sutton's 33 ½ years of service to Rock County Human Services. Ms. Sutton has done such a great job in implementing all the State mandates for Economic Support along with maintaining a zero error rate in Food Share in the Economic Support Division. She has done an outstanding job and her position will be difficult to fill. The resolution was approved unanimously. APPROVED.

Update on Mental Health/AODA Division: Ms. Flanagan reported updates on the Mental Health/AODA Division. First, Elizabeth Pohlman-McQuillen is working on a CJCC grant for Rock County that will be used to address the Mental Health clients with criminal justice problems. This requires consultants to come in and take a look at our Mental Health Division to see if there are any improvements that can be

made. The consultants were here for two days in which they conducted multiple interviews with staff, managers and families. They will be sending a report that will give us ideas of how we can improve our services in the Mental Health Division. The report will be shared with the HSD Board when received. In three weeks, the Ad Hoc Committee will have a phone conference with the consultants to talk about the report, and provide feedback on the changes needed. The report will not be sent for a few months, but she will be in contact with them throughout this time.

Second, Kate has been working on the Wisconsin Collaborative Project. There are seven counties participating in this Collaborative. The Collaborative is looking at the high number of psychiatric hospital stays and how to reduce hospitalizations. They are using the NIATx model to process change. She distributed a handout on the five key principals of the NIATx model. She will also use the NIATx model to help with Crisis as they change to mobility.

Supervisor Fizzell and Ms. Klyve both walked through a Mental Health intake, to see first hand how the process is working. The intake process went smoothly.

The Mental Health staff have been attending the required DCF training given by Mr. Luster. The new staff who were hired two weeks ago and are in training also. Crisis staff are training to go mobile. Crisis is set to go mobile on May 15th. Ms. Flanagan is also looking at Detox right now, as there is a study being undertaken in Dane County. She will also be interviewing for an AODA Case Manager in the next few weeks.

Report on Capitol Visit: Mr. Boutwell, Ms. Klyve, Supervisor Owens, and Supervisor Fizzell all attended the Human Services Day at the Capitol on April 6th. Mr. Boutwell distributed the Human Service's Day agenda. The areas with the most significant impacts are Family Care, Income Maintenance Centralization, Juvenile Corrections and Child Support. Meetings were held with all our local legislators together, which went very well. Senator Cullen hosted the bi-partisan meeting. Mr. Boutwell is hopeful to see some positive results regarding Income Maintenance.

Mr. Boutwell will send Supervisor Thomas the address of the Fiscal Bureau website.

Senator Cullen will be at Blackhawk Technical College on April 29th from 1:00 p.m. to 6:00 p.m.

Approval of Contracts, Transfers, and/or Encumbrances: Mr. Zuehlke presented one contract and one encumbrance for approval. Supervisor Thomas moved the contracts, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval.

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| Interim Assist | 5,815.10 | DMC | 1,392.30 |
| IDP | 12,471.99 | Job Center | 20,272.71 |
| Shelter Plus | 3,059.27 | | |
| Bal Sheet A/C | - 97.17 | | |

Citizen Representative Weaver-Landers moved to approve the bills as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

Director's Report:

- ESW-2 Caseload:
The W-2 numbers are currently at 191 cases with three intensive CSJ cases.

Ms. Klyve recognized Mr. Zuehlke and his staff for all their work on close out of calendar year 2010. She is very appreciative of the outstanding work that is being done.

- Update on Budget
Rock County will receive additional W-2 funding. The final figures are not available yet but we should hear next week.

Ms. Klyve has been asked to serve on a Dane County Task Force on Detox. An RFP or RFQ will be issued on this soon. Ms. Klyve or Ms. Flanagan will report back as more information is known.

Committee Requests for Future Agenda Items: Supervisor Wopat added it is very important to have an AODA Counselor to talk to clients after they get out of Detox. Ms. Flanagan agreed and shared that is the intention of the certified AODA Case Manager that she will be interviewing for in the next few weeks.

Supervisor Thomas thanked everyone for the get well card.

Next Meeting: Wednesday, April 27, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Citizen Representative Kelm motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:35 p.m.

Jodi Parson, Administrative Secretary

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