



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 22, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, June 22, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Marvin Wopat, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Kathy Kelm, Citizen Representative, Sally Jean Weaver-Landers, Citizen Representative; and Terry Thomas, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Tim Zuehlke, Controller; Kate Flanagan, Mental Health Manager; Sara Mooren, Fiscal Operations Manager; Sandy Brown, CPS Manager; Stacey Speich, CPS Supervisor; Cheri Salava Family Skills Supervisor; Patrick Singer, TRQM Manager; Denise Hegberg, CPS Supervisor; Shannon Wehri, CPS Social Worker; Amanda Galaviz, Detention Diversion Supervisor; Ryan Trautsch, Juvenile Justice & Prevention Supervisor; and Jennifer Thompson, LTS Division Manager.

Others Present: None.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Supervisor Wopat. Supervisor Owens requested moving agenda item #7 to item #5 with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 8, 2011: Supervisor Owens moved the minutes as presented, seconded by Supervisor Wopat, with unanimous approval. APPROVED.

Citizen Participation: None.

CPS Update: Ms. Brown thanked the Board for the approval of the CPS Screening Supervisor position. She introduced Ms. Speich, Ms. Hegberg and Ms. Salava, all supervisors in the CPS Division. Ms. Brown distributed a handout of the recommendations from the CPS Consultant, Patty Hammes, who previously shared this information with the Board. Ms. Brown reviewed all eight recommendations and the progress CPS has made on each recommendation so far. She was happy to report significant progress has been made on the timeliness in meeting the 60-day initial assessment timeline. Ms. Brown distributed a copy of the State report she received on the Initial Assessments for the first quarter of 2011. Rock County CPS has surpassed the statewide average percentage for completion of the initial assessments. Ms. Brown gave a lot of credit to Ms. Speich and her unit for really doing a great job on meeting the 60-day deadline. Ms. Speich gave examples of different measures she has taken with her unit to streamline case completions.

Workgroups have been formed for different areas in CPS. The workers have shown a lot of interest in the workgroups even though they are extremely busy. Many workers have volunteered.

Ms. Hegberg talked about what is being done to get cases transferred to Ongoing workers sooner. Within three weeks of the assessment, Ongoing Supervisors assign the case to an Ongoing worker. A workgroup has been formed to brainstorm ideas on what would be essential for a smooth transition and how to break down any communication barriers there might be. One workgroup will have a conference call with Kenosha County to find out what has been successful for them. Ms. Brown added that Patty Hammes will be coming back to consult with the Ongoing and Sub Care staff this fall.

Ms. Speich talked about referring families to other resources in the community. If a worker feels there are some issues to be addressed with a family but the safety concerns are not high then they will be referred to the Community Response Program. This is an excellent community program and CPS is very fortunate to have this service to offer to families.

Ms. Brown explained the DCF trainings CPS staff have attended. CPS Supervisors have been trained on the State reports. As of January 1, 2012, CPS workers will no longer be dictating but rather typing their own reports or using a voice recognition system on their tablets.

Voice Recognition Tablets: Mr. Singer explained that three years ago tablets were purchased for handwriting recognition for workers to go mobile. The handwriting recognition has not worked well for CPS workers. It is cumbersome for lengthy documents. Mr. Singer decided to look into voice recognition and pilot Dragon Naturally Speaking. A demo was given to workers and two Assessment workers volunteered to pilot the voice recognition system. So far, the reviews have been positive. Ms. Wehri stated that when she first started using the tablet punctuation was difficult and she found it did not pick up on all the words she dictated. She has found the more she has used it, the more it catches her articulation and therefore is easier to use.

Review HSD Services Provided in Beloit: Ms. Flanagan summarized the Mental Health Services provided in Beloit. She explained the Beloit services are the same as the services provided in the Division as a whole. She reviewed and distributed a handout on the Beloit Mental Health and AODA services. She explained the staff and services in Beloit CSP and Beloit Counseling Center. Beloit staff are in their offices very little because they are community based serving clients in their residence most of the time. Beloit Counseling Center also serves 130 clients at this time.

Mr. Trautsch distributed two handouts about the Juvenile Justice and Diversion services currently operating in Beloit. There are ten Juvenile Justice Specialists and one Supervisor working in Beloit at this time. There are three Diversion staff and one Intensive worker as well. He reviewed the handout about the Juvenile Justice and Diversion Services in Beloit that explained the programs and the services. The HSD Board members are proud and impressed by the Juvenile Justice and Prevention staff for accepting and adjusting to the changes that have been asked of them. Board members thanked the Ryan and the Juvenile Justice staff for the excellent work they are doing. Wrap around services were discussed and Mr. Trautsch advised we are using the CST Model and everyone is working together more. Ms. Flanagan advised that Mental Health is developing a model wherein all three systems operate cooperatively.

Ms. Brown advised CPS does not have specialized services in Beloit. The CPS workers serve all of Rock County from the Janesville office. There are a couple of vacant offices and a family visiting room available if needed for CPS staff to use in Beloit. CPS focuses strongly on family team meetings and families resolving their problems as much as possible. CPS has been mobile for some time and using tablets has made mobility even easier. CPS staff go directly into the families' homes.

Supervisor Wopat emphasized that UA testing is very important no matter what the cost. Mr. Trautsch explained Rock County does take UA testing very seriously. Mr. Zuehlke reported the cost for an UA is \$6.00.

Set Date For 2011 Public Hearing: Chair Knudson discussed the location and time for the Public Hearing to be held. The Public Hearing will be held at 6:00 p.m., on August 10th at the Job Center. The regular HSD Board meeting will start at 4:30 p.m. at the Job Center followed by the Public Hearing at 6:00 p.m. Supervisor Wopat moved the date of the Public Hearing, seconded by Supervisor Owens with unanimous approval. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Mr. Zuehlke presented one encumbrance for approval. Supervisor Owens moved the encumbrance, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist.	3,476.94	Job Center	141,497.82
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IDP	5,242.50	Bal. Sheet A/C	271.62
Juvenile Justice	3,136.49	CPS	4189.12

Citizen Representative Kelm moved to approve the bills as presented, seconded by Citizen Representative Weaver-Landers. The bills were approved unanimously. APPROVED.

Director's Report:

- ES/W-2 Caseload:

The W-2 numbers are currently at 190 cases with three intensive CSJ cases.

The State Budget passed. The significant changes from a fiscal standpoint include the reduction of the \$400,000 of Youth Aids and the IM changes. There is also another \$5 million reduction in the IM Program but the details are not known yet. Originally there were going to be 14 consortiums but it has now been changed to 10 excluding Milwaukee County. There are many questions needing answers. We have to complete a plan for IM by October 1, 2011. We are looking at potential partners, however, there are many details we need to evaluate.

There will be a WCHSA meeting on July 7, 2011. Information will be brought back to this Board for approval. As soon as we get information, we will share it with the HSD Board. Supervisor Fizzell asked for Board members to be sent an email with any information from the July 7th meeting. We have an option possibly of being the lead agency for the consortium but we are really looking at this carefully. All the counties together are interested in making sure all the counties succeed. We will learn more on July 7th.

We did get the DCF grant for CPS reports but no money was attached. However, we are happy to be able to have input on these reports.

On July 6th at 3:00 p.m., Charmian will present the 2012 Cost to Continue presentation to the Joint Finance/County Board Staff Committee. She will also present the same material at the July 13th HSD Board meeting. The HSD Board meeting on July 27th will be held in Beloit at the Eclipse Center.

Committee Requests for Future Agenda Items:

Next Meeting: Wednesday, July 13, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Wopat motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 6:04 p.m.

Jodi Parson, Administrative Secretary

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