



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 13, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 13, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Marvin Wopat, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; and Terry Thomas, Supervisor.

Committee Members Absent: Kathleen Kelm, Citizen Representative.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Sara Mooren, Fiscal Operations Manager; Jennifer Thompson, LTS Division Manager; Lance Horozewski, Juvenile Justice and Prevention Manager; and Sherry Quirk, ESS Manager.

Others Present: Loretta Evans and Linda Owens.

Approval of Agenda: Supervisor Fizzell moved the agenda, seconded by Supervisor Wopat. Chair Knudson requested moving agenda items #8 and #9 to after #4. Citizen Representative Weaver-Landers moved the changes, seconded by Supervisor Owens with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 22, 2011: Supervisor Thomas moved the minutes as presented, seconded by Supervisor Owens, with unanimous approval. APPROVED.

Citizen Participation: None.

Juvenile Justice Update: Mr. Horozewski reviewed the 2011 Annual Detention Center Inspection. A copy of the inspection was emailed to all Board members prior to the meeting. Mr. Horozewski reviewed the recommendations from the Inspector. He went over staff training including Suicide Prevention and Intervention training for JDC staff. It was noted by the Inspector that the amount of educational instructional time for youth is limited, although within compliance guidelines. Mr. Horozewski is working on a much more solid curriculum for students at the JDC. Through the school district there will be on-line schooling and laptops available. No violations were documented during this inspection. Mr. Horozewski commended the JDC staff and supervisors on their diligent work. Many HSD Board Supervisors commented on the success of the Division, JDC staff, and Mr. Horozewski's leadership.

Mr. Horozewski presented an overview of the Rock County Policy and Procedure Manual for the Juvenile Court. The CCF evaluation and statute mandate Rock County have this in place. The Policy and Procedure Manual clarifies roles, responsibilities, policies, and procedures. We are now in compliance with the law. Supervisor Fizzell recommended Mr. Horozewski refer back to this document periodically and revise it as necessary. Mr. Horozewski added it is required to be reviewed every year.

Approval of Ordinance Amending Section 2.13 Of The Rock County Ordinances – Public Peace And Order: Supervisor Owens moved the Ordinance Amendment, seconded by Supervisor Wopat. Mr. Horozewski presented the Ordinance Amendment stating this initiative stemmed from the court because of the Intensive Case Management program. This amendment allows for more flexibility in managing high-risk youth in the community. Keeping high-risk youth out of corrections, supervising them 24/7, and keeping them at home has proven to provide better outcomes for these high-risk youth. If this Ordinance

is adopted, Mr. Horozewski will come back with the internal policy Rock County will use to implement the Ordinance. The amendment was unanimously approved. APPROVED.

2012 Cost To Continue Joint Finance And County Board Staff Presentation: A powerpoint handout of the 2012 Cost to Continue budget was presented and distributed. Ms. Klyve advised there is a general 2% inflationary increase for personnel and health insurance. Revenue increases/decreases and the actions necessary to reduce the cost to continue levy by 2% below the 2011 county tax levy have been identified. The 5.8% employee WRS contribution was included as part of the Cost to Continue budget. Ms. Mooren reviewed specific assumptions made to arrive at the cost to continue. Mr. Boutwell explained the amounts used to calculate the cost to continue total. Ms. Klyve reviewed areas of expenditure reductions and revenue enhancements. Mr. Boutwell provided information on the adjustments in service areas. He explained there is still a lot unknown in the area of Income Maintenance. He distributed a map showing the counties that will be our partners in the IM Consortium. He also provided information on the WIMCR adjustments and the Long Term Support billing area, both revenue enhancements. Ms. Klyve responded to questions.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Mooren presented four contracts for approval, and responded to questions. She noted an account number change on the Partners In Prevention contract. A friendly amendment to change the account number was approved. Supervisor Owens moved the contracts, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist.	5,306.12	Job Center	22,902.21
W-2 Admin.	6,238.77	AODA Block Grant	9,517.20
Juvenile Justice	3,110.00		

Citizen Representative Weaver-Landers moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Director's Report:

- ESW-2 Caseload:

The W-2 numbers are currently at 184 cases with no intensive CSJ cases.

The proposed new HSD Board members are on the agenda for approval by the County Board at tomorrow night's meeting.

The 2010 HSD Annual Report was distributed for review before the Public Hearing on August 10, 2011.

Charmian reported there was a homicide of a Janesville CSP client. There is an ongoing investigation on this matter and due to HIPPA and other confidentiality issues, no information can be shared at this time. Janesville CSP workers are taking this hard and are being offered debriefing. Any media contact should be directed to Corporation Counsel or to Charmian.

Committee Requests for Future Agenda Items: The next HSD Board meeting will be held in the Beloit office at the Eclipse Center. The location of the Rock County offices at the Eclipse Center is in the southwest corner of the building facing the river.

Supervisor Wopat asked to look at carving out Substance Abuse from Mental Health. Supervisor Fizzell differed and feels sometimes the issues are co-occurring and it is important that both disciplines be educated and aware of both MH and AODA issues. They would like data showing what our needs are and how many clients we serve with co-occurring disorders. Ms. Klyve advised Zia Partners with TriWest are pulling together data to look at the incidence of individuals within Mental Health with co-occurring disorders. Also, the \$10,000 CJCC grant contractor will be addressing not only best practices in AODA but will be presenting information at the CJCC meeting. There will also be an afternoon of strategic planning with the CJCC wherein both MH and AODA issues will be addressed. It was suggested we not duplicate the efforts of the consultants already hired to look at these issues.

Next Meeting: Wednesday, July 27, 2011 at 4:30 p.m., at the Eclipse Center, Conference Room, Beloit, Wisconsin.

Adjournment: Supervisor Fizzell motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 5:40 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD