



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, December 14, 2011 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, December 14, 2011, in the 3<sup>rd</sup> Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Fell, Supervisor; Kathleen Kelm, Citizen Representative; and Terry Thomas, Supervisor.

**Committee Members Absent:** Marvin Wopat, Supervisor.

**Staff Present:** Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Lance Horozewski, Juvenile Justice & Prevention Manager; Tim Zuehlke, Controller; Tom Seibert, Youth Specialist; Kate Flanagan, MH/AODA Manager; Mary Donahue, ESS Supervisor and son; Mark Richardson, ESS Front End Specialist.

**Others Present:** Mr. Kuglitsch, Corporation Counsel. Steve Howland, Citizen.

**Approval of Agenda:** Supervisor Fizzell moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of November 21, 2011:** Supervisor Thomas moved the minutes as presented, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Owens moved the contracts, transfer, and encumbrances, seconded by Citizen Representative Weaver-Landers. Ms. Mooren presented nineteen contracts, one transfer, and three encumbrances for approval and responded to questions. Supervisor Owens requested the services provided be added to the cover sheets to help Board members understand the different rates between providers. The contracts, transfer and encumbrances were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Bal. Sheet A/C	865.00	Interim Assist	4,494.93
W-2 Admin	2,773.60	Job Center	92,502.30
Juvenile Justice	4,380.55	Shelter Plus	29,498.25

Citizen Representative Kelm moved to approve the bills, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Resolution Authorizing Acceptance of the Family Foundations Comprehensive Home Visitation Grant and Amending the 2011 Human Services Department Budget:** Supervisor Owens moved the resolution authorizing acceptance of the Family Foundations Comprehensive Home Visitation Grant and amending the 2011 Human Services Budget, seconded by Supervisor Fizzell. Ms. Mooren explained Rock County Human Services has been awarded \$321,000. The funding is a Federal grant the

State received and this resolution is to accept this funding, amend the budget and to allow for electronic signatures. The resolution was approved unanimously. APPROVED.

**Resolution to Recognize Mark Richardson's Retirement:** Supervisor Owens moved the resolution to recognize Mark Richardson's retirement, seconded by Citizen Representative Weaver-Landers. Ms. Donahue introduced Mark Richardson and presented the resolution recognizing Mark Richardson's retirement. Mark Richardson has worked for Rock County for twenty-four years and has been a committed, compassionate and caring employee. The resolution was unanimously approved. APPROVED.

**Resolution to Recognize Jeanne Larsen's Retirement:** Supervisor Owens moved the resolution to recognize Jeanne Larsen's Retirement, seconded by Citizen Representative Kelm. Ms. Donahue presented the resolution recognizing Jeanne Larsen's retirement. Jeanne Larsen worked for Rock County for the past twenty-one years as a dedicated and valued employee. The last 6 ½ years specializing in the area of elderly, blind and disabled in the Economic Support Division. Her achievements and faithful service are very much appreciated. The resolution was unanimously approved. APPROVED.

**Update on Detox and AODA Services:** Ms. Flanagan gave an update on the Detox services for Rock County. There has been some publicity that Madison's Detox program is changing, and there are concerns how that might affect Rock County. Rock County contracts with Dane County and Dane contracts with Tellurian for Detox services.

Dane County will no longer be using Tellurian for 51.45 detentions. They are choosing to use their funding for treatment readiness instead. Rock County, however, will contract with Tellurian for both involuntary detox holds and for voluntary clients who are treatment ready. Rock County will contract next year for two beds at all time, one for treatment readiness and one for involuntary detentions. Rock County also contracts with Genesis as a backup for these services if Tellurian is full.

Ms. Flanagan explained the handouts showing the AODA agencies Rock County contracts with, how many clients are served, and how outcomes are measured. Next year Rock County plans to better measure and monitor outcomes, and focus on best practice as recommended by the ZIA reports. When the AODA Coordinator is hired the performance monitoring, contract monitoring and outcome measures will improve.

Supervisor Thomas mentioned the Crisis Mobility article in the Janesville Gazette and thanked Ms. Flanagan and the Crisis workers for all their hard work.

**Discussion of County Complex Building Names:** Mr. Boutwell asked Supervisor Owens for his comments. The General Services Committee was directed by Administration to suggest new names for the Adolescent Services Center, the Janesville Counseling Center, and the Health Care Center. Some of the buildings are empty and some of the buildings are being used for other services inconsistent with their name.

Supervisor Owens asked that suggestions be forwarded to Marilyn Bondehagen before January 17<sup>th</sup>. The General Services Committee may identify a name from the suggestions.

**Resolution Authorizing 2012 Income Maintenance Contract Between the Department of Health Services (DHS) and the Southern Consortium:** Supervisor Fizzell moved the resolution authorizing 2012 Income Maintenance contract between the Department of Health Services and the Southern Consortium, seconded by Citizen Representative Weaver-Landers. Mr. Boutwell explained the State statutes changed and Income Maintenance services are no longer provided through each county. There are ten consortia throughout the state. The Southern Consortium is one of the ten County IM consortia. The resolution is for the contract between DHS and the Southern Consortium to authorize Rock County to be the Lead Agency on behalf of the Southern Consortium, as well as permit Rock County entering into this agreement.

Ms. Klyve explained the consortium Lead County directors negotiated with DHS to change a number of the performance standards.

Ms. Klyve and Mr. Kuglitsch are going to meet tomorrow regarding the County to County contract. The Southern County Advisory Committee is asking Rock County as Lead agency to sign the DHS contract. There are a number of provisions in the contract addressing each county's requirements under the contract and operational issues. If any county opts out of a consortium, the State of Wisconsin will need to figure out how to provide services. They would not be able to pull their funding until the end of the year. Ms. Klyve explained there are some consortiums with 2 counties and others have up to 14 counties participating. The average caseload size for the consortia is between 34,000 to 45,000 cases. The resolution was unanimously approved. APPROVED.

**Resolution Authorizing 2012 Cooperative Agreement with Columbia County Health and Human Services to Provide Income Maintenance Fraud Prevention Investigative Services for Rock County**

**Human Services:** Supervisor Fizzell moved the resolution authorizing the 2012 Cooperative Agreement with Columbia County Health and Human Services to provide Income Maintenance Fraud Prevention Investigative Services for Rock County Human Services, seconded by Supervisor Thomas. Mr. Boutwell explained Rock County has one Front End Specialist investigating fraud at this time. On January 1, 2012 Rock County will transfer Fraud Investigation and Recovery to Columbia County. Columbia County has contracted with a company to conduct Fraud Investigation and Recovery. The Southern Consortium partners agree to proceed in this manner as well. Rock County will recoup 15% of any benefit recovery obtained.

Ms. Klyve explained that in 2013 Rock County may provide Fraud Prevention Investigation in house but for next year using Columbia County for this service allows us to focus on our core mission. Mr. Boutwell responded to questions and explained there are provisions within the contract that action must be taken within 30 days on these cases. Supervisor Owens conveyed concerns about the criminal fraud that is going on and how the DA will handle the cases. Ms. Klyve advised the contract agency will gather all the information Rock County currently gathers. The DA will decide whether to bring charges.

Supervisor Fizzell requested "and" be removed from line #18 in the resolution. The resolution was unanimously approved.

**Director's Report:**

- ES/W-2 Caseload:

The W-2 numbers are currently at 201 cases with no intensive CSJ cases.

- Addressing Calls from Litigants

Ms. Klyve explained Chair Knudson has received calls from individuals asking about matters related to a Notice of Claim filed. Ms. Klyve advised the Board that if anyone receives a call regarding this or any other legal matter they should refer them to Mr. Kuglitsch in Corporation Counsel's office.

Ms. Klyve thanked the Board for all their support for our Department programs and staff over the past year. She appreciates the Board's interest in our programs and wished everyone a happy holiday.

**Committee Requests for Future Agenda Items:** Chair Knudson addressed the Board to find out if there will be enough members attending the next meeting to obtain a quorum. Supervisor Owens will not be attending the next meeting. Citizen Representative Kelm may not be attending, but if needed, she would attend.

Supervisor Fizzell asked that the handouts shared by Ms. Flanagan be given out at the CJCC meeting tomorrow.

Chair Knudson expressed thanks and wished happy holidays to the Board. He is looking forward to another great year.

**Next Meeting:** Wednesday, December 28, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Kelm motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:40 p.m.

---

Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**