



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, March 28, 2012 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:32 p.m. on Wednesday, March 28, 2012, in the Shelter Care of the Youth Services Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Shirley Williams, Citizen Representative (in at 4:39); Terry Thomas, Supervisor; and Terry Fell, Supervisor.

Committee Members Absent: Kathy Keim, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; and Marvin Wopat, Supervisor.

Staff Present: Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Lance Horozewski, JJ&P Manager; Ed Pearson, YSC Superintendent; Terrell Robinson, Deputy Superintendent; Darla Cox, Administrative Assistant; Nichole Pierce, Youth Services Specialist; and Katherine Flanagan, MH/AODA Manager.

Others Present: Kathleen Johnson, contracted YSC Teacher.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Supervisor Thomas. Chair Knudson requested moving agenda items #9 and #11 after #7 with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of March 14, 2012: Supervisor Fizzell moved the minutes as presented, seconded by Supervisor Fell. Supervisor Fizzell requested a change, on page 3, in the last paragraph under Interim Assistance Update to add, "sexual orientation and gender identity" with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Owens moved the contracts, and encumbrance, seconded by Supervisor Fizzell. Ms. Mooren presented nine contracts and one encumbrance for approval. The contracts and encumbrance were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Job Center	57,851.12
Interim Assist	1,289.36
IDP	32,951.10
Juvenile Justice	1,272.97

Supervisor Fizzell moved to approve the bills, seconded by Supervisor Owens with unanimous approval. APPROVED.

Tour of the Youth Services Facility: Superintendent Pearson started the tour in the Intake area where all admissions (Secure and Shelter) take place in the Youth Services Center. There is a computer available for Intakes now, which has helped speed up the Intake process considerably. There are two holding cells used when necessary. Secure admissions are given uniforms, but Shelter admissions are allowed to wear their own clothing.

Aramark is the food service provider for the Youth Services Center food, which is delivered from the jail. The temperature of the food is tested per health code standards, and the YSC staff put together the trays. Youths are now able to earn condiments for good behavior and this really is working out very well.

The tour continued to Central Control in the middle of the building where the Secure cells are in view and activity in the building is monitored by cameras. They also lock and unlock doors in the facility with a central control board. There will be a new central control board installed this year, which is greatly needed.

The Gym area is small. It is utilized for volleyball, basketball and for other activities such as Art class. Padding has been installed on the walls and has improved the area. The staff hoped to have an outside area for youth to utilize but that is not possible because of the requirements needed for an outside area.

The classroom has improved greatly within the last year, and youth who are still enrolled in school are able to log on to their school with laptops to do home work. There are still some problems with this as all schools have different curriculums and are not accessed easily. If a youth is suspended they are not able to log in because they are not part of the school any longer. The Youth Services Center has received many donations from the community, and YSC staff try to find items they need through donations whenever possible. They would like to implement a computer lab if they could find computers to be donated. Suggestions were made to contact U-Rock, BTC, and Beloit College along with possibly writing to the schools for grants.

The Shelter Care changes are outstanding. Shelter Care was painted by YSC staff and youth with a specific scheme designed by Carrie Gerber. Steel doors were replaced with wood doors. Furniture has been replaced to be more homelike. There is a quiet room for youth who are agitated, which allows them to gain composure in private. Carrie Gerber designed the room specifically by studying other quiet rooms and what is being used as best practice.

The Courtroom area recently upgraded to a standard sized monitor for video conferencing. Court is held everyday, except for weekends, for low risk offenders. Youth detained in Secure Detention must go to court within 24 hours.

Resolution Authorizing Acceptance of the Intoxicated Driver Program Enhancement Grant and Amending the 2012 Human Services Department Budget: Supervisor Fizzell moved the resolution to the floor, seconded by Supervisor Owens. Ms. Flanagan presented the resolution and explained this is a grant we received to help with set up of a OWI court. Rock County is working with other community agencies to implement a treatment court for people with third offense OWIs. Any fourth offense and above are not eligible. The resolution was approved unanimously. APPROVED.

Resolution Authorizing Upgrading Two Bachelor's Level Social Worker Positions to Master's Level Social Worker Positions and Amending the 2012 Budget: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Owens. Ms. Flanagan presented the resolution and explained there are two vacant positions in the Beloit CSP office at this time. Upgrading these positions to Master Level positions makes sense because higher level staff would be able to help clients at a higher level and the cost would be offset because Master Level positions are reimbursed at a higher rate by MA. The resolution was approved unanimously. APPROVED.

Department of Corrections Certification Review: Mr. Horozewski explained recently the Inspector found the YSC was in compliance with the State law to keep the facility open. Secure and Shelter Care each have a separate license. The Inspector recommendations are as follows:

1. Paint the Secure area
2. Cell Inspection check list needed
3. Medical Director
4. Update P&P overarching policy
5. AEDs for the facility
6. Youth confined to long
7. Report writing training

These recommendations are being addressed and will be accomplished as soon as possible. Board members gave suggestions to contact hospitals or BTC to donate the AEDs. It was also suggested to look

into Dragon Speaking for the report writing. Superintendent Pearson added the Inspector has no safety concerns and is very happy with the changes that have been made to the YSC so far.

Mr. Boutwell read an email from Citizen Representative, Sally Jean Weaver-Landers, who requested her comments be shared with the Board:

"The past two years have been a growing experience for the YSC in Rock County, on Friday I went and visited the YSC and was totally impressed with the transformation of the facility. I would like to commend the staff for all of their hard work these past two years. I understand that change can be an extremely daunting effort, but the changes you have made are amazing."

Program and Policy Changes at the Youth Services Center: The YSC has purchased program materials for staff to work with youth before and after school. This is a Behavioral Management Modification program and it has decreased the vandalism in the facility. This program focuses on self-esteem and family. A coupon reward system has been implemented and bracelets are utilized to represent the different levels youth have achieved in the program.

Shelter Care youth are helping more in the community. For example, they have helped deliver meals to senior citizens. They may be working with ECHO soon to help fill bags. The YSC staff have contacted many businesses such as Frito Lay, McCleary, and Staples for donations which they have used to fulfill rewards. Citizen Representative Williams suggested contacting Debbie Fischer at Youth to Youth because they have received a Drug Free Grant that could possibly bridge with the YSC to set up prevention services.

Director's Report:

- ES/W-2 Caseload:

The W-2 numbers are currently at 198 cases.

Mr. Boutwell advised a thank you letter was sent to the Shopiere Congregational Church on behalf of Rock County HSD and the HSD Board.

Mr. Boutwell pointed out the handout on the article about Public Assistance Fraud, which gives the contact number to report fraudulent behavior.

Mr. Boutwell thanked the County Board members for their recognition of the HSD Division Managers that presented at the last County Board meeting.

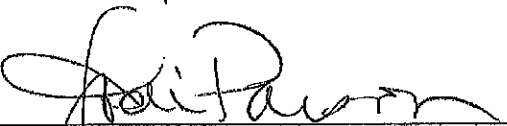
Committee Requests for Future Agenda Items: Supervisor Fizzell requested a copy of the YSC DOC review that Mr. Horozewski referred to. A copy will be emailed to the HSD Board members.

Chair Knudson reminded that the HSD Board meetings will be taking place in other locations, such as the Beloit office and Franklin Street, at some point over the summer.

Chair Knudson will push to keep the committee together after the election. Supervisor Fizzell added he will not be running for re-election but Steve Howland is running unopposed for his seat.

Next Meeting: Wednesday, April 11, 2012 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Thomas motioned to adjourn, seconded by Supervisor Owens with unanimous approval at 6:00 p.m.



Jodi Pearson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD