



## ROCK COUNTY HUMAN SERVICES BOARD MEETING

Wednesday, May 23, 2012 – 4:30 P.M.

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, May 23, 2012, in the 3<sup>rd</sup> Floor Conference Room in the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Phillip Owens, Supervisor; Kathy Kelm, Citizen Representative; Terry Thomas, Supervisor; Shirley Williams, Citizen Representative; Marvin Wopat, Supervisor; William Grahn, Supervisor; and Terry Fell, Supervisor.

**Committee Members Absent:** Sally Jean Weaver-Landers, Citizen Representative.

**Staff Present:** Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Steve Hegg, Accounting Supervisor; Carla Blackcoon, ES Manager; and Janet Hemauer, Substitute Care Worker.

**Others Present:** Steve Howland, County Board. Una Williams, daughter of Shirley Williams, Citizen Representative.

**Approval of Agenda:** Supervisor Thomas moved the agenda, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of May 9, 2012:** Supervisor Owens moved the minutes as presented, seconded by Supervisor Fell with unanimous approval. APPROVED.

**Citizen Participation:** Mr. Boutwell announced that Robert Fizzell had a heart attack shortly after he left the HSD Board. Thoughts are with him and a card will be sent.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Grahn moved the contracts, seconded by Citizen Representative Kelm. Ms. Mooren presented three contracts for approval. The contracts were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Hegg presented the bills for approval and responded to questions.

Interim Assist	1,586.87	Job Center	103,794.99
IDP	18,148.50		
CSP	719.01		
DMC	3,040.00		

Supervisor Owens moved to approve the bills, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Foster Parent Recognition:** Ms. Hemauer announced May is National Foster Care month. A Foster Parent celebration was held on May 8<sup>th</sup> to honor all Foster Parents, but especially to honor the Loomis Family. The Loomis's have been foster parents for 42 years. Throughout those years they served 78 children, some for days, some for years and others they adopted. They were always willing to serve in any capacity needed from regular foster care to respite. They would receive children any time of the day or night. They will be greatly missed. Ms. Hemauer honored them with a plaque she made with all the names of the children they served. She had asked them to attend this meeting to be recognized but they declined. Supervisor Thomas moved for a resolution to be completed recognizing the Loomis Family,

seconded by Supervisor Grahn. The resolution recognizing the Loomis family was unanimously approved. APPROVED.

Supervisor Owens moved to draft a letter to send to all the Foster Care families from the HSD Board thanking them and showing appreciation for all they do, seconded by Supervisor Wopat. The letter thanking foster parents was unanimously approved. APPROVED.

Supervisor Fell suggested contacting the Janesville Gazette and Beloit Daily News to report a story on the Loomis Family.

**Resolution to Upgrade One HSD Account Clerk Position to an Accountant Position:** Supervisor Fell moved the resolution, seconded by Supervisor Thomas. Ms. Mooren presented the resolution and explained this would have been done through the budget process but the position just became vacant. This upgraded position would be more helpful with fiscal analysis of the Rock County HSD \$50 million budget. This change should not impact the budget this year because of the vacancy time period and due to the employee leaving the position was at the five year rate. Ms. Mooren responded to questions from Citizen Representative Williams and Supervisor Owens. The resolution was unanimously approved. APPROVED.

**Annual Report:** Mr. Boutwell distributed the Rock County Human Services Department 2011 Annual Report final draft. He explained we have seen an increase in services to clients which is likely due to the economy. Mr. Boutwell recognized the support the Human Services Board has given throughout the year on making positive changes in the Department

The Juvenile Justice & Prevention Division went through significant changes both physically and programmatically in 2011. Staff were trained in Trauma Informed Care which has been successful and better for clients.

The ZIA report was completed within the Mental Health Division in conjunction with CJCC. The consultants found gaps in the system that we are trying to find ways to fill. We are using the Coordinated Services Team (CST) Model and it is working well in this area. The Crisis Unit successfully went mobile, which has helped law enforcement. We are also working on implementing a Crisis Stabilization Unit.

The CPS Division has accomplished great strides especially in the Assessment area. Ms. Brown, CPS Supervisors and Staff are doing a great job. They moved ahead with pilots for the Home Visiting Grant, the In-Home Safety Grant, the Data Leadership Grant, and the PRT Grant.

The LTS Division did not undergo many changes in 2011, but they are poised for change. The Division is in support of the Family Care migration and are waiting for the approval from the State to start an ADRC in conjunction with Family Care.

Supervisor Wopat asked about the Certified AODA position. Mr. Boutwell explained that is a position budgeted in 2012. Supervisor Wopat requested the AODA costs be separate from IDP.

Ms. Blackcoon explained 2011 was a year of change for the Economic Support Division. The Rock Change Center opened and expanded to other counties. The State contracted with LogisticCare for MA transportation in July 2011. As part of the biennial budget counties were directed to contract with multi-county consortia to provide Income Maintenance services. Rock County became lead agency for the seven county Southern Consortium. She added we will not be submitting a RFP for the W-2 program, and acknowledged more changes are coming.

Supervisor Wopat asked for feedback on the quality of services LogisticCare is providing to the Rock County community. Supervisor Thomas has heard complaints that clients are dropped off for appointments and left without transportation back home. Mr. Boutwell explained the State's contractor has taken over MA transportation and they pulled it from us. Supervisor Owens suggested reviewing the contract, and Mr. Boutwell assured that the contract is written for clients to receive two-way travel. Citizen Representative Williams requested the number of people using the service.

**Director's Report:** (Deputy Director)

• **ES/W-2 Caseload:**

The W-2 numbers are currently at 170 cases.

Mr. Boutwell explained the W-2 numbers are down and it does seem to be a seasonal trend. Citizen Representative Williams asked for W-2 caseload for the month of May going back 5 years.

Ms. Blackcoon explained the State Centralized Document Processing Unit is moving out of Dane County and coming to Janesville. Supervisor Owens questioned why job openings were not being filled.

Supervisor Wopat announced on June 7<sup>th</sup>, 1:00 p.m. to 4:00 p.m. there will be a Re-entry Fair at the Job Center. There will be vendors from 31 organizations.


Mr. Boutwell requested a picture of the HSD Board members.

**Committee Requests for Future Agenda Items:** Supervisor Grahn attended a Diversity class in Clinton and they conveyed concerns they have about transportation for services. Mr. Boutwell will talk to him about this to get a clearer understanding of the issues. Supervisor Grahn suggested meeting in different cities within the county.

Chair Knudson reminded everyone a July meeting will be held at the Eclipse Center.

**Next Meeting:** Wednesday, June 13, 2012 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Thomas motioned to adjourn, seconded by Supervisor Wopat with unanimous approval at 5:28 p.m.

  
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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**