



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD

Wednesday, July 10, 2013 – 4:30 p.m.

Rock County Health Care Center– 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 26, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Presentation on 2012 Annual Report
 - a. Overview on 2012 Annual Report – Ms. Klyve, Ms. Mooren
 - b. Mental Health/AODA Division – Ms. Flanagan
 - c. Child Protective Services Division – Ms. Brown
8. Director's Report *
 - Semi-Annual Report – Attendance at Conventions/Conferences
9. Committee Requests for Future Agenda Items
10. Next Meeting: Wednesday July 24, 2013 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
11. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

6/21/13

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0036_A1

G:\BUSINESS\CONTRACT\2013 Contracts\AODA\Crossroads

New Contract: ☒ or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department
Originating Department

Sara Mooren
Contact Person

x 8431
Phone

Contract with: Crossroads Counseling Center
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change from prior year</u>
Outpatient Group Counseling	\$25.00	Hour	NA
Outpatient Individual Counseling	\$35.00	Hour	NA
Urinalysis	\$10.00	Each	NA
Individual Therapy	\$60.00	Hour	New
Group Therapy	\$30.00	Hour	New
Individual Assessment	\$60.00	Hour	New
Individual Mental Health Therapy	\$85.00	Hour	New
OWI Staffing, Meetings, and Court	\$60.00	Hour	New

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

<u>36-3700-0000-62119</u>	AODA Block Grant - Other Contracted Services
<u>36-3704-0000-62119</u>	Intoxicated Driver Program - Other Contracted Services
<u>36-3703-0000-62119</u>	Intoxicated Driver Program Enhancement Grant - Other Contracted Services

Executive Summary:

The Human Services Department's Adopted 2013 Budget includes Federal, State, and Intoxicated Driver Program (IDP) funds to purchase AODA treatment services. This provider is one of many providers available for eligible clients to choose from. AODA treatment services are provided within the limits of available Federal, State, and IDP revenues. The Human Services Department is amending this contract to include assessments, therapy and meetings associated with providing services to OWI Court clients. All other rates and terms of the original contract will remain the same.

Were Bids or Quotations Solicited? ☐ Yes ☒ No

Covered by State Contract? ☐ Yes ☒ No

State Contract #

Contract will be signed by: ☐ County Board Chair
☒ Other? Who? Human Services Board Chair

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 7/1/13
Requested By Human Services Department
 Department

Transfer No. 13-22
Charmian Klyve
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3664-0000-67200 Description: Capital Improvement Current Balance: \$11,400	\$10,000	Account #: 36-3664-0000-62119 Description: Other Contracted Services	\$10,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We are prioritizing the use of YSC funds in 2013 and would like to re-direct a portion of our capital budget to cover WCCF costs.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HSD will be contracting with the same consultants (WCCF) that evaluated and provided recommendations for the Youth Services Center a few years ago. They will provide follow-up recommendations from that prior review and also review any current organizational issues and provide additional recommendations.

FISCAL NOTE:

Sufficient funds available for transfer. SB 07/03/13

ADMINISTRATIVE NOTE:

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☐ Governing Committee

☐ Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 02/20/13

INDEX OF ACCOUNTS

2013 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2013 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

05530702

Rock County - Production

07/01/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3							
3636030000-64604	PROGRAM EXPENSE	0.00 100.0%	-125.0	0.00	125.00		
3636033024		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			125.00	125.00
			CLOSING BALANCE		0.00		
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00 0.0%	60.0	0.01	95,861.99		
3636341814		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			-60.00	-60.00
			CLOSING BALANCE		95,921.99		
19							
3636360000-64604	PROGRAM EXPENSE	7,804.00 1.4%	-117.0	0.01	7,921.05		
3636360000		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			117.06	117.06
			CLOSING BALANCE		7,803.99		
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00 9.1%	-136.2	-1,330.37	17,416.62		
3636465016		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			136.25	136.25
			CLOSING BALANCE		17,280.37		
49							
3637130000-64604	PROGRAM EXPENSE	14,134.00 1.7%	-254.0	0.00	14,388.00		
3637132013		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			254.00	254.00
			CLOSING BALANCE		14,134.00		
	SHELTER PLUS		PROG-TOTAL-PO			572.31	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$572.31
 INCURRED BY SHELTER PLUS CARE. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DATE

CHAIR

SS-SHELTER PLUS

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Rock County - Production

07/01/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1 3636000000-64201 3636000000	CONVENTION EXP P1302228-PO# 07/01/13 -VN#052776	6,755.00 0.3%	-375.0	400.00	6,730.00	375.00	375.00
					CLOSING BALANCE	6,355.00	
2 3636020000-62400 3636020000	R & M SERV P1300590-PO# 07/01/13 -VN#026293	28,800.00 8.7%	-1,265.0	-1,265.06	31,330.13	1,265.07	1,265.07
					CLOSING BALANCE	30,065.06	
2 3636020000-63100 3636020000	OFC SUPP & EXP 07/01/13 -VN#044093	85,282.00 7.6%	-1,249.6	-5,238.11	91,769.75	20.66	
3636020000	P1302110-PO# 07/01/13 -VN#033353					47.46	
3636020000	P1300578-PO# 07/01/13 -VN#012412					23.00	
3636020000	P1300588-PO# 07/01/13 -VN#014534					89.97	
3636020000	P1301522-PO# 07/01/13 -VN#048467					352.00	
3636020000	P1300596-PO# 07/01/13 -VN#048467					487.96	
3636020000	P1300596-PO# 07/01/13 -VN#048467					50.60	
3636020000	P1300596-PO# 07/01/13 -VN#048467					24.87	
3636020000	P1300596-PO# 07/01/13 -VN#048467					107.07	
3636020000	P1300596-PO# 07/01/13 -VN#048467					33.69	
3636020000	P1300596-PO# 07/01/13 -VN#048467					12.36	1,249.64
					CLOSING BALANCE	90,520.11	
3 3636030000-64605 3636030000	NON-REIMB EXP P1300595-PO# 07/01/13 -VN#041569	1,000.00 40.4%	-46.8	-357.34	1,404.15	46.81	46.81
					CLOSING BALANCE	1,357.34	
3 3636030000-64908 3636033020	CONTRIBUTIONS 07/01/13 -VN#049692	8,000.00 1.4%	-115.8	0.00	8,115.86	115.86	115.86
					CLOSING BALANCE	8,000.00	
4 3636040000-64604 3636040000	PROGRAM EXPENSE P1300593-PO# 07/01/13 -VN#035939	2,000.00 14.5%	-54.0	-236.62	2,290.62	54.00	54.00
					CLOSING BALANCE	2,236.62	
11 3636340000-63300 3636340000	TRAVEL 07/01/13 -VN#T36459	165,000.00 0.0%	-23.7	0.00	165,023.73	23.73	23.73
					CLOSING BALANCE	165,000.00	
11 3636340000-64200 3636340000 3636340000 3636340000	TRAINING EXP P1302205-PO# 07/01/13 -VN#032461 P1302086-PO# 07/01/13 -VN#032461 P1302224-PO# 07/01/13 -VN#032461	18,096.00 1.6%	-500.0	200.00	18,396.00	240.00 240.00 20.00	500.00
					CLOSING BALANCE	17,896.00	

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.2%	-266.0	0.01	96,188.06	
3636341395	P1302275-PO# 07/01/13 -VN#035603			HOARD, LISA		160.00	
3636341814	P1300581-PO# 07/01/13 -VN#013019			GREGG INVESTIGATIONS INC		35.00	
3636341814	P1300581-PO# 07/01/13 -VN#013019			GREGG INVESTIGATIONS INC		45.00	
3636341814	P1300583-PO# 07/01/13 -VN#013607			JANESVILLE GAZETTE INC		26.07	266.07

12							
	CLOSING BALANCE				95,921.99		
3636370000-64604	PROGRAM EXPENSE	5,650.00	12.8%	-725.0	0.00	6,375.00	
3636370000	P1302277-PO# 07/01/13 -VN#051929			PREVENT CHILD ABUSE AMERICA		725.00	725.00

15							
	CLOSING BALANCE				5,650.00		
3636410000-64604	PROGRAM EXPENSE	294,864.00	37.4%	-920.1	111,433.83	184,350.35	
3636412570	P1302329-PO# 07/01/13 -VN#038867			PARTNERS IN PREVENTION		378.03	
3636415014	P1301415-PO# 07/01/13 -VN#040172			ORION FAMILY SERVICES		542.15	920.18

18							
	CLOSING BALANCE				183,430.17		
3636460000-62119	OTHER SERVICES	225,222.00	6.2%	-14,000.0	0.00	239,222.00	
3636460000	P1302346-PO# 07/01/13 -VN#052774			FFT LLC		14,000.00	14,000.00

18							
	CLOSING BALANCE				225,222.00		
3636460000-62176	LABORATORY	3,600.00	43.8%	-241.0	-1,337.04	5,178.04	
3636460000	P1300593-PO# 07/01/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		217.00	
3636460000	P1300593-PO# 07/01/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		24.00	241.00

18							
	CLOSING BALANCE				4,937.04		
3636460000-64604	PROGRAM EXPENSE	15,950.00	10.8%	-393.9	-1,330.37	17,674.36	
3636460000	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		325.28	
3636460000	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		68.71	393.99

18							
	CLOSING BALANCE				17,280.37		
3636460000-62119	OTHER SERVICES	225,222.00	0.2%	-504.5	0.00	225,726.51	
3636465009	P1302229-PO# 07/01/13 -VN#052774			FFT LLC		504.51	504.51

18							
	CLOSING BALANCE				225,222.00		
3636460000-64604	PROGRAM EXPENSE	15,950.00	9.2%	-152.3	-1,330.37	17,432.74	
3636465016	07/01/13 -VN#042918			DOBSON, BENJAMIN		10.00	
3636465016	07/01/13 -VN#052798			HROBSKY, CHAD		10.00	
3636465016	P1300588-PO# 07/01/13 -VN#014534			MENARDS		40.87	
3636465016	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		21.10	
3636465016	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		70.40	152.37

	CLOSING BALANCE				17,280.37		
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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
26 3636640000-61915	CERT/LIC/OTHER	1,870.00 6.5%	-122.0	0.00	1,992.00		
3636640000	P1302290-PO# 07/01/13 -VN#030413			OCCUPATIONAL HEALTH CENTER		22.00	
3636640000	P1302290-PO# 07/01/13 -VN#030413			OCCUPATIONAL HEALTH CENTER		57.00	
3636640000	P1302290-PO# 07/01/13 -VN#030413			OCCUPATIONAL HEALTH CENTER		43.00	122.00
	CLOSING BALANCE				1,870.00		
26 3636640000-62119	OTHER SERVICES	10,000.00 69.0%	-612.5	-6,287.74	16,900.24		
3636640000	P1300576-PO# 07/01/13 -VN#032251			COUNTRY NURSES		271.00	
3636640000	P1300576-PO# 07/01/13 -VN#032251			COUNTRY NURSES		341.50	612.50
	CLOSING BALANCE				16,287.74		
26 3636640000-63400	OPERATING SUPPLI	32,145.00 10.2%	-1,824.6	-1,454.73	35,424.37		
3636640000	P1300588-PO# 07/01/13 -VN#014534			MENARDS		224.44	
3636640000	P1302191-PO# 07/01/13 -VN#014925			NORIX GROUP INC		163.00	
3636640000	P1302191-PO# 07/01/13 -VN#014925			NORIX GROUP INC		641.25	
3636640000	P1302191-PO# 07/01/13 -VN#014925			NORIX GROUP INC		519.75	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		7.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		13.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		11.79	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		39.99	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		12.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		20.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		24.99	
3636640000	P1301800-PO# 07/01/13 -VN#052674			S AND S		19.61	
3636640000	P1300596-PO# 07/01/13 -VN#048467			STAPLES ADVANTAGE		125.86	1,824.64
	CLOSING BALANCE				33,599.73		
26 3636640000-64200	TRAINING EXP	3,600.00 1.2%	-45.0	0.00	3,645.00		
3636640000	07/01/13 -VN#042917			GERBER, CARRIE		45.00	45.00
	CLOSING BALANCE				3,600.00		
27 3636660000-64200	TRAINING EXP	2,685.00 9.6%	-518.9	260.04	2,943.86		
3636660000	07/01/13 -VN#035800			HARE, STEPHEN		25.00	
3636660000	P1302199-PO# 07/01/13 -VN#042347			JOURNEYWORKS PUBLISHING		493.90	518.90
	CLOSING BALANCE				2,424.96		
31 3636740000-64604	PROGRAM EXPENSE	2,298,638.00 0.0%	-279.0	0.00	2,298,917.00		
3636741408	P1300588-PO# 07/01/13 -VN#014534			MENARDS		279.00	279.00
	CLOSING BALANCE				2,298,638.00		
37 3636860000-62119	OTHER SERVICES	237,108.00 40.8%	-319.0	97,174.01	140,252.99		
3636860000	P1300580-PO# 07/01/13 -VN#046006			GENESIS BEHAVIORAL SERVICES IN		319.00	319.00
	CLOSING BALANCE				139,933.99		

SS-DETOX

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
40							
3636890000-64200	TRAINING EXP	4,050.00 49.8%	-2,018.0	0.00	6,068.00		
3636890000	P1302260-PO# 07/01/13 -VN#045282			CRISIS PREVENTION INSTITUTE IN		2,018.00	2,018.00
				CLOSING BALANCE	4,050.00		
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00 77.9%	-4,852.2	168,503.72	46,348.56		
3636890000	07/01/13 -VN#049612			AZURA HARBOR HOLDINGS LLC		3,824.18	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		80.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		40.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		153.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		160.00	
3636890002	07/01/13 -VN#042333			PINE TREE INN		45.00	
3636890002	07/01/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		250.00	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		26.72	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		13.15	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		11.11	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		140.85	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		19.42	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		58.85	
3636890004	07/01/13 -VN#010634			WALGREENS		30.00	4,852.28
				CLOSING BALANCE	41,496.28		
41							
3636900000-62170	PHYSICIAN/OTHER	142,920.00 24.4%	-2,388.2	-32,555.69	177,863.95		
3636900000	P1300573-PO# 07/01/13 -VN#052289			PSYCHOLOGY CLINIC INC, THE		530.00	
3636900000	P1301256-PO# 07/01/13 -VN#017904			KAYE PHD, DR MICHAEL		1,196.46	
3636900000	P1300586-PO# 07/01/13 -VN#030410			MARCUS, JEFFREY		661.80	2,388.26
				CLOSING BALANCE	175,475.69		
41							
3636900000-64200	TRAINING EXP	12,540.00 2.0%	-259.9	0.01	12,799.97		
3636900000	P1302204-PO# 07/01/13 -VN#038452			CMI EDUCATION INSTITUTE INC		259.98	259.98
				CLOSING BALANCE	12,539.99		
44							
3636940000-62119	OTHER SERVICES	46,500.00 12.7%	-5,923.1	0.00	52,423.10		
3636940000	P1302330-PO# 07/01/13 -VN#038867			PARTNERS IN PREVENTION		5,923.10	5,923.10
				CLOSING BALANCE	46,500.00		
50							
3637060000-64604	PROGRAM EXPENSE	300,000.00 0.1%	-170.2	-140.99	300,311.22		
3637061206	07/01/13 -VN#049692			COTTINGTON, AMY		170.23	170.23
				CLOSING BALANCE	300,140.99		
55							
3637300000-62400	R & M SERV	71,297.00 21.6%	-4,359.7	19,800.99	55,855.76		
3637300000	P1302345-PO# 07/01/13 -VN#028010			PER MAR SECURITY SERVICES		86.00	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		234.00	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		937.75	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		3,102.00	4,359.75

Account Number	Name		Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
55				CLOSING BALANCE		51,496.01		
3637300000-63100	OFC SUPP & EXP	12,000.00	7.1%	-426.9	-435.88	12,862.85		
3637300000	P1300596-PO# 07/01/13 -VN#048467			STAPLES ADVANTAGE			426.97	426.97
				CLOSING BALANCE		12,435.88		
	JOB CENTER			PROG-TOTAL-PO			44,952.84	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$44,952.84 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD _____

DATE _____ CHAIR _____

SS-JOB CENTER

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604 3636341724	PROGRAM EXPENSE	95,922.00 0.2%	-250.0	0.01	96,171.99	250.00	250.00
		07/02/13 -VN#035740	CADD, PEGGY				
			CLOSING BALANCE		95,921.99		
3636380000-64604 3636381722 3636381722	PROGRAM EXPENSE	3,818,021.00 0.0%	-376.7	0.00	3,818,397.70	142.72 233.98	376.70
		07/02/13 -VN#042153 07/02/13 -VN#042153	LOVEALL, LEE LOVEALL, LEE				
			CLOSING BALANCE		3,818,021.00		
		SC CPS	PROG-TOTAL-PO			626.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$626.70
INCURRED BY SUBSTITUTE CARE-CPS. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DATE

CHAIR

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, July 10, 2013**

HSD MANAGEMENT TEAM MEETING – June 25, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **2014 Building/Office Improvements**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – July 2, 2013

Meeting Cancelled.
