



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, April 24, 2013 – 4:30 P.M.**

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**Call to Order:** Vice Chair Weaver-Landers called the meeting to order at 4:30 p.m. on Wednesday, April 24, 2013, in Room D/E at the Rock County Job Center, Janesville, Wisconsin.

**Committee Members Present:** Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Thomas, Supervisor; Ashley Kleven, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Brian Knudson, Supervisor; Marvin Wopat, Supervisor; Phillip Owens, Supervisor; and Shirley Williams, Citizen Representative;

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Steve Hegg, Billing Supervisor; Sandy Brown, CPS Manager; and Patrick Singer, TRQM Manager.

**Others Present:** Steve Howland, County Board Supervisor.

**Approval of Agenda:** Supervisor Grahn moved the agenda, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of April 10, 2013:** Supervisor Fell moved the minutes to the floor, seconded by Citizen Representative Kleven. Supervisor Thomas requested to correct the name spelling on page 3 to Janis Ringhand. The minutes were unanimously approved. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Grahn moved the encumbrance and transfers, seconded by Supervisor Fell. Ms. Mooren presented an encumbrance and two transfers. The encumbrance and transfers were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Hegg presented the bills for approval and responded to questions. Supervisor Thomas asked when the courthouse will be correcting the year to date totals on the printouts. Mr. Hegg stated the Finance Department is working on the issue but it is unknown when it will be fixed.

Job Center	115,278.59
Interim Assist	1,765.64
IDP	1,846.25

Supervisor Thomas moved the bills, seconded by Supervisor Fell with unanimous approval. APPROVED.

**Resolution to Recognize Administrative Professionals:** Supervisor Grahn moved the resolution to the floor, seconded by Citizen Representative Kleven. Mr. Singer presented the resolution and advised today is Administrative Professional's Day. This is a resolution that is brought to the Board annually to recognize the significant number of support staff in the Department. Many support staff

are the first contact with the public and do an excellent job working with clients. The resolution was unanimously approved. APPROVED.

**Report on CPS KidStat and QSR:** Ms. Brown distributed three handouts. The first hand out was a graph from the State Quality Service Review completed recently that showed the overall practice indicator and how Rock County is now at 100% in Ongoing. Ms. Brown is pleased the CPS Division is continuing to improve and the State is recognizing them.

The second handout was the KidStat report from the Division of Safety and Permanence. This report is a comparison of all the counties in the state. She is very proud of the Rock County CPS Division because they are meeting most of the performance standards. This data is very important to the State and Rock County CPS is doing an excellent job.

The third handout was a color coded chart showing different performance measures and Rock County at 98.8% for Initial Assessment Timeliness.

Mr. Boutwell and Ms. Klyve expressed they are very proud of the CPS Division. Supervisors Grahn and Thomas expressed praise as well.

**Update on Family Care:** Ms. Klyve distributed the WCHSA handout shared with legislators and a copy of a letter sent by legislators to Secretary Rhoades requesting release of the Rock County LTS functional screens. A few months ago the HSD Board gave approval for Care WI to complete a data analysis on Family Care for Rock County. We have requested data from the State DHS on the LTS functional screen that would help Care WI with their analysis, but we have not received a response yet. Apparently we are not the only Consortium experiencing this problem. We requested help from the Wisconsin Delegation, and they sent a letter to the office of DHS requesting this data for us.

Care WI indicated they will come to the HSD Board meeting tentatively on June 26<sup>th</sup> to give a presentation on Family Care and share preliminary data.

Mr. Boutwell advised at the last HSD Board meeting the Board supported sending a letter to the State using the LTS and Developmental Disabilities Board wait list names. The Developmental Disabilities Board was concerned about a reduction in services if we went to Family Care so we decided not to send the letter. The Developmental Disabilities Board and Human Services are interested in the financial aspects of Family Care and if it will be cost neutral. Supervisor Thomas is concerned about cost and keeping the level of service we have now.

**Director's Report:**

- Ms. Klyve distributed a memorandum about the impact of the State Budget and Affordable Care Act on the Southern Consortium.
- The State will have counties implement PPACA starting in October on IM cases requiring reviews and when determining eligibility. ES staff will be using Tax Forms for determining eligibility but the State has not provided any training yet.
- There will be an increase in IM funding and a significant increase in caseloads due to PPACA. Ms. Klyve distributed a handout on the Southern IM Consortium proposed additional PPACA IM funding. We have talked with Mr. Knutson and Mr. O'Connell about adding positions to ES as a result of the workload increase.
- Mr. Boutwell added we are asking for a additional positions. Statewide there will be a need for Economic Support workers, so neighboring counties will be competing for workers. The ES positions are paraprofessional positions.

**Committee Requests for Future Agenda Items:** None.

**Next Meeting:** Wednesday, May 8, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Fell motioned to adjourn, seconded by Supervisor Grahn with unanimous approval at 5:11 p.m.

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Jodi Parson, Administrative Secretary

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**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

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