



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, September 25, 2013 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, September 25, 2013, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Fell, Supervisor; Shirley Williams, Citizen Representative; Ashley Kleven, Citizen Representative; and Phillip Owens, Supervisor.

Committee Members Absent: Marvin Wopat, Supervisor; and Terry Thomas, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Lance Horozewski, JJ&P Manager; Jenna Singer, Diversion Supervisor; Kate Flanagan, MH/AODA Manager; and Rebecca Rudolph, AODA Coordinator.

Others Present: Kevin Anderson, Potter Lawson.

Approval of Agenda: Supervisor Owens moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Owens requested to amend the agenda and move agenda item #10 after item #6. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 11, 2013: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

Citizen Participation: Mr. Horozewski introduced Jenna Singer, the new Diversion Supervisor. Ms. Singer worked with the Professional Services Group a Human Services contractor in Kenosha County, Wisconsin.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved the contract, seconded by Supervisor Owens. Ms. Mooren presented seven contracts for approval and responded to questions. The contracts were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions. Supervisor Owens asked questions about the ADRC accounts and transferring funds. Ms. Mooren advised this was the first year we created a budget for the ADRC. She is tracking ADRC accounts and trends every month to better budget for the next year. Mr. Zuehlke followed up with Supervisor Owens on a question from the last meeting. The Janesville/Beloit Transit tokens will be logged to track usage.

Admin	77,731.80
Interim Assist	597.09
AODA	39,144.63

Supervisor Grahn moved the bills, seconded by Supervisor Fell. The bills were unanimously approved. APPROVED.

Approval of the Schematic Design for the YSC Outdoor Recreational Yard: Mr. Boutwell introduced Kevin Anderson from Potter Lawson. Mr. Anderson presented and distributed material on the schematic design for the YSC recreational yard.

The recreational yard area will be separated by both sight and sound from the jail. The area will be 10,000 square feet with a proposed metal panel fence 15 feet in height. It will include a half court for basketball, an exercise equipment area, a program area with two picnic tables, a garden area, and equipment shed. There will be a water fountain that will be able to connect to a hose for watering the garden. Grading will be done to remove water, along with electrical and fiber optics lines. There will be security cameras and parameter lighting.

Supervisor Owens had concerns about the soil remediation and Mr. Anderson advised that issue will be addressed in the next phase.

Mr. Anderson advised the project would take six to eight weeks from start to finish. The estimated cost was approximately \$680,000. Supervisor Grahn moved approval of the schematic design for the YSC outdoor recreational yard, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Presentation on OWI Court: Ms. Flanagan distributed a handout and explained a year ago the goal was to start a Rock County OWI Treatment Court program. Ms. Rudolph is our representative on the OWI team collaborating with the court system and others to provide the program.

The OWI court has been in existence for eleven months. Ms. Rudolph explained this program is for OWI third time offenders who meet certain eligibility criteria. They are currently serving 21 participants at this time. The average length of time in the program is 18 months. Rock Valley provides case management and Cross Roads provides counseling for individuals in the OWI Treatment Court program.

Ms. Flanagan advised there are three separate functions to the OWI Court program and moving forward we wish to bring these functions in house to better provide coordinated care. A resolution will be presented next that will help Rock County move toward that goal. Ms. Flanagan responded to questions.

Resolution Creating One Bachelor Level Case Manager Position and One Master Level Social Worker Position and Amending the 2013 Budget: Supervisor Grahn moved the resolution to the floor, seconded by Supervisor Fell. Ms. Flanagan presented the resolution creating one Bachelor Level Case Manager position and one Master Level Social Worker position and amending the 2013 budget.

Ms. Klyve advised that anticipating approval of the resolution for these positions, the two positions were included in the 2014 Human Services Department budget. The resolution was unanimously approved. APPROVED.

Resolution Authorizing Acceptance of Justice and Mental Health Collaboration Grant Program Funds and Amending the 2013 Budget: Supervisor Owens moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Flanagan explained we applied for a Justice and Mental Health Collaboration grant recommended by the Behavioral Health Redesign Steering Committee.

The funds will be used for people who are incarcerated with identified mental health issues and arrangements made to provide intensive case management for them before they are released from jail.

This was an in-depth application process and the Mental Health Division worked together with the Sheriff's Department to apply for this grant. The Behavioral Health Redesign Steering Committee

will oversee the program, and Human Services will manage the budget. The resolution was unanimously approved. APPROVED.

Director's Report: Ms. Klyve advised the 2014 HSD Budget will be presented to the HSD Board on October 23, 2013.

Mr. Knutson presents the County Budget to the County Board on October 10, 2013.

On September 26, 2013, the Department will make a presentation on ACA to the County Board.

Mr. Boutwell advised ACA information is in the Messenger and Janesville Gazette. It is still unknown what the insurance premium costs will be for people in the Marketplace, but there will be four levels of premiums.

Ms. Klyve advised that the Wisconsin State Journal reported that the State sent Wyalusing Academy a notice revoking their RCC license. They have appealed. Rock County has two youth placed at Wyalusing Academy and we are working on placing them elsewhere.

Requests for Future Agenda Items: Mr. Knudson suggested the Board members start thinking about an alternative date for the second HSD Board meeting which falls on December 25, 2013.

Ms. Williams requested a presentation on the impact ACA has on staff at the end of January.

Ms. Klyve advised benefits for the Elderly, Blind and Disabled will stay the same. Clients may come into the ADRC to talk to workers face to face.

Next Meeting: Wednesday, October 9, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 5:34 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD