



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, October 23, 2013 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:33 p.m. on Wednesday, October 23, 2013, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Fell, Supervisor; Terry Thomas, Supervisor; and Phillip Owens, Supervisor.

Committee Members Absent: Marvin Wopat, Supervisor; Shirley Williams, Citizen Representative; and Ashley Kleven, Citizen Representative.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Sandy Brown, CPS Manager; Tricia Stilen, CPS Social Worker; and Lance Horozewski, JJ&P Manager.

Others Present: Wayne Gustina, County Board Supervisor. Steve Howland, County Board Supervisor.

Approval of Agenda: Supervisor Thomas moved the agenda to the floor, seconded by Supervisor Owens with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of October 9, 2013: Supervisor Fell moved the minutes to the floor, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Owens moved the contract and encumbrance to the floor, seconded by Supervisor Fell. Ms. Mooren presented one contract and one encumbrance for approval. Ms. Mooren responded to questions. The contracts were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist	927.71	SubCare	1,153.05
AODA	37,763.00	Intern Assist	820.00
Admin	31,843.82		

Citizen Representative Weaver-Landers moved the bills, seconded by Supervisor Thomas. The bills were unanimously approved. APPROVED.

Praise and Recognition – CPS: Ms. Brown introduced Tricia Stilen, who took over the Student Intern Program about a year ago from the CPS Trainer. Ms. Brown recognized Ms. Stilen for her work overseeing the program and explained the program is flourishing.

Ms. Stilen does enjoy leading the program and looks at it as a great opportunity to expand her skills. When she started with the Intern Program, Rock County was working with UW-Whitewater and UW-

Madison and since we have added Upper Iowa University and Edgewood College to the program. Mr. Boutwell has been instrumental in assisting in working through contracts with the additional two schools.

Ms. Stilen puts together two binders for each student. One binder for the student agreements, licenses, and evaluations, and another for the Social Work standards that the student keeps.

Supervisor Grahn and Supervisor Owens asked about getting more minorities into the Intern Program. Ms. Stilen and Mr. Boutwell advised the process requires that schools recommend interns to Rock County.

Approval of 2014 Human Services Department Budget: Ms. Klyve presented a power point on the 2014 HSD budget. The budget includes 15 ACA positions in ES, all the ADRC positions and two FTE's for continuation of the OWI court initiatives starting late in 2013.

The total budget is \$59,869,031, with the total county tax levy of \$19,734.879. Therefore, the levy increase is \$348,269 or 1.8%. Receiving State ACA funding and State funding of the ADRC were favorable factors for this budget. Keeping low corrections numbers and maintaining lower substitute care numbers has also been beneficial as well.

The Interim Assistance Program will end on December 31, 2013. As a result of modifications made by the Social Security Administration relating to the backdating of the SSI claims, the County is no longer able to recoup the county's Interim Assistance payment to individuals.

The budget initiatives include the YSC ACTIONS program, implementation of the FFCM for Juvenile Justice and Child Protective Services; Functioning Family Therapy becoming fully operational, CCS implementation, continued crisis mobility and crisis stabilization keeping high cost placements down; and the Human Services Department reorganization.

Ms. Klyve explained the reorganization consists of the consolidation of seven Divisions down to five. To achieve the consolidation, Juvenile Justice and Child Protective Services will combine into one Integrated Children/Youth and Families Division. The TRQM Division will transfer into the Fiscal Division with support staff transferring into the program divisions.

The reorganization will be an evolving ongoing process from budget passage until March 1, 2014. The hiring process commences after the budget passes and positions start after January 1, 2014. Ms. Klyve responded to questions. Board members made positive comments on the changes and improvements in the Human Services Department relating to the reorganization. Supervisor Thomas moved the budget approval to the floor, seconded by Supervisor Fell with unanimous approval. APPROVED.

Director's Report: Ms. Klyve advised that Mr. Boutwell and Mr. Singer will be going to a State meeting on the week of November 11th to work with a CPS Data Creation Process Design Team. Secretary Anderson has also asked Rock County to come to the State on December 4th to present what we are doing in terms of meeting performance goals and outcomes and how we track data. It will be a lengthy process of at least 60 hours, a half day every other week for a few months.

Rock County has been given the Post Reunification Grant. Rock County is in the first group to receive the grant along with Jefferson County and one other County for the South Central region. A certain portion of grant dollars will be to assist families and some funding will help reimburse us for the additional time workers will be spending on the grant.

Ms. Klyve advised we are experiencing a great need for Foster families and it has been hard recruiting families. She distributed foster care program business cards and asked the Board to share them with families that might be interested. Supervisor Fell suggested advertising in the newspapers for foster families.

Committee Requests for Future Agenda Items: Supervisor Owens suggested Family Care as a future agenda item for discussion.

Supervisor Grahn asked for an update on ACA. Ms. Klyve advised the federal website is not fixed yet but when it does get fixed we may get an increase in calls. The automatic calls started last week notifying individuals to sign up. We do not have the ability to actually process the held cases until November 18th, and are planning accordingly for increased workloads at that time.

Supervisor Owens reported on the Capitol visit with Legislators that he and Mr. Boutwell attended earlier in the day. The meetings went well and there were positive results from everyone. The primary issue was transferring jurisdiction for seventeen year olds back to the juvenile system and not being properly funded. The second issue was the treatment and alternatives division programs which everyone recognized is valuable, so we asked for support. The last issue involved the current special tax the county pays when the city decides to raise a building. We want to change this to a special assessment where the city will pay for the tearing down of the building not the county. There was a positive response on all three issues and good bipartisan support.

Next Meeting: Wednesday, November 13, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Owens motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:36 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD