



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, May 10, 2017 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of April 26, 2017 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. Review of Bills * – Mr. Zuehlke
8. Resolution To Recognize Rock County Foster Families * – Ms. Salava
9. Report on Quality Control Measures and Contract Monitoring – Ms. Mooren, Mr. Winkler
10. Resolution Recognizing Mental Health Awareness Month *– Mr. Winkler
11. Awarding Contract for Drug Testing Services to Avertest * – Mr. Winkler
12. Resolution Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and Technology for the CCS Project *– Mr. Boutwell
13. **Next Meeting: Wednesday, May 24, 2017 at 4:30 p.m. at the Rock County Health Care Center, in the 3rd Floor Conference Room, Janesville, Wisconsin.**
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

DB

4/21/17

Rock County Human Services Contract Review Cover Sheet

Date: 4/20/17

Contract with: Trivium LLC DBA Crossroads Counseling Center

Contract Start Date: 01/01/17 Expiration Date: 12/31/17

Executive Summary: Jefferson, Rock and Walworth Counties provide regionalized CCS services and therefore engage in joint contracts with multiple CCS providers. Regional rates are determined by the qualifications of the provider. The number of clients approved for services with each provider will determine the actual amount of each contract.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Service Facilitation/Planning (Master)	\$108.00	Hour	2.9%
Psychotherapy/Psychoeducation (Master)	\$108.00	Hour	2.9%
Diagnostic Evaluations (Master)	\$108.00	Hour	2.9%
Medication Management	\$175.00	Hour	N/A

Contract # HSD-2017-0027 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2017 Program: CCS Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3707-0000-64604 CCS Program Expense

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

03 -

4/20/17

Rock County Human Services Contract Review Cover Sheet

Date: 4/20/2017

Contract with: Lutheran Social Services of WI and Upper MI, Inc.

Contract Start Date: 01/01/17 Expiration Date: 12/31/17

Executive Summary: Jefferson, Rock and Walworth Counties provide regionalized CCS services and therefore engage in joint contracts with multiple CCS providers. Regional rates are determined by the qualifications of the provider. The number of clients approved for services with each provider will determine the actual amount of each contract.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Service Facilitation/Planning (Master)	\$121.00	Hour	10%
Psychotherapy/Psychoeducation (Master)	\$121.00	Hour	10%
Wellness Management (Master)	\$121.00	Hour	10%

Contract # HSD-2017-0033 New Contract: Yes Amendment/Addendum: _____

E-Contract Location: Year: 2017 Program: CCS Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3707-0000-64604 CCS Program Expense

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required? No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

COMMITTEE REVIEW REPORT FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3602-0000-62119	OTHER SERVICES					
36-3602-0000		P1700395	02/28/2017	CHANGE HEALTHCARE SOLUTIONS LL	238.00	
36-3602-0000		P1700434	03/13/2017	OFFICE PRO INC	78.86	
OVERHEAD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		28,377.00	2,669.85	0.00	316.86	25,390.29
36-3602-0000-62400	R & M SERV					
36-3602-0000		P1700441	03/01/2017	PITNEY BOWES INC	1,279.56	
OVERHEAD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		21,765.00	0.00	0.00	1,279.56	20,485.44
36-3602-0000-63100	OFC SUPP & EXP					
36-3602-0000		P1700351	03/07/2017	AARONS LOCK AND SAFE INC	35.82	
36-3602-0000		P1700434	03/09/2017	OFFICE PRO INC	1,019.20	
36-3602-0000		P1700536	03/28/2017	E AND D WATER WORKS INC	40.50	
OVERHEAD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		82,500.00	17,840.52	1,770.00	1,095.52	61,793.96
36-3602-0000-63200	PUBL/SUBCR/DUES					
36-3602-0000		P1701296	03/15/2017	WISCONSIN COUNTY HUMAN SERVICE	2,000.00	
OVERHEAD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		3,900.00	68.85	0.00	2,000.00	1,831.15
36-3602-0000-68010	EXP.ALLOCATIONS					
36-3602-0000		P1700406	04/05/2017	JP MORGAN CHASE BANK NA	8,067.00	
36-3602-0000		P1700447	03/31/2017	PACKAGE PRO EXPRESS DELIVERY I	3,515.90	
OVERHEAD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		0.00	(1,055.64)	3,537.41	11,582.90	(14,064.87)
36-3603-0000-64605	NON-REIMB EXP					
36-3603-5047		P1701372	03/09/2017	BEST EVENTS	619.50	
36-3603-5051			03/22/2017	THOMPSON,JENNIFER	52.48	
36-3603-5053		P1701372	03/09/2017	BEST EVENTS	619.50	
SPECIAL HSD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		6,500.00	125.28	0.00	1,291.48	5,083.24
36-3603-0000-64908	CONTRIBUTIONS					
36-3603-3015		P1701441	04/06/2017	WINDY CITY DUELING PIANOS	1,000.00	
SPECIAL HSD		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		8,000.00	1,319.16	129.00	1,000.00	5,551.84
36-3604-0000-62119	OTHER SERVICES					
36-3604-0000		P1701226	03/08/2017	CITY OF JANESVILLE	13,714.56	
ECONOMIC SUPPORT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		34,902.00	(13,714.56)	0.00	13,714.56	34,902.00
36-3604-0000-62176	LABORATORY					

COMMITTEE REVIEW REPORT FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3604-0000		P1700444	02/28/2017	REDWOOD TOXICOLOGY LABORATORY	83.18	
ECONOMIC SUPPORT		Budget 1,400.00	YTD Exp 272.84	YTD Enc 0.00	Pending 83.18	Closing Balance 1,043.98
36-3605-0000-62119	OTHER SERVICES					
36-3605-0000		P1700408	03/31/2017	LANGUAGE LINE SERVICES	648.73	
IM CONSORTIUM		Budget 3,126,632.00	YTD Exp 542,224.93	YTD Enc 0.00	Pending 648.73	Closing Balance 2,583,758.34
36-3610-0000-62119	OTHER SERVICES					
36-3610-5025		P1700374	03/28/2017	COMMUNITY COORDINATED CHILD CA	3,603.08	
CHILD CARE		Budget 49,106.00	YTD Exp 10,024.00	YTD Enc 0.00	Pending 3,603.08	Closing Balance 35,478.92
36-3614-0000-62119	OTHER SERVICES					
36-3614-0000		P1700383	03/31/2017	ENERGY SERVICES INC	37,522.90	
LIHEAP		Budget 490,394.00	YTD Exp 55,624.78	YTD Enc 0.00	Pending 37,522.90	Closing Balance 397,246.32
36-3634-0000-62119	OTHER SERVICES					
36-3634-5011		P1700317	03/31/2017	FIRST CONGREGATIONAL UNITED CH	514.50	
36-3634-5011		P1700319	03/31/2017	ST JOHNS EVANGELICAL LUTHERAN	535.00	
36-3634-5031		P1700384	02/28/2017	FAMILY SERVICE ASSOCIATION	1,666.66	
36-3634-5042		P1700394	03/07/2017	HEALING HEARTS FAMILY COUNSEL	350.00	
CPS		Budget 122,870.00	YTD Exp 18,305.01	YTD Enc 4,050.00	Pending 3,066.16	Closing Balance 97,448.83
36-3634-0000-62176	LABORATORY					
36-3634-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	3,697.14	
36-3634-0000		P1700448	02/23/2017	REDWOOD BIOTECH	12.23	
CPS		Budget 28,000.00	YTD Exp 6,622.36	YTD Enc 0.00	Pending 3,709.37	Closing Balance 17,668.27
36-3634-0000-62503	INTERPRETER FEES					
36-3634-0000		P1700512	03/20/2017	SWITS LTD	313.10	
CPS		Budget 35,000.00	YTD Exp 1,536.75	YTD Enc 0.00	Pending 313.10	Closing Balance 33,150.15
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1700524	03/14/2017	UNIVERSITY OF WISCONSIN MADISO	760.00	
36-3634-0000		P1701315	03/22/2017	WISCONSIN JUVENILE COURT INTAK	75.00	
CPS		Budget 20,278.00	YTD Exp 3,336.09	YTD Enc 180.00	Pending 825.00	Closing Balance 15,936.91
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1395			03/17/2017	WILSON,JENNIFER	16.85	
36-3634-1395		P1701300	03/20/2017	SCHUHMACHER,LINDA	160.00	

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05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3634-1731		P1700416	03/05/2017	MANPOWER GROUP US INC	11,569.58	
36-3634-1803			03/17/2017	WILSON,JENNIFER	12.45	
36-3634-1803		P1700526	01/31/2017	WISCONSIN DEPARTMENT OF JUSTIC	335.00	
36-3634-1814		P1700363	02/28/2017	BELOIT DAILY NEWS	36.82	
36-3634-1814		P1700401	03/07/2017	JANESVILLE GAZETTE INC	24.59	
36-3634-1814		P1700426	03/08/2017	MURRAY,DANIEL P	85.00	
36-3634-1814		P1701298	02/22/2017	EDGERTON REPORTER CORP, THE	16.53	
36-3634-1814		P1701301	03/08/2017	W SCHNEIDER REPORTING LLC	1,413.00	
36-3634-1814		P1701380	03/29/2017	BROWN COUNTY SHERIFF	48.00	
36-3634-5009		P1701299	03/20/2017	NEW LIFE ASSEMBLY OF GOD	500.00	
36-3634-5038		P1701378	03/29/2017	KWIK TRIP STORES	200.00	
36-3634-5038		P1701379	03/29/2017	KWIK TRIP STORES	200.00	
CPS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		211,271.00	49,065.21	3,640.16	14,617.82	143,947.81
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1700403	02/28/2017	JANESVILLE MOBILIZING 4 CHANGE	7,643.66	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CYF PREVENTION		96,597.00	23,341.96	12,500.92	7,643.66	53,110.46
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1700399	03/09/2017	HOPE CHILD AND FAMILY COUNSELI	470.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
REUN SUPPORT		140,651.00	3,432.43	0.00	470.00	136,748.57
36-3646-0000-61915	CERT/LIC/OTHER					
36-3646-0000		P1701223	02/03/2017	WEST BEND MUTUAL INSURANCE COM	20.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		1,080.00	1,365.00	0.00	20.00	(305.00)
36-3646-0000-62119	OTHER SERVICES					
36-3646-5012		P1700422	03/01/2017	3M ELECTRONIC MONITORING	1,347.25	
36-3646-5042		P1700373	02/28/2017	COMMUNITY CARE PROGRAMS INC	650.00	
36-3646-5042		P1700394	03/13/2017	HEALING HEARTS FAMILY COUNSELI	1,895.00	
36-3646-5042		P1700399	03/09/2017	HOPE CHILD AND FAMILY COUNSELI	750.00	
36-3646-5043		P1700373	02/28/2017	COMMUNITY CARE PROGRAMS INC	1,745.00	
36-3646-5044		P1700373	02/28/2017	COMMUNITY CARE PROGRAMS INC	1,095.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		171,183.00	19,045.82	5,446.96	7,282.25	139,407.97
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	180.29	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		2,300.00	209.14	0.00	180.29	1,910.57
36-3646-0000-64200	TRAINING EXP					
36-3646-5057		P1701273	03/01/2017	CENTER FOR BEHAVIORAL MEDICINE	375.00	

COMMITTEE REVIEW REPORT FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
JUVENILE JUSTICE		Budget 3,025.00	YTD Exp 632.94	YTD Enc 0.00	Pending 375.00	Closing Balance 2,017.06
36-3654-0000-64604	PROGRAM EXPENSE					
36-3654-1537	P1700376	03/01/2017	CROSSROADS COUNSELING CENTER			870.00
36-3654-1537	P1700386	02/28/2017	FOUNDATIONS COUNSELING CENTER			2,380.00
36-3654-5056	P1700381	04/13/2017	DEPARTMENT OF CORRECTIONS			39,712.00
YA'S SUB CARE		Budget 1,332,059.00	YTD Exp 495,899.35	YTD Enc 27,777.50	Pending 42,962.00	Closing Balance 765,420.15
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000	P1700526	02/28/2017	WISCONSIN DEPARTMENT OF JUSTIC			105.00
KINSHIP CARE		Budget 2,000.00	YTD Exp 49.00	YTD Enc 0.00	Pending 105.00	Closing Balance 1,846.00
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000	P1700379	03/09/2017	DEAN HEALTH SYSTEMS			151.00
YOUTH SERVICES		Budget 4,435.00	YTD Exp 830.00	YTD Enc 0.00	Pending 151.00	Closing Balance 3,454.00
36-3664-0000-62105	FOOD SERVICES					
36-3664-0000	P1700359	03/29/2017	ARAMARK CORRECTIONAL SERVICES			9,997.26
YOUTH SERVICES		Budget 127,749.00	YTD Exp 18,451.84	YTD Enc 0.00	Pending 9,997.26	Closing Balance 99,299.90
36-3664-0000-62400	R & M SERV					
36-3664-0000	P1700530	03/08/2017	BANDT COMMUNICATIONS INC			1,810.00
YOUTH SERVICES		Budget 4,900.00	YTD Exp 1,275.11	YTD Enc 0.00	Pending 1,810.00	Closing Balance 1,814.89
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		03/27/2017	BOYLAN,REBECCA			10.55
36-3664-0000	P1700366	03/13/2017	CHARTER COMMUNICATIONS			149.77
36-3664-0000	P1700453	03/10/2017	SENTRY FOOD STORE			29.48
36-3664-0000	P1700535	03/30/2017	DE VERE COMPANY INC			734.74
36-3664-0000	P1701197	03/09/2017	S AND S WORLDWIDE			153.99
36-3664-0000	P1701400	04/03/2017	HEDBERG PUBLIC LIBRARY			29.99
YOUTH SERVICES		Budget 48,806.00	YTD Exp 10,898.09	YTD Enc 70.72	Pending 1,108.52	Closing Balance 36,728.67
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-5032	P1701312	03/09/2017	MY TWO ELAINES			560.00
ADRC		Budget 20,000.00	YTD Exp 4,754.27	YTD Enc 0.00	Pending 560.00	Closing Balance 14,685.73
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000	P1700368	03/01/2017	CLARK COUNTY HEALTH CARE CENTE			7,075.00

COMMITTEE REVIEW REPORT

FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt
36-3689-0000		P1700527	03/08/2017	WOODLAND ENHANCED HEALTH SERVI	16,240.00
36-3689-0200		P1700522	02/09/2017	UNIVERSITY OF WISCONSIN HOSPIT	8,303.00
36-3689-0300		P1700773	03/29/2017	JOURNEY MENTAL HEALTH CENTER I	1,750.00
36-3689-0600		P1700450	03/01/2017	ROCK VALLEY COMMUNITY PROGRAMS	139,128.00
36-3689-0700		P1700420	03/06/2017	MERCY HEALTH SYSTEM	13,798.46
		Budget	YTD Exp	YTD Enc	Pending
CRISIS		1,225,446.00	233,725.66	79,100.00	186,294.46
		Closing Balance			
		726,325.88			
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1700442	01/01/2017	PSYCHOLOGY CLINIC INC,THE	1,141.97
36-3689-0000		P1700445	03/01/2017	ROCKMED LTC PHARMACY	16.50
36-3689-0002			03/03/2017	VERHOEVEN,KURT	250.00
36-3689-0002		P1700380	03/06/2017	NAMAN LLC	700.00
36-3689-0002		P1700424	03/06/2017	MOTEL 6	420.90
36-3689-0002		P1700428	03/24/2017	NEIGHBORHOOD HOUSING SERVICES	50.00
36-3689-0002		P1700429	02/17/2017	NORTHERN TOWN MOTEL	550.00
36-3689-0004		P1700402	02/24/2017	JANESVILLE HOMETOWN PHARMACY L	84.91
36-3689-6036		P1700428	03/16/2017	NEIGHBORHOOD HOUSING SERVICES	63.00
		Budget	YTD Exp	YTD Enc	Pending
CRISIS		133,724.00	73,029.71	595.00	3,277.28
		Closing Balance			
		56,822.01			
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1700396	04/05/2017	HEALTH NET OF JANESVILLE INC	4,822.25
36-3690-0000		P1700427	03/13/2017	NEEDY MEDS INC	46.00
		Budget	YTD Exp	YTD Enc	Pending
OUTPATIENT SER		78,400.00	14,936.03	0.00	4,868.25
		Closing Balance			
		58,595.72			
36-3690-0000-62170	PHYSICIAN/OTHER				
36-3690-0000		P1700417	03/11/2017	MARCUS,JEFFREY A	7,750.08
36-3690-0000		P1700442	03/16/2017	PSYCHOLOGY CLINIC INC,THE	1,076.40
		Budget	YTD Exp	YTD Enc	Pending
OUTPATIENT SER		156,210.00	34,654.71	0.00	8,826.48
		Closing Balance			
		112,728.81			
36-3690-0000-62503	INTERPRETER FEES				
36-3690-0000		P1701353	02/22/2017	WESLEY,JON T	87.10
		Budget	YTD Exp	YTD Enc	Pending
OUTPATIENT SER		5,500.00	1,567.50	847.50	87.10
		Closing Balance			
		2,997.90			
36-3690-0000-65321	BLDG/OFC LEASE				
36-3690-0000		P1700318	03/31/2017	FRANKLIN STREET PROPERTY GROUP	3,478.27
		Budget	YTD Exp	YTD Enc	Pending
OUTPATIENT SER		61,442.00	18,564.04	0.00	3,478.27
		Closing Balance			
		39,399.69			
36-3696-0000-62176	LABORATORY				
36-3696-0000		P1700444	02/28/2017	REDWOOD TOXICOLOGY LABORATORY	186.76
36-3696-0000		P1700448	02/01/2017	REDWOOD BIOTECH	1,139.43

COMMITTEE REVIEW REPORT FOR THE MONTH OF APRIL 2017

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
TAP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		14,100.00	1,834.33	0.00	1,326.19	10,939.48
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000		P1700366	03/23/2017	CHARTER COMMUNICATIONS		63.52
TAP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		7,825.00	935.55	66.95	63.52	6,758.98
36-3696-0000-65321	BLDG/OFC LEASE					
36-3696-0000		P1700316	03/31/2017	DICKENS PARTNERS LLP		401.10
TAP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,813.00	1,604.40	0.00	401.10	2,807.50
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1700402	02/28/2017	JANESVILLE HOMETOWN PHARMACY L		293.57
36-3700-1326		P1700518	02/28/2017	TELLURIAN UCAN INC		15,515.00
36-3700-1331		P1700376	02/28/2017	CROSSROADS COUNSELING CENTER		1,580.00
36-3700-1331		P1700412	02/28/2017	LUTHERAN SOCIAL SERVICES		275.00
36-3700-1331		P1700451	02/28/2017	ROCK VALLEY COMMUNITY PROGRAMS		485.00
AODA BLOCK GRANT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		371,577.00	60,731.12	22,359.40	18,148.57	270,337.91
36-3702-0000-62176	LABORATORY					
36-3702-0000		P1700444	02/28/2017	REDWOOD TOXICOLOGY LABORATORY		549.28
36-3702-0000		P1700448	02/01/2017	REDWOOD BIOTECH		3,351.26
DRUG COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		41,500.00	7,374.13	0.00	3,900.54	30,225.33
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000			03/21/2017	KAPELL, DR MURRAY		384.00
36-3702-0000			03/14/2017	MINGUEY, TIFFANY		390.40
36-3702-0000			03/14/2017	SUAREZ, AMANDA		390.40
36-3702-0000		P1700366	03/23/2017	CHARTER COMMUNICATIONS		145.16
DRUG COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		28,696.00	3,647.85	196.91	1,309.96	23,541.28
36-3702-0000-65321	BLDG/OFC LEASE					
36-3702-0000		P1700316	03/31/2017	DICKENS PARTNERS LLP		916.80
DRUG COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		11,002.00	3,667.20	0.00	916.80	6,418.00
36-3704-0000-62119	OTHER SERVICES					
36-3704-0000		P1700366	03/23/2017	CHARTER COMMUNICATIONS		145.16
36-3704-1331		P1700364	02/28/2017	BELOIT MEMORIAL HOSPITAL		150.00
36-3704-1331		P1700412	02/28/2017	LUTHERAN SOCIAL SERVICES		110.00

COMMITTEE REVIEW REPORT FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
IDP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		13,440.00	1,345.64	0.00	405.16	11,689.20
36-3704-0000-65321	BLDG/OFC LEASE					
36-3704-0000		P1700316	03/31/2017	DICKENS PARTNERS LLP		916.80
IDP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		11,002.00	3,667.20	0.00	916.80	6,418.00
36-3706-0000-64604	PROGRAM EXPENSE					
36-3706-1216		P1701224	02/25/2017	OMNICARE OF MILWAUKEE		520.94
CSP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,342,748.00	353,465.59	0.00	520.94	988,761.47
36-3706-0000-65321	BLDG/OFC LEASE					
36-3706-0000		P1700318	03/31/2017	FRANKLIN STREET PROPERTY GROUP		7,061.94
CSP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		119,216.00	35,764.23	(0.00)	7,061.94	76,389.83
36-3707-0000-64604	PROGRAM EXPENSE					
36-3707-0000			02/28/2017	CROSSROADS COUNSELING CENTER		48.00
36-3707-0000		P1700376	02/28/2017	CROSSROADS COUNSELING CENTER		1,599.50
36-3707-0000		P1700435	02/28/2017	OREGON MENTAL HEALTH SERVICES		70.00
CCS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		172,400.00	9,509.70	0.00	1,717.50	161,172.80
36-3709-0000-62176	LABORATORY					
36-3709-0000		P1700444	02/28/2017	REDWOOD TOXICOLOGY LABORATORY		362.52
36-3709-0000		P1700448	02/01/2017	REDWOOD BIOTECH		2,211.81
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		27,400.00	3,560.75	0.00	2,574.33	21,264.92
36-3709-0000-64604	PROGRAM EXPENSE					
36-3709-0000		P1700366	03/23/2017	CHARTER COMMUNICATIONS		99.81
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		20,291.00	3,224.18	129.95	99.81	16,837.06
36-3709-0000-65321	BLDG/OFC LEASE					
36-3709-0000		P1700316	03/31/2017	DICKENS PARTNERS LLP		630.30
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		7,564.00	2,521.20	0.00	630.30	4,412.50
36-3730-0000-62119	OTHER SERVICES					
36-3730-1000		P1700454	03/24/2017	SOUTHWEST WISCONSIN WORKFORCE		580.30
JOB CENTER		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		54,275.00	570.33	0.00	580.30	53,124.37
36-3730-0000-62200	UTILITIES					

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2017

05/03/2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3730-1000		P1700356	03/14/2017	ALLIANT ENERGY	8,353.42	
JOB CENTER		Budget 85,200.00	YTD Exp 18,978.16	YTD Enc 0.00	Pending 8,353.42	Closing Balance 57,868.42
36-3730-0000-62400	R & M SERV					
36-3730-1000		P1701428	04/05/2017	ADVANCED DISPOSAL SERVICES	274.00	
JOB CENTER		Budget 6,479.00	YTD Exp 0.00	YTD Enc 0.00	Pending 274.00	Closing Balance 6,205.00

I have reviewed the preceding payments in the total amount of \$425,368.22

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY

Cheri Salava
DRAFTED BY

Human Service Board
SUBMITTED BY

April 24, 2017
DATE DRAFTED



TO RECOGNIZE ROCK COUNTY FOSTER FAMILIES

- 1 **WHEREAS**, the family, serving as the primary source of love, learning, self-esteem and
2 nurturing, is the very foundation of our communities; and,
3
4 **WHEREAS**, being a Foster Parent requires specialized training, the ability to work
5 cooperatively with service providers, and personal qualities which include: flexibility,
6 tolerance, patience, humor and an understanding of the unique challenges of working within
7 the child welfare system; and,
8
9 **WHEREAS**, in Rock County there are more than 159 children and youth in foster care being
10 provided with a safe, secure and stable home due to the compassion and nurturing of a Foster
11 Family or Relative Care Provider; and,
12
13 **WHEREAS**, 65 Rock County Foster and Relative Care Families, who open their homes and
14 hearts to children and families who are in crisis, play a vital role in helping them heal and
15 reunify or launching children into successful adulthood; and,
16
17 **WHEREAS**, Foster Families also frequently adopt and offer permanency to foster children,
18 resulting in a continuous need for more Foster Families; and,
19
20 **WHEREAS**, there are numerous individuals, and public and private organizations who work
21 to increase public awareness of the needs of children in and leaving foster care, in addition to,
22 the enduring and valuable contribution of foster parents, and the foster care "system" is only
23 as good as those who choose to be a part of it; and,
24
25 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
26 County, wishes to recognize the significance of Foster Families in our county for their
27 dedication to the families and children of Rock County.
28
29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
30 duly assembled this _____ day of _____, 2017, does hereby recognize Rock
31 County Foster Families for the dedicated and compassionate service they provide.
32
33 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
34 a copy of this resolution to the Rock County Foster Care Unit Supervisor for sharing with
35 Licensed Rock County Foster Families and with staff.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Greg Winkler
DRAFTED BY

Human Service Board
SUBMITTED BY

May 10, 2017
DATE DRAFTED

TO RECOGNIZE MAY, 2017 AS MENTAL HEALTH AWARENESS MONTH

- 1 **WHEREAS**, May has been designated as Mental Health Awareness Month since 1949; and,
2
3 **WHEREAS**, the Behavioral Health Division of Rock County Human Services is committed
4 to delivering high quality services to citizens of Rock County living with mental illness and
5 does so for nearly 5,000 consumers each year; and,
6
7 **WHEREAS**, over 20% of Wisconsinites and Americans have a mental health condition; and,
8
9 **WHEREAS**, over half of those with a mental health condition do not receive treatment; and,
10
11 **WHEREAS**, almost 4% of Wisconsinites and Americans report serious thoughts of suicide;
12 and,
13
14 **WHEREAS**, recovery from mental illness is achievable and realistic but the stigma
15 associated with seeking treatment is often a barrier; and,
16
17 **WHEREAS**, Rock County is committed to joining with consumers and community partners
18 to fight stigma and work to inspire hope for individuals living with mental illness; and,
19
20 **WHEREAS**, all citizens of Rock County should be supported to contribute to our quality of
21 life.
22
23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
24 duly assembled this _____ day of _____, 2017, does hereby recognize the
25 month of May, 2017 as Mental Health Awareness Month.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

Executive Summary

May 2017 - Mental Health Awareness Month

This resolution recognizes that May is Mental Health Awareness Month. The Behavioral Health Division of Rock County Human Services is committed to delivering high quality services to citizens of Rock County living with mental illness and does so for nearly 5,000 consumers each year.

Recovery from mental illness is achievable and realistic but the stigma associated with seeking treatment is often a barrier. Rock County is committed to joining with consumers and community partners to fight stigma and work to inspire hope for individuals living with mental illness.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2017-18
PROPOSAL NAME DRUG TESTING SERVICES
PROPOSAL DUE DATE OCTOBER 28, 2016 – 12 NOON
DEPARTMENT HUMAN SERVICES

	AVERTEST RICHMOND VA	SOUTHEASTERN MONITORING ELKHORN WI	PREMIER INTEGRITY RUSSELL SPRINGS KY	MIDWEST MONITORING BURNSVILLE MN	CORDANT FLAGSTAFF AZ	REDWOOD TOXICOLOGY SANTA ROSA CA
RATER 1	90	80	85	65	65	35
RATER 2	85	95	80	85	80	65
RATER 3	70	55	55	30	20	0
TOTAL SCORE	245	230	220	180	165	100

EVALUATION CRITERIA – 100 MAXIMUM

1. Ability to meet requested service needs. 30 POINTS MAXIMUM
2. Qualifications and experience related to Drug Testing best practices. 30 POINTS MAXIMUM
3. Costs proposed. 25 POINTS MAXIMUM
4. General quality and adequacy of response 15 POINTS MAXIMUM
 - Completeness and thoroughness
 - Responsiveness to terms and conditions of RFP

The top three agencies were invited for interviews and demonstrations on February 2, 2017. The evaluation team ranked Avertest as the top choice based on their Proposal and interview.

Request for Proposals was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond. Two vendors submitted "no bids".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY



Phil Boutwell
DRAFTED BY

May 1, 2017
DATE DRAFTED

**Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and
Technology for the CCS Project**

- 1 **WHEREAS**, the County Board included \$225,000 of capital funds in the 2017 Budget under
2 General Services for renovation of space formerly occupied by the Long Term Support (LTS)
3 Division in the Job Center to accommodate the expansion of the CCS Program; and,
4
5 **WHEREAS**, the low bid came in under budget and has been awarded to Glen Fern Construction
6 Inc., with construction starting in May 2017 and completion anticipated by the end of June, 2017;
7 and,
8
9 **WHEREAS**, the additional furniture, cubicles and technology needed for the CCS expansion
10 were not included in the capital funding and total \$73,745; and,
11
12 **WHEREAS**, the County Board approved \$21,893 of funds in the 2017 budget under Human
13 Services to partially offset the anticipated cost for the furniture and equipment purchase
14 related to the CCS Program expansion; and,
15
16 **WHEREAS**, the HSD requests the balance of \$51,852 of additional budgetary authority to
17 purchase the furniture, cubicles and technology needed for the CCS Program expansion; and,
18
19 **WHEREAS**, the CCS Program is 100% Medicaid covered and program revenues will be
20 used to reimburse the County for its \$73,745 investment in the up-front costs.
21
22 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
23 assembled this ____ day of _____, 2017, amends the Human Services Department's
24 budget as follows:

25		Budget	Increase	Amended
26		4/1/17	(Decrease)	Budget
27	Account/Description			
28	<u>Source of Funds</u>			
29	33-3707-0000-45015	\$2,680,000	\$51,852	\$2,731,852
30	Intergovernmental MA			
31				
32	<u>Use of Funds</u>			
33	36-3707-0000-64604	\$ 172,400	(\$2,773)	\$ 169,627
34	Program Expense			
35				
36	36-3707-0000-67160	\$ 4,493	\$54,625	\$ 59,118
37	HSD Equipment <\$5,000			

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of

Brian Knudson, Chair

Mary Mawhinney, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

Karl Dommershausen

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

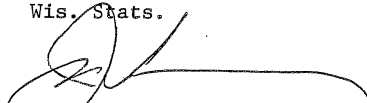
This resolution amends the CCS budget to increase budget authority for the purchase of furniture, cubicles and technology. The purchases will be paid for by CCS program revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jodi Timmerman
Deputy Corporation Counsel

Executive Summary

Requested Action in Resolution

The Resolution before you amends the 2017 Human Services Budget to create budgetary authority to purchase furniture, cubicles and technology for the Comprehensive Community Services (CCS) Program expansion at the Job Center.

The total cost for all the furniture, cubicles and technology needed for the renovated space is approximately \$112,000. The County was able to save and repurpose a portion of the LTS furniture and cubicles that have a replacement cost of approximately \$38,000. Thus, the identified list of items for purchase will cost \$73,745. That cost is partially offset by the \$21,893 of funds in 2017 HSD budget to pay for CCS Program furniture and equipment. That leaves an unmet need for an additional \$51,852 of funds, which are requested in the Resolution.

Because the CCS Program is 100% covered by Medicaid, CCS program revenues will be used to reimburse the County for its \$73,745 investment in the project.

Project Overview

CCS is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis. The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

In November, 2016 the County Board approved a contract with Angus Young and Associates to design space in Job Center for a consolidation and expansion of the CCS Program. The space chosen formerly housed the Long Term Support Program, which was eliminated in 2016 with the expansion of Family Care.

The 2017 Budget adopted by the County Board in November 2016 included \$225,000 of capital improvement funds for CCS in the Facilities Management budget, and \$21,893 of funds for CCS furniture and equipment purchase in the Human Services Budget.

In March 2017, the County Board awarded the construction project to Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950.

Construction began on May 1, 2017 and is expected to be completed by mid-June 2017. Henricken plans to install the cubicles in early July. Approximately 30 existing staff and new hires will move into the renovated space in mid to late July.