



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 10, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, June 10, 2020.

Committee Members Present: Brian Knudson, Supervisor. Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; J. Russell Podzilni, Supervisor; Angelina Reyes, Citizen Representative; and Ashley Kleven, Citizen Representative.

Committee Members Absent: None.

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Mark Stevens, Business Services Manager; Jennifer Thompson, Aging & Disability Resource Center (ADRC)/Adult Protective Services (APS) Division Manager; April Heim, Economic Support (ES) Division Manager; Jennifer Anselmi, Adult Protective Services (APS) Supervisor; Jenna Singer, Comprehensive Community Services (CCS) Program Manager; Cori Marsh, Dementia Care Specialist; Gena McGuigan, Child Protective Services (CPS) Secretary; and Klaudia Buehl, Diversion.

Others Present: Kara Purviance, County Board Chair. Rich Bostwick, County Board Vice-Chair. Terri Carlson, Corp Counsel Risk Manager. Patrick Singer, Rock County Information and Technology (I.T.). Bridget Laurent, Corporation Counsel.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Schulz. The Agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of May 27, 2020: Supervisor Bostwick moved the minutes to the floor, seconded by Citizen Representative Kleven. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Chair Knudson welcomed and introduced Angelina Reyes, the new HSD Board Citizen Representative. Citizen Representative Reyes shared that she has worked for Community Action Inc. since 2004. She also works at the Merrill Community Center as the Program Manager and currently oversees the youth program as well as senior program.

Submission of Committee Requests: Discussion about the current agenda list took place. The decision was to distribute the list to the current HSD Board members and bring back to the next HSD Board meeting.

Supervisor Schulz requested data about the number of people who are applying for housing assistance through crisis situations or referred to Community Action.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved five contracts to the floor, seconded by Citizen Representative Kleven. Ms. Mooren provided an overview of the contract process and the contract summary. Ms. Mooren provided details about each of the contracts. Ms. Luster provided additional information about the Alia Innovations contract. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Stevens provided a summary of the layout of the monthly report and explained that the entries are the prior month's invoices that have been paid.

March, April, May Employee Impact Recognition Award: Ms. Luster first introduced and highlighted Jennifer Anselmi as she has taken on facilitating the Employee Recognition Committee.

Ms. Luster introduced Gena McGuigan, Children, Youth and Families (CYF) Secretary. Ms. McGuigan was recognized for her endurance and flexibility throughout the leadership and organizational changes that have taken place the last few years. She has been patient and steadfast throughout and is the glue that holds the CYF area together. She is always helpful and kind as she keeps things in order, and she works closely with Ms. O'Connor and Ms. Luster.

Ms. Luster introduced Klaudia Buehl, Psychiatric Technician, Diversion Program. Ms. Buehl was nominated by her Supervisor who explained a case where Ms. Buehl worked closely with a youth and family. The family reached out to her Supervisor and stated that Ms. Buehl's support and ability to gain trust and form a relationship clearly made a big difference in their lives.

Ms. Luster introduced Cori Marsh, Dementia Care Specialist. Ms. Luster advised Ms. Marsh is the first employee to receive the Employee Recognition a second time. Her Supervisor nominated her after receiving recognition from a group that Ms. Marsh had been facilitating. They acknowledged how they couldn't come through what they have without her, giving her high praise in a touching letter that was worthy of a second recognition.

Resolution to Recognize Patricia Degan: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Williams. Ms. Luster presented the resolution and advised Ms. Degan was not able to attend. Ms. Degan has served the citizens of Rock County for twenty-seven years as a dedicated and valued employee. She began her career as clerical support for HSD and in 1994 accepted the position of Administrative Assistant for the Community Services Program (CSP). She made a lasting impression and difference in numerous clients' lives and was an incredible resource to staff. The resolution was unanimously approved. APPROVED.

Resolution to Recognize Jeanine Froeber: Supervisor Bostwick moved the resolution to the floor, seconded by Supervisor Lokrantz. Ms. Heim presented the resolution and advised Ms. Froeber was not able to attend. Ms. Froeber has served the citizens of Rock County for twenty-five years as a dedicated and valued employee. Ms. Froeber began her career in 1995 as an Account Clerk II, and in 2007 moved to an Account Clerk III at the Rock County Healthcare Center. She worked with customer accounts as they utilized services through the Rock County system. Thereafter, Ms. Froeber was promoted to the Developmental Disability (DD) Board Financial Supervisor overseeing the budget and financial management of DD Board programs. In 2017 she accepted an Economic Support Specialist (ESS) position. Ms. Froeber's variety of skills

and knowledge assisted her in navigating complex policies for the various programs. Her time, energy and talent will be missed. The resolution was unanimously approved. APPROVED.

Resolution to Recognize June 15, 2020 as World Wide Elder Abuse Awareness Day: Supervisor Weaver-Landers moved the resolution to the floor, seconded by Supervisor Bostwick. Ms. Thompson introduced Ms. Anselmi the Adult Protective Services (APS) Supervisor. Ms. Anselmi provided background information about the resolution. She explained the APS staff try to raise awareness every year and are usually out in the community, but this year they will be distributing book marks and flyers to raise awareness. The resolution was unanimously approved. APPROVED.

Approval to Award Pharmacy Services to Genoa HealthCare: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Williams. Mr. Winkler explained the Request For Proposal (RFP) process. He provided information and details about the onsite pharmacy. An RFP was submitted for an onsite pharmacy inside the building when HSD moves to the new location. Genoa Healthcare was chosen. The resolution was unanimously approved. APPROVED.

Resolution Amending the 2020 Human Services Department Budget to Accept Additional Funds for Non-Narcotic, Non-Addictive Injectable (NNAI) Medication-Assisted Treatment (MAT) Service in the Jail Setting Program: Citizen Representative Kleven moved the resolution to the floor, seconded by Supervisor Williams. Mr. Winkler explained the resolution was to accept additional funding for an existing jail program. The funding would be used to provide medication to clients as a very critical part to recovery. The resolution was unanimously approved. APPROVED.

Discussion for Recommendations for Naming 1717 Building: Ms. Luster advised that General Services' role is to select and name the building. They are requesting feedback and suggestions from the HSD Board. The list of suggested names was emailed out to all Human Services Board members. Several Board members suggested they liked the idea of using the word "Resource" in the name. Supervisor Williams suggested use of the word "CARE" in the name or as an acronym.

Director's Report:

- **Housing Needs in Context of COVID19 Pandemic:** Ms. Luster provided a power point. She explained the supports that HSD provides toward the prevention of homelessness and details about funding sources. Due to COVID19 there has been an increase in voucher requests, but a decrease in rental assistance. With the reopening of shelters and the eviction buffer no longer in effect it is anticipated there will be an increased need for assistance.

Ms. Luster highlighted current key opportunities for the community which includes: Wisconsin Renter's Assistance Program (WRAP) – via Community Action; and HSD Substance Abuse and Mental Health Services Administration (SAMHSA) grant for safe and sober housing. Ms. Luster responded to questions.

- **Update Regarding Department Operations and Return to Work Planning:** Ms. Luster advised she emailed the Rock County Return to Work plan which included the HSD plan to the Board members. The HSD staff will continue to work remotely wherever possible. HSD will be planful when phasing staff back into offices. At this time staff are not returning back to the office, except where face to

face interactions should take place for families, and staff have more specific concrete actions for those visits.

Facility Management is working on areas needing plexiglass and markers. Currently if staff come into the office we are practicing social distancing and using PPE for staff out in the community. Ms. Luster responded to questions about the Birth to Three program.

Ms. Luster informed the Board of HSD's efforts around Racial Justice and Racial Equity following George Floyd's death. Ms. Luster hosted two sessions last week to allow staff dialogue and the sessions were very well attended. She advised the HSD Diversity and Inclusion workgroup met yesterday and talked about how to be action oriented. The group will be making recommendations which will be submitted to Ms. Luster and shared with the HSD Board. Ms. Luster is committed to capitalize on energy to make meaningful changes.

Next Meeting: Wednesday, **June 24, 2020** at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Bostwick motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 5:45 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD