



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 8, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, July 8, 2020.

Committee Members Present: Brian Knudson, Supervisor. Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; J. Russell Podzilni, Supervisor; and Ashley Kleven, Citizen Representative.

Committee Members Absent: Angelina Reyes, Citizen Representative.

Staff Present: Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; and Mark Stevens, Business Manager.

Others Present: Sue Rusch. Patrick Singer, Information Technology (IT) Data Systems Manager. Terri Carlson, Corporation Counsel Risk Manager. Marilyn Bondehagen, County Administration.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Schulz. The Agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 24, 2020: Supervisor Bostwick moved the minutes to the floor, seconded by Citizen Representative Kleven. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Supervisor Schulz advised that she is serving as a representative on the Wisconsin Counties Association (WCA) and to contact her if there are any issues to convey.

Submission of Committee Requests: Supervisor Schulz requested adding Community Action as a location for a future meeting. Citizen Representative Weaver-Landers asked about the Public Hearing which Chair Knudson advised is being looked at to figure out on how to conduct.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved one contract to the floor, seconded by Supervisor Williams. Ms. Mooren explained it was an amendment to a current contract, which was linked to the resolution that was going to be presented at this meeting. The contract was unanimously approved. APPROVED.

Review of Bills: Mr. Stevens advised there wasn't anything new to highlight for the June invoices.

Resolution Amending the 2020 HSD Budget to Accept a Substance Abuse Block Grant Supplemental Award: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Podzilni. Mr. Winkler explained Rock County has been awarded additional funds and explained how the funding will be used. The resolution was unanimously approved. APPROVED.

Rock County HSD 2021 Pre-Budget Overview: Mr. Winkler presented the HSD 2021 Pre-Budget powerpoint. He reviewed the HSD Vision, Mission, Mandated services, and leadership structure. Mr. Winkler explained more details about each HSD program.

Ms. Mooren explained there were 429.5 FTE (Full Time Equivalent) HSD employees in calendar year 2020. HSD revenue consisted of State/Federal 51%, Tax levy 34%, Intergovernmental 13%, and fees/insurance/other 2% which totaled about \$70 million. HSD expenditures included salaries 36%, operational costs 48% and fringe benefits 16%. She explained the revenue, expenditures and tax levy for each program. Ms. Mooren explained the known increase/decreases for revenues and expenditures. Ms. Mooren highlighted the potential reductions which included out of home care and vacant positions.

Mr. Winkler reviewed the 2021 personnel requests, key initiatives, and the HSD challenges and opportunities.

Director's Report:

- **Update Regarding Department Operations and Return to Work Planning:** Mr. Winkler advised HSD is evaluating and has created return to work plan documents. He noted HSD is not rushing to get all staff back in the office at this point and most staff are working remotely. Some programs are seeing clients face to face when needed using appropriate PPE.

Next Meeting: Wednesday, July 22, 2020 at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Williams motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 5:21 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD